Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**MARIS STELLA COLLEGE (AUTONOMOUS)**
Name of the head of the Institution	**Dr. Sr. Jasintha Quadras**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0866-2472332**
Mobile no.	**9440578007**
Registered Email	**mscvja@gmail.com**
Alternate Email	**principal@marisstella.ac.in**
Address	**59A-1-5, Maris Stella College, NH 16 Service Rd, Benz Circle, Vijayawada-520008 Andhra Pradesh, India**
City/Town	**VIJAYAWADA**
State/UT	**Andhra Pradesh**
Pincode	**520008**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	06-May-2003
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. G. Little Flower
Phone no/Alternate Phone no.	08662472332
Mobile no.	9912468692
Registered Email	iqac@marisstella.ac.in
Alternate Email	glflower1@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://marisstella.ac.in/wp-content/uploads/2021/03/AQAR-2018-19.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://marisstella.ac.in/wp-content/uploads/2021/02/Hand-book-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	Four Star	70	1999	09-Oct-1999	08-Oct-2004
2	A	85	2006	21-May-2006	20-May-2011
3	A	3.24	2013	25-Oct-2013	24-Oct-2018
4	B++	2.79	2019	09-Aug-2019	08-Aug-2024

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	03-Apr-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Debriefing Workshop on Transformational Development	09-Mar-2020 2	30
Mentoring The core of Maris Stella	07-Jan-2020 3	93
Designing Effective Assessment Practices and Digital Technology	02-Dec-2019 2	52
Developing MOODLE-Enabled Blended Learning Courses	08-Nov-2019 2	35
Constructive Alignment and Outcome-Based Education	21-Oct-2019 2	54
Principles And Practices In Teaching/Learning Excellence	04-Oct-2019 1	75
Capacity Building cum Faculty Development	29-Jul-2019 2	50
Teacher as a Facilitator of Learning & Leadership and Ideal Team Players	05-Jun-2019 2	112
Beyond Teaching - The Joy & Passion of Being a Faculty	03-Jun-2019 2	49
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Maris Stella College	CPE	UGC	2015 1825	14000000
Maris Stella College	Autonomous	UGC	2016 2190	2000000
Dr.Sr.Jasintha Quadras	Fund For Science and Engineering Research	Science and Engineering Research Board (SERB), A Statutory body of the Department of Science & Technology	2018 1095	660000
Dr.B.Rajendra Prasad	Minor Research Project	UGC	2018 730	280000

Maris Stella College	RUSA	MHRD, Department of Higher Education, Government of India	2018 730	20000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organized development programmes for staff and deputed faculty to attend training programmes offered by external agencies

Held induction programme for fresh students to draw them smoothly into the institutional practices and norms

Initiated skill development and job-oriented certificate courses for students.

Conducted an internal audit for quality sustenance and enhancement.

Initiated new MoUs with institutions of national/international stature for training of faculty/students for skill development and extension work.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Workshop	Debriefing Workshop on Transformational

	Development' from 10. 9th 10th March, 2020. Resource Persons: Mr. Stephen Chinnaswamy, CEO, Strides Consulting Inc., Chennai Mrs. Jaya Abraham, Motivational Speaker Partner with AJ Ventures, Mumbai.
Faculty Development Programme	'Mentoring – The Core of Maris Stella.' from 7th – 9th January, 2020. Resource Person: Mrs. Jaya Abraham, Motivational Speaker Partner with AJ Ventures, Mumbai.
Workshop	'Designing Effective Assessment Practices and Digital Technology' from 2nd 3rd December, 2019 Resource Person: Dr. Suparna Majumdar Kar, Associate Professor, Department of Sociology Social Work and Dr. Sweta Mukherjee, Associate Professor, Department of English, CHRIST University, Bengaluru.
Faculty Development Programme	'Developing MOODLE Enabled Blended Learning Courses' from 8th to 9th November, 2019. Resource Persons: Dr. Indira Koneru, Associate Professor at ICFAI Business School, Hyderabad.
Workshop	'Constructive Alignment and Outcome Based Education' from 21st to 23rd October, 2019 Resource Persons: Dr. Suparna Majumdar Kar, Associate Professor, Department of Sociology Social Work, Dr. Sweta Mukherjee, Associate Professor, Department of English, and Dr.Vinay, Asst. Professor, Department of Computer Science, CHRIST University, Bengaluru.
Faculty Development Programme	Principles And Practices In Teaching/Learning Excellence on 4th October, 2019. Resource Person: Prof.L.S.Ganesh, Professor, Department of Management Studies, IIT Madras
Faculty Development Programme	A 12day FDP at the Entrepreneurship Development Institute of India, Ahmedabad from the 16th to the 27th of Sept. 2019. Participants: Dr.Josephine, Dept. of Economics and Dr. Malathi, Dept. of Management.
Faculty Development Programme	'Capacity Building cum Faculty Development' from 29th to 30th July, 2019. Resource Person: Dr. Sandhya Tiwari, Director, Centre of English Language Teaching (CELT) IQAC, Palamaru University, Mahabubnagar, Telangana.
Faculty Development Programme	'Teacher as a Facilitator of Learning Leadership and Ideal Team Players' from 5th to 6th June, 2019, Resource Persons: Dr. Mercy Pushpalatha,

	Programme Consultant - South Asia, United Board Mrs. Jaya Abraham, Motivational Speaker and Partner with AJ Ventures, Mumbai.
Faculty Development Programme	'Beyond Teaching The Joy Passion of Being a Faculty' from 3rd to 4th June, 2019. Resource Person: Mr. Stephen Chinnaswamy, CEO, Strides Consulting Inc., Chennai
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	15-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**07-Aug-2019**

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**28-May-2020**

17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Management Information System: The institution has been using software developed by Wings and Sri Manasa Solutions to manage information related to administration and finance and GSR Consultancy Services for examinations. The library has been using NewGenlib software for library management since 2007. The module in use in the administrative office has provision for fee payment, admission register, generation of certificates for transfer, study and conduct, as well as staff and student details. The module for attendance, operatonal since 2015, calculates the percentage of attendance based on the posting by course teacher, generates condonation list and enables SMS alerts to students and**

parents/guardians about attendance, by linking to Colourmoon SMS package. Through the finance module, bills are entered, head wise reports and bank transactions are generated day wise, together with head wise income expenditure statements. The software in use in the Examination Section has helped to automate student registration and result processing, including online fee payment, allotment of register numbers and paper codes, tabulation charts and marks memos. The Integrated Library Management System (ILMS) in use has made library operations largely automated. Library automation began in the year 2000 with CDS/ISIS and was upgraded to NewGenlib Library Management Software in 2007.The present version is 3.1.4. Barcoding of library collection started in 2005. Maris Stella is the first degree college in Krishna District to implement Barcoding Technology for circulation. All circulation counters are equipped with barcode scanners. Housekeeping operations like acquisition, accession register, generating different reports are also automated. The institution acquired RUSAfunded software for ecampus management in June 2019.The dashboard consists of the following blocks with the various modules: 1. Home 2. Setup 3. Student Management: Manage Student Profile, Student Progress and Detention, Readmission, Change Program, Transfer within the RUSA colleges of AP, Withdrawal and Rejoining, Student Discontinue, Study Certificate, Course Completion, Clearance, TC Transfer Certificate, 4. Faculty / Staff Management 5. Role Setup 6. Fee Management 7. Staff Profile 8. Attendance Management: Staff and Student 9. Programme Management 10. Notifications 11. Announcements 12. Recent Project Activity 13. Change password 14. Sign Out

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BSc	307	Biotechnology,	04/04/2019

BSc	307	Biotechnology, Botany, Chemistry	04/04/2019
Botany, Chemistry			

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	History, Economics, Political Science - 101	10/06/2019	Communicative Language - I - ENGC026	10/06/2019
BA	History, Eng.Literature, Political Science - 102	10/06/2019	Communicative Language - I - ENGC026	10/06/2019
BA	Eng.Literature, History, Tourism and Travel Management - 103	10/06/2019	Communicative Language - I - ENGC026	10/06/2019
BA	Social Work, Economics, Political Science - 104	10/06/2019	Communicative Language - I - ENGC026	10/06/2019
BA	Mathematics, Economics, Statistics - 105	10/06/2019	Communicative Language - I - ENGC026	10/06/2019
BA	History, Economics, Political Science-TM - 106	10/06/2019	Communicative Language - I - ENGC026	10/06/2019
BA	Eng.Literature, Journalism, Political Science - 107	10/06/2019	Communicative Language - I - ENGC026	10/06/2019
BCom	General - 201	10/06/2019	Communicative Language - I - ENGC026	10/06/2019
BCom	Tax Procedures and Practice - 202	10/06/2019	Communicative Language - I - ENGC026	10/06/2019
BCom	Computers - 203	10/06/2019	Communicative Language - I - ENGC026	10/06/2019

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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Food Science and Technology, Microbiology, Chemistry	01/11/2019
BSc	Food Science and Technology, Microbiology, Chemistry	01/11/2019
BSc	Food Science and Technology, Microbiology, Chemistry	01/11/2019
BSc	Food Science and Technology, Microbiology, Chemistry	01/11/2019
BSc	Food Science and Technology, Microbiology, Chemistry	01/11/2019
BSc	Food Science and Technology, Microbiology, Chemistry	01/11/2019
BSc	Food Science and Technology, Microbiology, Chemistry	10/06/2019
BSc	Food Science and Technology, Microbiology, Chemistry	10/06/2019
BSc	Food Science and Technology, Microbiology, Chemistry	10/06/2019
BSc	Food Science and Technology, Microbiology, Chemistry	10/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	History, Economics,Political Science (EM)	10/06/2019
BA	History, Eng.Literature, Political Science	10/06/2019
BA	Eng.Literature, History, Tourism & Travel Management.	10/06/2019
BA	Social Work, Economics, Political Science	10/06/2019

BA	History, Economics, Political Science(TM)	10/06/2019
BA	Eng.Literature, Journalism, Political Science	10/06/2019
BA	Mathematics, Economics, Statistics	10/06/2019
BCom	General	10/06/2019
BCom	Tax Procedures and Practice	10/06/2019
BCom	Computers	10/06/2019
BSc	Mathematics, Physics, Chemistry	10/06/2019
BSc	Mathematics, Physics, Computer Science	10/06/2019
BSc	Mathematics, Statistics, Computer Science	10/06/2019
BSc	Chemistry, Botany, Zoology	10/06/2019
BSc	Mathematics, Electronics, Computer Science	10/06/2019
BSc	Biotechnology, Botany, Chemistry	10/06/2019
BSc	Food Science and Technology, Microbiology, Chemistry	10/06/2019
BSc	Microbiology, Biotechnology, Chemistry	10/06/2019
MA	Economics	24/06/2019
MA	English Literature	24/06/2019
MSc	Mathematics	24/06/2019
MCom	Commerce	24/06/2019
MBA	PG Department of Business Administration	03/07/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
English for Empowerment - CERENG01	03/07/2019	51
English for Competitive Exams - CERENG02	03/07/2019	65
English for Communication: Level 1 (Online) - CERENG03	11/11/2019	1431

Counselling and Psychotherapy - CERSW01	20/07/2020	21
Arithmetic (Online) - CERMATH01	15/07/2019	78
Sets, Relations and Functions (Online)? -CERMATH02	25/11/2019	25
Visual Basic.Net - CERCOMP01	03/07/2019	63
Programming in C - CERCOMP02	03/07/2019	59
Mushroom Cultivation - CERBOT01	14/06/2019	31
Herbal Medicine - CERBOT02	03/07/2019	42
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Commerce	98
BSc	Physics	3
BSc	Electronics	1
BSc	Chemistry	75
BSc	Food Science and Technology	8
BSc	Food Science and Technology	8
BSc	Botany	50
BSc	Botany	49
BSc	Botany	14
BSc	Biotechnology	37
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback was taken from students, parents, alumni, teaching faculty and employers using Google forms and analysed using statistical tools. Feedback

from students: Syllabus-related questions averaged a strong positive response ranging between 76-90. The questions on teaching and teacher efficiency were less positive, mostly ranging between 60-65. On preparation and regularity the responses touched 78 and 77 respectively. The findings were shared with faculty and suggestions given for quality improvement. A number of workshops were held to strengthen ICT-aided teaching, learning and evaluation and to reinforce teacher commitment. IT infrastructure has been upgraded and measures taken to enable every faculty member to own a laptop. The mentoring process has been streamlined. Parents: Feedback on the teaching-learning environment, mentoring, discipline, infrastructure facilities and communication from the institution was excellent, at 76-80. However, on student participation in academic forums and extension of hospitality, there was a drop to 60-65. Based on suggestions from parents, a second RO plant is being set up. There was a delay due to the pandemic. Staff have been told to be courteous and helpful with parents. Mentors have also been told to keep in regular touch with parents. Students will be allowed to pay college fee in instalments, on request. Alumni: The alumni were asked questions on academics, extra-curricular activities, placements, career guidance, relevance of the subjects taught and the college initiatives to keep alumni connected. The positive responses were in the range of 75-85 with the exception of a drop to 60 for hospitality. While acknowledging their debt to the college for the formative influence it has had on their lives, alumnae suggested that they be kept informed of the activities and needs of the college to enable them to play a more prominent role. MSAA has launched a mobile app to facilitate information flow. It was also decided to hold more frequent meetings of the Maris Stella Alumni Association (MSAA) and to involve alumnae in the activities of the college Teaching Faculty: The teachers rated between 80-94 questions on institution's encouragement in faculty development, curriculum development and research activities. The approval rating was lower, at 72-75 for facilitating extension work, examination and evaluation and regular meetings with the staff council. Based on the suggestions, workshops have been organized on writing and publishing research papers, coaching in English for lower-ability students and a mechanism to address faculty grievances is being set up. Gardeners have been appointed to nurture the green cover on the campus. Employers: Feedback from employers was encouraging. Communication skills, team work, ability to take on responsibility and extra work were rated excellent to outstanding while creativity, planning and organizational skills, use of technology, leadership, and self-motivation was mostly satisfactory to good. Programmes in leadership and motivation, awareness of trends in technology are being held. The Career Guidance Cell has also held a number of activities to train students in work culture and soft skills. The Women Empowerment Cell and programmes on gender equity stress the need for women to be financially empowered.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Mathematics, Physics, Chemistry	50	35	33
BMS	Bachelor of Management Studies	30	32	18
BCom	Computers	40	96	41

BCom	Tax Procedures and Practice	30	18	18
BCom	General	30	40	30
BA	Eng.Literature, Journalism, Political Science	60	22	8
BA	Social Work, Economics, Political Science	30	12	12
BA	Eng. Literature, History, Tourism & Travel Management	30	15	15
BA	History, Eng. Literature, Political Science	30	45	30
BA	History, Economics, Political Science	30	55	35

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1445	155	78	9	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
105	105	36	34	6	30

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring System: A mentoring system has been in place in the institution for decades, though undergoing

changes to suit the times and becoming more stream-lined with the years. The system as it is today puts every student in college under the mentorship of a member of faculty. The list of mentor-mentees is prepared by the Vice-Principals at the beginning of the academic year and shared with students and faculty. Mentors maintain a systematic record of personal as well as academic details of mentees so that a complete profile of the student is available at any point of time. Any grievances or problems expressed by the mentee and redressal measures taken are also recorded. The records are submitted to the Vice-Principal's Office at the end of the academic year. An hour per week is marked for mentoring in the time-table of every class. Besides this, a mentee is free to meet her mentor any time for any kind of support or help. Mentors keep track of the attendance of their mentees, their academic performance and their participation in extra-curricular activities. They encourage them to enrol and complete value-added courses, both online and offline, to make use of the facilities such as the numerous services offered by the college library, to take advantage of the training programmes for skill development, leadership, soft skills and to derive maximum benefit from the holistic education offered by the institution. In other words, the mentor monitors the progress of her mentees closely, taking on the multiple roles of teacher, guide, counsellor or friend, as the situation demands. The faculty are facilitated in this by the training programmes arranged by the management from time to time. They are thus well-equipped to handle even the most complex of issues with confidence and sensitivity. Mentors reach out not only to the mentee but also to the parents/guardians if it is warranted. Mentors counsel their mentees when required and address any problem they might have. By their timely intervention, they are able to prevent most problems from escalating. Issues/ cases which, in the mentor's judgement, require a higher level of counselling than the mentor is able to give, are referred to the professional counsellor available on the campus. The professional counsellor may refer the case to a psychiatrist, if necessary. Students, for their part, express the feeling that they are more secure and confident in the knowledge that they have a senior and experienced person whose support they can rely upon. Mentors have been the succour for many a troubled youngster trying to find her feet in the college environment and in the challenging world outside the campus. By the fine-tuning it has been subjected to over the years, the mentoring system at Maris Stella has evolved into an efficient and fruitful exercise benefitting students immensely.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1600	105	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
105	105	Nill	28	30

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. K. Sandhya	Lecturer	Master of Creative Impulse' Philosophique Poetica International Award
2019	Dr. D. Rama Krishna	Lecturer	Dr. Pinnamaneni and Smt. Seetha Devi Foundation Award
2020	Dr. G. Little Flower	Lecturer	One of the best Women faculty on international Womens' day

| 2020 | Mrs. Lt. N. Sailaja | Lecturer | Appreciation for the dedicated work as NCC Officer |
| 2020 | Dr. N. Bharatha Jyothi | Lecturer | Excellent Award Certificate |

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	104	I Semester	24/10/2019	09/12/2019
BA	103	V Semester	22/10/2019	09/12/2019
BA	103	III Semester	25/10/2019	09/12/2019
BA	103	I Semester	24/10/2019	09/12/2019
BA	102	V Semester	22/10/2019	09/12/2019
BA	102	III Semester	25/10/2019	09/12/2019
BA	102	I Semester	24/10/2019	09/12/2019
BA	101	V Semester	22/10/2019	09/12/2019
BA	101	III Semester	25/10/2019	09/12/2019
BA	101	I Semester	24/10/2019	09/12/2019

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
2	2671	0.75

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://marisstella.ac.in/wp-content/uploads/2021/03/POs-PSOs-COs.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
203	BCom	Computers	33	33	100
202	BCom	Tax Procedures and Practice	17	17	100
201	BCom	General	17	13	76.47

107	BA	Eng.Literature, Journalism, Political Science	9	9	100
106	BA	History, Economics, Political Science(TM)	23	16	69.57
105	BA	Mathematics, Economics, Statistics	3	3	100
101	BA	History, Economics,Political Science (EM)	34	29	85.29
102	BA	History, Eng.Literature, Political Science	23	23	100
103	BA	Eng.Literature, History, Tourism & Travel Management	19	17	89.47
104	BA	Social Work, Economics, Political Science	6	5	83.33
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://marisstella.ac.in/wp-content/uploads/2021/07/Student-Feedback-19-20.xls

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money
Dr. I. Manideepa

	View File	

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nill	00	00	Nill	00

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	280000	175000
Major Projects	1095	SERB	660000	220000

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

2

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IPR in Indian Scenario: Current Perspectives	PG Department of Business Administration	06/11/2019
Intellectual Property Rights (IPR): Issues And Challenges	Department of Economics	28/02/2020

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Master of Creative Impulse' Philosophique Poetica International Award	Dr. K. Sandhya	Philosophique Poetica Grand Productions, Canada- World Poetry Conference	14/10/2019	Faculty
Dr. Pinnamaneni and Smt. Seetha Devi Foundation Award	Dr. D. Rama Krishna	Dr. Pinnamaneni and Smt. Seetha Devi Foundation, Vijayawada	06/12/2019	Faculty
One of the best Women	Dr. G. Little Flower	KBN College	08/03/2020	Faculty

Appreciation for the dedicated work as NCC Officer	Mrs. Lt. N. Sailaja	8(A)Naval unit (NCC)	03/05/2020	Faculty
Excellent Award Certificate	Dr. N. Bharatha Jyothi	Antyoday Missionsince 1972. Jeevan Vikas Mahavidyalaya, Devgram Tah. Narkhed, Dist. Nagpur-441301	31/05/2020	Faculty

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

View File

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
English	3
Mathematics	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	1	0
National	Sanskrit	1	0
National	Sanskrit	1	0
National	PG Department of Business Administration	1	4.91
National	PG Department of Business Administration	1	0
National	PG Department of Business Administration	1	4.6
National	PG Department of Business Administration	1	0
National	PG Department of Business Administration	1	4.6

| National | Telugu | 1 | 0 |
| International | English | 1 | 0 |

View File

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	10
Telugu	4
Sanskrit	6
History	4
Economics	3
Political Science	1
Commerce	10
Mathematics	2
PG Department of Business Administration	13
Physics	9

View File

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
Nil	Nill	00	Nill

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Influence of Ga3 ions on the structure and in vitro bioactivity of B2O3–SiO2–Na2O–CaO glass system	Dr. G. Little Flower	Elsevier Journal	2019	0	Maris Stella College, Vijayawada	Nill
An in-vitro bioactive, structural and degradation	Dr. G. Little Flower	Elsevier Journal	2019	0	Maris Stella College, Vijayawada	Nill

studies on B2O3–SiO2–P2O5–Na2O–CaO glass system incorporated with chromium ions						
Evaluating mangroves of Krishna Wildlife Sanctuary in relation to the general status of mangroves in Andhra Pradesh, India	Ms. CVL Karuna	International Journal of Environmental Studies	2019	0.848	Maris Stella College, Vijayawada	4
Anti Diabetic activity of Methonolic leaf extract of Diospyros Ferrea (Willd) - BAKH. In Streptozotocin induced diabetic rats.	Dr. Nitya Jeevaprada	Global Journal of Research Analysis	2019	0.1	Maris Stella College, Vijayawada	10
On Bipolar Fuzzy Suborderd Gamma Near Rings	Dr. C. Krishnaveni	Test Engineering and Management	2020	0	Maris Stella College, Vijayawada	Nill
The Impact of E-Recruitment – An Empirical Studyon A Multi-National KPO Unit Located In	Smitha K Ghanta	Test Engineering and Management	2020	0	Maris Stella College, Vijayawada	Nill

Chennai.						
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Thermo Physical, Optical and spectroscopic Perspective of molecular interactions in binary mixtures of Ethyl and Dimethyl Adipate at T303.15-318.15K and atmospheric	Dr. G. Little Flower	Physics and Chemistry of Liquids	2019	8	Nill	Maris Stella College
Thermo Physical, Optical and spectroscopic Perspective of molecular interactions in binary mixtures of Ethyl and Dimethyl Adipate at T303.15-318.15K and atmospheric	Dr. S. Vani Latha	Physics and Chemistry of Liquids	2019	3	Nill	Maris Stella College
Linear Layout of Locally Twisted Cubes	Dr. Sr. Jasintha Quadras	International Journal of Computer Mathematics	2019	6	12	Maris Stella College
On Quasi-regularity in Gamma	Cheruvu Krishnaveni	Beitrage zur Algebra	2019	1	1	Maris Stella College

Near-rings		und Geometrie					
The Impact of E-Recruitment – An Empirical Studyon A Multi-National KPO Unit Located In Chennai.	Smitha K Ghanta	Test Engineering and Management	2020	Nill	5		Maris Stella College
On Bipolar Fuzzy Suborderd Gamma Near Rings	Dr. C. K rishnaveni	Test Engineering Management	2020	1	Nill		Maris Stella College
			[View File](#)				

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	27	190	1	1
Presented papers	10	25	Nill	Nill
Resource persons	Nill	Nill	7	Nill
		[View File](#)		

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Sanskrit	Encyclopaedia of Indian Poetics.	Sahitya Akademi,New Delhi.	50000
Sanskrit	Translation of monograph on Sri Ramanujacharya	Sahitya Akademi,New Delhi.	3625
Sanskrit	67 verses translation of Prasnottara Ratna Malika	Sahitya Akademi,New Delhi.	2000
History	Certificate course in French	SRR CVR Govt. Degree college, Vijayawada	37500
PG Department of Business Administration	Guest Faculty	Acharya Nagarjuna University	65000
PG Department of	Guest Faculty	Acharya Nagarjuna	16250

Business Administration		University	

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
00	00	00	0	0

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Mega medical camp	NCC ARMY/4(A)Girls BN NCC, Maris Stella College	1	48
Socio - Economic Survey, Health Camp, Plastic Awareness Rally	N.S.S.Units- III, Maris Stella College in collaboratin with Yanamalakuduru Gramasachivalayam	2	184
Domestic Violence Awareness Rally- say No to Doemstic Violence	N.S.S.Units- III, Maris Stella College in collaboratin with NGO- Vasavai Mahila Mandali	1	94

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	Nill

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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Extension Activity	Govt. Elementary School, Govt. High School, Kuntamukkala, A.P.	English made Easy - Community visit	3	20

Extension Activity	STARS (Stellites to Awake and Reachout to the Society), Maris Stella College in collaboration with AASARA Foundation, Vijayawada.	Capacity Building	1	21
Extension Activity	STARS (Stellites to Awake and Reachout to the Society), Maris Stella College	Awareness Programme on Environment Protection	1	22
Extension Activity	STARS (Stellites to Awake and Reachout to the Society), Maris Stella College	Support to Elderly	1	27
Extension Activity	STARS (Stellites to Awake and Reachout to the Society), Maris Stella College	Childrens Day Celebration	2	21
Extension Activity	STARS (Stellites to Awake and Reachout to the Society), Maris Stella College	Hygeine conditions-Handwash Campaign at Kuntamukkala Village	2	42
Awareness Programme	Madonna College for Deaf	Digital Banking	4	10
Extension Activity	MPUP school, Kuntamukkala, Vijayawada	Experiential Learning through Demonstration of Physics Experiments	1	120
Awareness Programme	Green Cell of Maris Stella and instructions given by RIO-BIE-AP	Evil effects that arise to the environment by the usage of plastic	1	650
Awareness Programme	Women Empowerment Cell of Maris Stella College	Womens rights and students role	1	400

| | | and SFI. | | | | |

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Commemoration in collaboration with Mont Fort Social Service Society on 19th Jun. 2019.	30	Mont Fort Social Service Society	1
Survey on Brand preferences with respect to Leggings in collaboration with PMA Consultancy Services on 1st July. 2019	8	Travel expenses borne by students	30
Technical Writing in collaboration with Technoscribes, Chennai on 2nd July. 2019	43	Expenses borne by students	60
Online course in Hardware and Networking in collaboration with APSSDC on 2nd July. 2019	32	APSSDC	70
Guest lecture on on 'Biography of Madam Curie' in collaboration with All India Mahila Sanskriti Sangam and Breakthrough Science Society on 5th July. 2019.	200	Expenses borne by students	1
Certification Programme in Banking Finance Insurance (CPBFI) in collaboration with Bajaj Finserv on 29th July.2019	45	Bajaj Finserv	80
A.D. Shroff Memorial Elocution Competition in collaboration with the Forum of Free Enterprise, Mumbai on 27th Aug. 2019	25	Forum of Free Enterprise, Mumbai	1

Legal Awareness Programme on Acts Related to Girls, 'Bachpan Bachao Andolan' in collaboration with the District Child Protection Unit of Vijayawada on 28th Aug. 2019.	400	Maris Stella College	1
Domestic Violence Awareness Rally, 'Say No to Domestic Violence' in collaboration with Vasavya Mahila Mandali on 13th Sept. 2019.	94	Expenses borne by students	1
Exhibition on Personality Development in collaboration with the District Child Protection Unit of Vijayawada on 27th September 2019.	300	Expenses borne by students	1

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Soft Skill Development	Survey/ Research	Lingeshwar Informatix	01/02/2019	01/02/2020	39
Placements	Placements	HireMee	02/07/2019	02/07/2020	4
Survey/ Research	Survey/ Research	PMA Consultancy Services	01/08/2019	01/08/2020	8
Project Works	Project Works	Bajaj Finserv	28/06/2019	28/06/2020	2

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Bajaj Finserv Limited	24/06/2020	The purpose of the MoU is to	45

		impart practical knowledge and essential skills to final year graduation students and fresh graduates, especially those belonging to economically weaker sections of the society, with a view to create employment opportunit	
AndhrPradesh State Skill Development Corporation (APSSDC)	18/09/2020	To sort out the roles and responsibilities of both parties in establishing and managing Employability Skill Centers (ESCs) for UG/PG studying candidates in various Degree/ PG Colleges/ University campuses to enhance employability of Students.	139
International Justice Mission India	12/02/2020	1. This memorandum of understanding sets out the terms and responsibilities by which the Parties will work in close collaboration. 2. The MoU provides for broad-based initiatives between the Parties. The MoU establishes a foundation for a more robus	630
Christ (Deemed to be University)	05/03/2020	To strengthen and to develop academic, research cooperation, and to promote mutual understanding between the Parties.	54
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
500000	455632
2500000	2009601
700000	652518
4000000	4000000
2000000	1947050
7000000	6708942
1000000	913038
40000	30795
350000	333030
300000	278000
500000	412549
200000	202281
720000	717066
700000	687183
35000	34480
2000000	1765575
1000000	997283

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Others	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Newgenlib	Fully	3.1.5 Helium	2007

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	99521	13286889	1028	345599	100549	13632488
Reference Books	8806	2357714	66	55568	8872	2413282
e-Books	3135000	5900	Nill	5900	3135000	11800
Journals	113	234313	Nill	Nill	113	234313
e-Journals	6500	5900	Nill	5900	6500	11800
Digital Database	3	5900	Nill	5900	3	11800
CD & Video	512	6474	Nill	Nill	512	6474
Library Automation	3	75000	2	5900	5	80900
Weeding (hard & soft)	5766	267580	Nill	Nill	5766	267580

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. C. Krishnaveni	Eight-Week Online Certificate Course : Sets, Relations Functions 2019 – 2020, even sem	https://marisstellaelearning.gnomio.com/course/index.php?categoryid6	25/11/2019
Dr. C. Krishnaveni	Eight-Week Online Certificate Course : Arithmetic: 2019 – 2020, even sem	https://marisstellaelearning.gnomio.com/course/index.php?categoryid6	25/11/2019
Dr. C. Krishnaveni	Eight-Week Online Certificate Course : Arithmetic: 2019 – 2020, odd sem	https://marisstellaelearning.gnomio.com/course/index.php?categoryid6	15/07/2019

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existin	508	323	508	20	30	36	63	45	0

g									
Added	33	30	33	0	0	0	3	55	0
Total	541	353	541	20	30	36	66	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Zoom	https://youtu.be/GH_0u6pNYyc
Zoom	https://youtu.be/dKp1spNQXJ8
Zoom	https://youtu.be/NsZ98JatEaU
Zoom	https://youtu.be/zSAKP_6hf-I
Zoom	https://youtu.be/rIijYHROcRY
Zoom	https://youtu.be/wfFti4Nycaw
Zoom	https://youtu.be/tFOXXIzxl2w
Zoom	https://youtu.be/627DH3FyEhc
Zoom	https://youtu.be/USDUWrkiOgE
Zoom	https://youtu.be/wtfno91OELQ
Zoom	https://youtu.be/fif8fNbIlqM
Zoom	https://youtu.be/45nfzHb1C2s
Zoom	https://youtu.be/NNvlnBAIr0Y
Zoom	https://youtu.be/ThHZWV4KgQc
Zoom	https://youtu.be/0yfyXa99vC0
Zoom	https://youtu.be/nBXD9elMH5g
Screencast-O-Matic	https://youtu.be/PjLiQ8hwyno
Screencast-O-Matic	https://youtu.be/Wo0wlrGq_5s
Screencast-O-Matic	https://youtu.be/gqyKRO1_nY8
Screencast-O-Matic	https://youtu.be/REXVfVkIX2Q
Screencast-O-Matic	https://youtu.be/fGM1aHx34uq
Screencast-O-Matic	https://youtu.be/tdy_PtrOVYw
Screencast-O-Matic	https://youtu.be/p3wihSAVnOs
Screencast-O-Matic	https://youtu.be/LnHg46iHyVE
Screencast-O-Matic	https://youtu.be/CqzMmh3Jni4
Screencast-O-Matic	https://youtu.be/AhPd93yJKXA
PresentationTube	https://www.youtube.com/channel/UCfFiab_5Td-huKXFVFgJykQ
Screencastify	https://drive.google.com/drive/folders/1Y3MXAbijfiytE7RchfXZ4hr-38aBfDr0
Zoom	https://drive.google.com/drive/folders/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
11000000	10687128	15000000	14758955

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

It is the responsibility of the Maintenance Committee to ensure the availability of infrastructure i.e. physical, academic and support facilities as per the norms prescribed by the institution. This is achieved by horizontal, upward communication, consolidation and approval. The committee, headed by the Campus Maintenance Supervisor, is empowered to get the appropriate data from the various departments of the institution. The committee meets periodically as needed to review the requirement of assets and their maintenance and makes recommendations to the Management for approval. The committee suggests technology upgradation of the infrastructure like laboratories, furniture and other facilities based on the useful innovations for imparting professional education newly featured in the market, and also inputs given by the HODs and others. The requirement of infrastructure/maintenance of assets for the ensuing year is collected from respective departments, scrutinized and consolidated for the preparation of the annual budget before submission to the Management for budget allocation. The same is then communicated to HODs for appropriate action. The committee also peruses any other item brought to its notice for appropriate action. As and when assets/sports items / computers / peripherals / software etc. are received on campus by respective departments, the same is immediately entered in the Stock Register/Accession Register etc. and a number is given to the respective asset and also on the bills for effecting payment. The routine cleaning of campus and maintenance of wash rooms is undertaken by in-house workers under the supervision of the Campus Maintenance Supervisor. RO treated safe drinking water, generators and solar panels, UPS, air conditioning units, pumps, intercom and landline phones, biometric machines, stabilizers, projectors, printers, scanners, photocopiers, LCD projectors, laboratory equipment, lights and fans, water coolers, furniture, plumbing, CCTV, fire extinguishers and fire hoses, water tanks, campus greenery are all maintained by in-house maintenance personnel and authorised service personnel. An on-campus carpentry unit makes budgeted furniture items.Excellent laboratory facilities are provided for all the programmes requiring the facility. The equipment is maintained by the laboratory support staff and servicing personnel from the suppliers. A welldefined procedure, as per college policy, is followed for procurement of equipment, hardware and software for laboratories. The Library Committee ensures the regular maintenance and efficient functioning of the automated library. A part of the library premises is set up as a Digital Library with 60 computers. Internet facility, provided in the library to students and faculty members for availing e-resources and other web based information, is maintained by the IT team. This team also maintains the computer and other allied facilities provided in all the departments, the administrative office and the Examination Section. The Campus Maintenance Committee examines and recommends the requirements of the Department of Physical Education, headed by the Physical Director, and assisted by a Physical Training Instructor, to the Management for approval.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial support under various schemes	1208	11282527
Financial Support from Other Sources			
a) National	Nil	Nill	0
b)International	Nil	Nill	0
[View File](#)			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Communication Soft Skills - I	10/06/2019	468	Maris Stella College
Human Values Professional Ethics	10/06/2019	468	Maris Stella College
Environmental Studies	10/06/2019	468	Maris Stella College
ICT-I (Computer Fundamentals Office Tools)	10/06/2019	468	Maris Stella College
Communication Soft Skills - II	01/11/2019	555	Maris Stella College
Analytical Skills	01/11/2019	555	Maris Stella College
Enterpreneurship	01/11/2019	555	Maris Stella College
Leadership Education	01/11/2019	555	Maris Stella College
Communication Soft Skills - III	01/11/2019	555	Maris Stella College
ICT-II (Internet Fundamentals Web Tools)	01/11/2019	555	Maris Stella College
[View File](#)			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passedin the comp. exam	Number of studentsp placed

		examination	counseling activities		
2019	**Career Orientation and Development Programme**	**Nill**	**476**	**Nill**	**149**

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	**5**	**1**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Noble Institute of Communicative English Charitable Trust, Bright Star Educational Trust, Savic Technologies, Learning Space, V Tec hnologies, Al Wasi IT Solutions, Jaro Institute of Technology, Management and Research Pvt.Ltd and YUVI Education Pvt.L	**899**	**178**	**Sravya Group, Infosys, TCS, Wipro, and Amarraja Group**	**132**	**30**

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	**4**	**B.Sc.**	**Mathematics,**	**P.B.Siddha rtha College**	**M.Sc., Physics**

2020	3	B.Sc.	Mathematics, Physics, Computer Science	Andhra Loyola College, Vijayawada	M.Sc., Physics
2020	1	B.Sc.	Mathematics, Physics, Computer Science	Maris Stella College,Vijayawada	MBA
2020	1	B.Sc.	Mathematics, Physics, Computer Science	Andhra University, Vishakapatnam	M.Sc., Physics
2020	1	B.Sc.	Mathematics, Physics, Computer Science	Sri Padmavathi Mahila Visvidyalayam, Tirupati	M.Sc., Physics
2020	1	B.Sc.	Mathematics, Physics, Chemistry	Andhra Loyola College, Vijayawada	M.Sc., Physics
2020	2	B.Sc.	Mathematics, Physics, Chemistry	P.B.Siddhartha College,Vijayawada.	M.Sc., Physics
2020	1	B.Sc.	Mathematics, Physics, Chemistry	PG Centre, ANU, Nuzvid.	M.Sc., Physics
2020	1	B.Sc.	Mathematics, Electronics, Computer Science	SVU University	M.Sc., Electronics
2020	2	B.Sc.	Mathematics, Electronics, Computer Science	P.B. Siddhartha College	MCA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	2
Any Other	2

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Number of Participants
The Krishna University Inter-collegiate Basketball tournament cum team selections	Inter-collegiate	12
The Krishna University Inter-collegiate Chess tournament cum team selections	Inter-collegiate	6
The Krishna University Inter-collegiate Cricket team selections	Inter-collegiate	12
The Krishna University Inter-collegiate Handball Tournament	Inter-collegiate	10
The Krishna University Inter-collegiate Kho-Kho tournament cum team selections	Inter-collegiate	12
The Krishna University Inter-collegiate Volleyball Tournament	Inter-collegiate	12
South Zone Inter-university Volleyball Tournament	Inter-university	2
South India Inter-university Cricket Tournament	Inter-university	4
South Zone Inter-university Chess Tournament	Inter-university	1
South Zone Inter-university Handball Tournament	Inter-university	2

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Cash Prize for Rs 10,000/-	National	Nill	1	1835T01	J. Rishitha
2019	Cash Prize for	National	Nill	1	1835T01	J. Rishitha

	Rs 1,666/-					
2019	Cash Prize for Rs 1,666/-	National	Nill	1	1835T02	K.Jyothi
2019	Cash Prize for Rs 1,666/-	National	Nill	1	1835T04	K.Satya Havilah
2019	Cash Prize for Rs 1,666/-	National	Nill	1	1835H02	D.Amulya
2019	Cash Prize for Rs 1,666/-	National	Nill	1	1835T15	V.Neehar ika
2019	Cash Prize for Rs 1,666/-	National	Nill	1	1835T09	R.Milcah Anila
2019	Cash Prize for Rs 1,000/-	National	Nill	1	1722S01	S.Sai Mohana Goud
2019	Cash Prize for Rs 1,000/-	National	Nill	1	1722S02	P.Sneha
2019	Cash Prize for Rs 1,000/-	National	Nill	1	1722S03	P.Vaishn avi

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

It is the policy of the institution to maximize student participation in the various academic and administrative bodies and other activities. Every class has two elected representatives who automatically become members of the Student Representative Council (SRC). The Council is headed by the Student Coordinator and two Assistant Student Coordinators who are elected by the members for one academic year. The Student Coordinator and the two Assistant Student Coordinators are made members of the Disciplinary Committee who are also responsible to coordinate various student activities on campus. Students are represented in various committees of the college such as the IQAC, Anti-Ragging Cell, Women Empowerment Cell, Internal Complaints Committee, Library Committee, Training and Placement Cell, ICT Committee, Cultural Committee, Press Committee, Grievance Redressal Cell, SC/ST Cell, Minority Cell, Committee for Outside Competitions, Student Welfare Committee, Research and Ethics Committee, Extra Curricular Activities Committee, Eco Club, Red Ribbon Club, Website Committee and EDC. Students play a decisive role in the planning and execution of the various activities of the departmental clubs which have their own student executive body and function under the guidance of faculty members who function as faculty advisors and club mentors. Fresh office-bearers are elected every academic year. The Class Representatives take a leading role in all the day to day activities of the class. Students express their views about the curriculum, teaching-learning, student support, rules and regulations to their representatives who in turn present them in the SRC. Issues requiring escalation are then placed before the appropriate authorities. Members of the SRC take active part in organizing literary and cultural activities in coordination with faculty. They also help to organize Alumni Meets, Blood

Donation Camps, Campus Workers'Day celebrations, Teachers' Day and Christmas Day celebration. They raise funds for the Mid-Day Meal scheme in college and for the needy in the community through the Annual Charity Fete and other activities. The Student Council members along with a few faculty visit old age homes, juvenile homes, child line centres to distribute the funds they generated. The college, for its part, arranges many leadership and skilling programmes to train these budding leaders.Language Partnership Programme (LPP) is one such programme. The SRC identifies advanced learners in every class who are proficient in English and imparts teaching skills to them through special training programmes. These trained students, with the supportof faculty from the Department of English, train first year undergraduate students who desire to improve English language proficiency, thus tapping the potential of advanced learners for peer teaching. The institution thus ensures that students contribute substantially to the pursuit, nurture and sustenance of a climate of excellence on the campus.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

1468

5.4.3 – Alumni contribution during the year (in Rupees) :

539510

5.4.4 – Meetings/activities organized by Alumni Association :

10

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two practices of decentralization and participative management: Two important interventions have been made in the last year for decentralization and participative management. The first is the creation of the office of additional deans. Deans have been appointed for Planning and Communication and for Administration. There are now two deans for academic affairs to take care of the Science, Arts and Commerce departments. An additional dean has been appointed for student affairs. The Dean of Planning and Communication formulates all communication on behalf of the college, helps the Principal and the IQAC Coordinator in planning quality enhancing measures for the growth and development of the college.The Dean of Administration is responsible for the preservation of all the records of the Management and coordinating the work of the various sections of the college administrative office.The Deans of Academic Affairs co-ordinate the academic programmes of the college, oversee the planning and restructuring of the curriculum in consultation with the Principal, senior faculty members, the IQAC and are responsible for all academic matters. The Deans of Student Affairs coordinate the activities of the Students' Council in consultation with the Principal, organize induction programme for new students and leadership training for newly elected office-bearers of the Students' Council at the beginning of every academic year. They guide and monitor students' club activities, inter-year competitions and inter-collegiate events and help in organizing events, help in student counselling

and take up welfare activities.The second practice of decentralization and participative management is the campus maintenance committee.It is the responsibility of the Maintenance Committee to ensure the availability of infrastructure i.e. physical, academic and support facilities as per the norms prescribed by the institution. This is achieved by horizontal, upward communication, consolidation and approval. The committee, headed by the Campus Maintenance Supervisor is empowered to get the appropriate data from the various departments of the institution.The committee meets periodically as needed to review the requirement of assets and their maintenance and makes recommendations to the Management for approval. The committee suggests technology upgradation of the infrastructure based on the useful innovations newly featured in the market, and also inputs given by the HODs and others. The requirement of infrastructure/maintenance of assets for the ensuing year is collected from respective departments, scrutinized and consolidated for the preparation of the annual budget before submission to the Management for budget allocation. The same is then communicated to HODs for appropriate action.The routine cleaning of campus and maintenance of wash rooms is undertaken by in-house workers under the supervision of the Campus Maintenance Supervisor. All physical infrastructure as well as campus greenery is maintained by in-house maintenance personnel and authorised service personnel. Laboratory equipment is maintained by the laboratory support staff and servicing personnel from the suppliers.A well-defined procedure, as per college policy, is followed for procurement of equipment, hardware and software for the laboratories, the library and for sports and games. The IT team maintains the internet facility, the computers and other allied facilities provided on the campus.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum is developed to be in sync with UGC, Andhra Pradesh State Council of Higher Education and the affiliating Krishna University, without losing sight of the institutional mission of offering whole person education. It is regularly reviewed and revised based on a database developed from assessment and feedback from stakeholders and academic and industrial experts. Introduction or modification of courses reflecting emerging local, national and global trends addressing market demands, offering job-oriented certificate courses, courses addressing cross-cutting issues and multiskill development are given prime focus. All courses have been revised w.e.f.2019-20
Examination and Evaluation	The two CAs per semester have been replaced with one CA and a Continuous Assessment Improvement Test (CAIT) for those wishing to improve their performance and for absentees. This also allows students to make time for

	additional online/offline certificate courses. The question paper format was modified to enable the introduction of Multiple Choice Questions (MCQs) both in Continuous Assessment (CA) and Semester End Examinations (SEE). This was with a view to training students in this mode of questioning used widely in various competitive examinations. Online mode was introduced for SEE to ensure completion of the academic year despite the pandemic and to enable students in progression.
Library, ICT and Physical Infrastructure / Instrumentation	Computerized Gate Register has been set up in the library. Mobile Online Public Access (WEB OPAC) has been initiated during college working hours. Question papers are made available online in the library blog. All the 35 systems in the library have been updated with Windows 10. The college has been provided with equipment for three Virtual Classrooms, one Digital cum Virtual Classroom, one Digital Lab and E-Campus Management Software under the RUSA 2.0 scheme. Scientific Lab Equipment has been procured to strengthen the laboratories. An instrumentation centre in common for all the departments of biological sciences is being set up.
Admission of Students	The admission process is transparent and complies with the norms of regulatory bodies. Equality and inclusiveness are ensured by admitting students from different geographical regions and socio-economic, cultural and educational backgrounds. A counselling system has been set up for admissions. Experienced faculty counsel students seeking admission, in the presence of their parents, taking into account their performance in the qualifying examination and availability of seats.An orientation session is organized for admitted students and their parents about the autonomous system, facilities available, value added courses and programmes for whole person development. Provision is available for change of programme within a stipulated time.
Industry Interaction / Collaboration	Potential institutions and industries are identified and collaborative action for training, research and internship is taken through MoUs and linkages. Industrial visits are organised

	regularly for an understanding of practical functioning. Talks by experts from industry about the latest market trends are arranged as part of Industry- Campus Connect programme. Alumni who are in industry or are leading entrepreneurs are invited to share their expertise with students. Entrepreneurship orientation activities are organized for the students by various departments.
Human Resource Management	Recruitment procedures, service rules, promotion policies and welfare measures for both teaching and nonteaching staff are clearly spelt out in the Education Manual available on the college website. Transparency is thus ensured. The management facilitates quality improvement in faculty through professional training and development programmes.Staff attended ten faculty development programmes organised by the management during the year, besides programmes offered by other institutions. Appraisal, performance metrics and reviews are undertaken through annual external and internal audits. Leadership roles are assigned to faculty displaying sound work ethics and commitment.
Teaching and Learning	Departmental Academic Calendars based on the Institutional Academic Calendar sets the academic schedule for the year. Courses with clearly spelt-out Learning Objectives and Course Outcomes (COs) are offered by course teachers. Regular faculty development programmes facilitated both on and off campus ensures updating of teaching skills. Beyond the syllabus learning and testing is done through the second component of internal assessment. Specific initiatives for slow and advanced learners, a stream-lined mentoring system, remedial classes, guest lectures, workshops and symposia for additional inputs, feedback and annual internal and external audits are some of the quality enhancement strategies in teaching-learning.
Research and Development	The recruitment of more faculty with doctoral degrees and research experience is a quality improvement strategy initiated to strengthen research activity. New appointments with Ph.D are offered a higher pay.

| | Faculty are given an incentive of Rs. 3000/- per month immediately on award of Ph.D. They are encouraged to apply to DRDO, DST, Young Scientist Scheme etc. for funding research proposals. The institution subscribes to journals useful for research and pays travel and accommodation charges of faculty attending seminars and conferences. The institution provides seed money to its teachers for research. Teachers are provided with financial support to attend conferences / workshops on academic research and towards membership fee of professional bodies. Conducts training programmes on research methodology, preparation of project proposals and publications. |

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	All matters pertaining to online admission, attendance, assessment, examination are carried out through a students' data software package provided by Sri Manasa Solutions. Admissions are carried out through the Students' Module of the Smart College software in conjunction with online support provided by HDFC. SMS software is used to send relevant information regarding the academic progress and attendance to parents, enabling them to monitor their wards progress. A fingerprint reader for biometric data capture was earlier introduced to fill student scholarship forms and for online transactions.It is now being done through an online system called e-pass Counter. Electronic payment and Application System of Scholarships (e-pass) initiated by the Andhra Pradesh Government through Centre for Good Governance, and many other IT facilities such as EPF, Professional Tax, Employees State Insurance Corporation (ESIC) are in use in the institution.
Planning and Development	The Planning and Development Committee has adopted the strategy of integration of ICT in all the working processes of the institution to minimize manual effort and improve communication and for better cost and time effectiveness. Implementation of egovernance in all areas of operation has taken place in phases over the past

	few years. The vision and mission of the college and defining its strategy and direction to reach its goals are available on the institution's official website which serves as the most important medium of communication between the college and its stakeholders. The site is regularly updated.
Administration	The administration uses a Management Information System to function at government, community and college levels. The administrative office uses software provided by Sri Manasa Solutions, is fully automated with internet facility and is linked through intranet with the Principal's office for online monitoring. All communication by the Principal with members of statutory bodies as well as the teaching and non-teaching staff is carried out using smartphones with inbuilt social apps like Gmail and WhatsApp. Google sheets are used for data collection, Google docs for notices and activity reports, Google forms for feedback from students, faculty, alumni and parents , Google drives to store data, Google blogger for departmental blogs and Google classroom for teaching-learning. The college has high-speed internet of bandwidth 100 MBPS. Biometric attendance is in use for staff and students. The college campus is equipped with CCTV cameras for security.
Finance and Accounts	Wings accounting software is used in finance and accounts for efficient and transparent functioning. Most financial transactions involving government agencies is through CFMS for salaries and JnanaBhoomi Portal for scholarships. All payments from the institution to the government are made online. e-payment is generally used for most other transactions.
Examination	Continuous Assessment Marks, hitherto posted manually by course teachers, is now posted online by incorporating it into the existing software. This enables students to view their marks and attendance online. Bar coding scanning of the marks have also been incorporated into the existing software.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Ms.H.Kanaka Durga Ms.Ch.Geetha Devi, Lecturers	Registration fee for the National Seminar on Indian Higher Education : Current Status Leadership Challenges during 11th-13th June, 2019 organized by Christ University, Bangalore	-	8000
2019	Ms.H.Kanaka Durga Ms.Ch.Geetha Devi, Lecturers	DA and local conveyance for the National Seminar on Indian Higher Education : Current Status Leadership Challenges during 11th-13th June, 2019 organized by Christ University, Bangalore for two faculty members	-	2600
2019	Ms.H.Kanaka Durga Ms.Ch.Geetha Devi, Lecturers	TA for attending the National Seminar on Indian Higher Education : Current Status Leadership Challenges at Christ University, Bangalore during 11th-13th June, 2019 - TA for two faculty members	-	5564

2019	Dr.D.Ramakrishna, Lecturer	Registration Fee for the National Seminar on Nature and Environmental Conservation in Ancient and Modern Indian Literature - A Study organized by S.K.S.D.Mahila Kalasala, Tanuku on 6th 7th September, 2019	-	1200
2019	Dr.K.V.Krishna Mohan, Lecturer	Registration Fee for the National Seminar on Nature and Environmental Conservation in Ancient and Modern Indian Literature - A Study organized by S.K.S.D.Mahila Kalasala, Tanuku on 6th 7th September, 2019	-	1200
2019	Dr.V.N.Manga Devi, Lecturer	Registration Fee for the National Seminar on Nature and Environmental Conservation in Ancient and Modern Indian Literature - A Study organized by S.K.S.D.Mahila Kalasala, Tanuku on 6th 7th September, 2019	-	1200
2019	Ms.Md.Rahimunnisa Ms.P.Vidyavathi, Lecturer	TA for attending the Workshop on Programme to Integrate Media Entertainment	-	2801

		Skills into Degree Education at Ramoji Film City, Hyderabad on 23rd September, 2019		
2019	Dr.K.V.Krishna Mohan, Lecturer	Registration fee for the two day National Seminar on Hindi Ka Bouddha sahitya Evam Sahityakar: Ek Anusheelan organized on 23rd 24th September, 2019 at Nizam College, Hyderabad	-	1000
2019	Ms.B.Karuna Harika, Lecturer	Registration fee for the two day National Seminar on Hindi Ka Bouddha sahitya Evam Sahityakar: Ek Anusheelan organized on 23rd 24th September, 2019 at Nizam College, Hyderabad	-	500
2019	Dr.C.Krishnaveni, Ms.T.Naga Malleswari, Ms.C.Sarada	TA for attending the Regional Training Workshop on EAT Module on PFMS at Dr.B.R.Ambedkar Open University, Hyderabad on 11.10.2019 organized by RUSA, Hyderabad - Vijayawada to Hyderabad	-	4500
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Constructive Alignment and Outcome-Based Education	-	21/10/2019	23/10/2019	54	Nill
2019	Developing MOODLE-Enabled Blended Learning Courses	-	08/11/2019	09/11/2019	35	Nill
2019	Beyond Teaching - The Joy Passion of Being a Faculty	-	03/06/2019	04/06/2019	49	Nill
2019	Teacher as a Facilitator of Learning Leadership and Ideal Team Players	-	05/06/2019	06/06/2019	112	Nill
2019	Training programme for the faculty in the use of Virtual classrooms	Training programme for the faculty in the use of Virtual classrooms	07/06/2019	07/06/2019	124	2
2019	Capacity Building cum Faculty Development'	-	29/07/2019	30/07/2019	50	Nill
2019	One-day State Level Training Programme on 'Digital Classroom with	One-day State Level Training Programme on 'Digital Classroom with	26/09/2019	26/09/2019	3	2

	Integrated Learning Management System (LMS)	Integrated Learning Management System (LMS)					
2019	Training programme for the faculty in the use of Digital cum Virtual classroom and Digital Podium	Training programme for the faculty in the use of Digital cum Virtual classroom and Digital Podium	03/10/2019	03/10/2019		81	2
2019	Principles And Practices In Teaching/Learning Excellence	-	04/10/2019	04/10/2019		75	Nill
2019	Regional Training Workshop on EAT Module on PFMS	Regional Training Workshop on EAT Module on PFMS	11/10/2019	11/10/2019		2	1
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Teacher as a facilitator of Learning and Programme Outcomes, PSOs and Cos	112	05/06/2019	06/06/2019	2
Evaluation Reforms in Higher Education	1	18/07/2019	19/07/2019	2
Capacity Building cum Faculty development	50	29/07/2019	30/07/2019	2
Teaching and Learning in General	1	31/07/2019	02/08/2019	3

programmes				
Palalto-Cyber Security	2	12/08/2019	17/08/2019	7
Contemporary Nano: Synthesis, characterization and Applications	1	22/08/2019	22/08/2019	1
Vede prakrutikam vignanam	1	06/09/2019	07/09/2019	2
Entrepreneurship	2	06/09/2019	27/09/2019	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
105	105	52	52

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
(i)CPF and ESI (ii)Gratuity and Pensionary benefits (for aided) (iii)Group insurance (iv) Incentives for research (v) Advance payment, interest-free personal loans on request (vi) Study leave (vii) Excursions (viii) Travel support/grants for conferences, seminars at national, international levels (ix) Support for professional development (x) Health Camp	(i) CPF and ESI (ii) Gratuity and Pensionary benefits (iii) Advance payment, interest-free personal loans on request (iv) Group insurance (v) Annual holiday tour (vi) Health Camp	(i) Mid-day meals for the economically challenged (ii) Scholarships and fee concession (iii) Mentoring (iv) Remedial coaching (v) Counseling services (vi) Anti - Sexual Harassment Committee/ Internal Complaints Committee (ICC) (vii) Anti-Ragging Committee (viii) Grievance Redressal Committee (ix) Women Empowerment Committee (x) Book bank (xi) Career guidance and placement (xii) Parent teacher meet (xiii) Student feedback (xiv) Language Partnership programme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External Audit: The Institution conducts external and internal financial audits regularly. External audit is conducted annually by auditors appointed by the Andhra Pradesh Commissionerate of Collegiate Education and periodically by the Office of Audit and Accounts General, Hyderabad. Internal Audit: Certified Chartered Accountants, M/S Brahmaiah and Co. and Narasimha Rao and Co.,

appointed by the management undertake an internal audit every year.The Management Committee prepares and approves the annual budget of the college. It is then presented and approved by the Finance Committee. A review of utilization is undertaken every six months. The internal audit is undertaken after the end of the financial year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sentina Foundation	483040	Deserving students college fee

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6.4.3 – Total corpus fund generated

39000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC of Maris Stella College
Administrative	No	Nill	Yes	IQAC of Maris Stella College

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Activities and support from Parent- Teacher Association (i) Two Parent- Teacher Meetings held during the year (ii)Parents of newly-admitted students invited to an Orientation Programme along with their wards (iii)Meetings and telephonic contact with parents/guardians whenever necessary, specially by mentors (iv) Feedback from parents collected regularly (v) Parents invited to College Day Celebrations and Christmas Fete

6.5.3 – Development programmes for support staff (at least three)

1. Work Life Balance 28-06-2019 2. Fire Safety Training 09-09-2019 3. Team Building 29-01-2020

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Blended mode of teaching, learning and assessment 2. Construction of new blocks for administration, additional classrooms and laboratories for new programmes. 3. Appointment of more deans for decentralized administration. 4. New MoUs have been signed with Bajaj Finserv, International Justice Mission, CHRIST Deemed to be University and APSSDC for training, exchange of expertise and extension work 5. Automation of examination section : Soft statements of CA marks, Online hall tickets, Bar coding of SEE answer scripts 6. Up-gradation of Computer lab, Food Science and Technology and Microbiology laboratories 7. Introduction of new programmes and new courses 8. Systematization of procedures and practices 9. Green initiatives: Paperless (Records and Registers in soft copies),Communication of information through Whats App, Water conservation, Energy conservation (LED bulbs and Solar panels)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

		Yes
b)Participation in NIRF		Yes
c)ISO certification		Yes
d)NBA or any other quality audit		No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	FDP on 'Beyond Teaching - The Joy Passion of Being a Faculty' for faculty having below 5 years of experience	03/06/2019	03/06/2019	04/06/2019	49
2019	FDP on 'Teacher as a Facilitator of Learning Leadership and Ideal Team Players' for the entire faculty.	05/06/2019	05/06/2019	06/06/2019	112
2019	FDP on 'Capacity Building cum Faculty Development' for faculty members.	29/07/2019	29/07/2019	30/07/2019	50
2019	FDP on Principles and Practices In Teaching/Learning Excellence	04/10/2019	04/10/2019	04/10/2019	75
2019	National Workshop for Faculty on 'Constructive Alignment and Outcome-Based Education.'	21/10/2019	21/10/2019	23/10/2019	54
2019	FDP on 'Developing	08/11/2019	08/11/2019	09/11/2019	35

| 2019 | National Workshop for Faculty on 'Designing Effective Assessment Practices and Digital Technology.' | 02/12/2019 | 02/12/2019 | 03/12/2019 | 52 |
| 2020 | Workshop for Faculty on 'Mentoring – The Core of Maris Stella.' | 07/01/2020 | 07/01/2020 | 09/01/2020 | 93 |

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Guest lecture on Women's Laws in India	03/07/2019	03/07/2019	300	Nill
Short film: 'Break the Silence' on victimization of women	15/08/2019	15/08/2019	500	Nill
Elocution	15/08/2019	15/08/2019	500	Nill
Poster Presentation on Gender Discrimination	15/08/2019	15/08/2019	500	Nill
Mock Parliament to debate 33% reservation for women in Parliament, free higher education for women and the need for	26/08/2019	26/08/2019	255	Nill

stringent punishment for culprits of child abuse.				
Legal Awareness Programme on Acts Related to Girls, 'Bachpan BachaoAndolan'	28/08/2019	28/08/2019	125	Nill
Awareness Programme on Common Gynaec Problems	06/09/2019	06/09/2019	82	Nill
Awareness Rally on Domestic Violence	13/09/2019	13/09/2019	175	Nill
Awareness Programme on Young Women' Health and Nutrition	13/09/2019	13/09/2019	97	Nill
Rally 'Justice for Nirbhaya'	28/01/2020	28/01/2020	150	Nill
Celebration of International Women's Day	08/03/2020	08/03/2020	400	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Percentage of power requirement of the University met by the renewable energy sources is 39.796 Percent

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	3
Braille Software/facilities	Yes	3
Rest Rooms	Yes	3
Scribes for examination	Yes	3
Any other similar facility	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational	Number of initiatives taken to engage with	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

2019	1	Nill	10/06/2019	266	Provision of scholarships	Overcoming economic constraints in higher education for women	1209
2019	1	Nill	10/06/2019	259	Residential facilities	Access to quality education for villages proximal to the college but inconvenient to commute daily	400
2019	1	Nill	15/07/2019	70	Language Partnership Programme	Low communication skills in English in students of this region	204
2019	1	Nill	04/11/2019	70	Online Course in English for Communication	development of Soft Skills	1428
2019	Nill	1	26/07/2019	1	Alchemy Fair 2019	Awakening interest in Science through demonstration of experiments to students from schools with poor lab facilities	1000

2019	Nill	1	26/07/2019	1	Bowl of Rice	Reaching out to the needy	450
2019	Nill	1	12/09/2019	2	State Level Arts Crafts Exhibition cum Sale	Inclusiveness	1550
2019	Nill	1	10/12/2019	98	Anti-Human Trafficking Club	Raise awareness and motivate to action against human slavery.	40

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Maris Stella College, Handbook 2019-2020. Education Manual : Roles and Responsiblities of Various Functionaries	03/07/2019	The college handbook sets out the vision and mission of the institution, its core values and objectives for the information of all stakeholders. It is available on the college website for the public. Students: each student is given a copy of the handbook every year. Besides general rules and information, student welfare and training programmes, facilities available and college traditions there is a section on the code of conduct for students and action that will ensue if the code is not honoured. There are orientation and induction programmes for fresh students and a mentor for each student, besides the services of a professional counsellor if needed. All students complete a foundation course in Human Values and Professional Ethics with credit points. Staff: The teaching staff

		are given handouts at the beginning of the academic year listing their role, responsibilities and work ethics as Faculty, HoDs, Deans, Mentors. Constant follow up is made possible through regular Staff Council, General Staff and Departmental meetings. Parents: Parents are also invited to the orientation programme for newly enrolled students, during which senior functionaries explain the systems in place in the institution and their operation, expectations from students and their guardians and their role in realizing the vision and mission of the college. The college keeps parents informed of the progress of their wards through the mentors and the parent-teacher meet at the end of the semester. Alumni: Maris Stella Alumni Association (MSAA) links the alumni to their alma mater. The Association holds regular meetings and plans initiatives in support of the institution. Many of them offer their services as trainers, subject experts, motivational speakers and sponsors. Employers: The Career Guidance and Placement Cell keeps in touch with potential employers and organizes recruitments through on-campus and off-campus placements. Individual departments keep track of their students' progression. Effort is made to obtain feedback from employers to help address any lacuna in readying students for employment.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness Programme 'Stay Drug Free'	30/08/2019	30/08/2019	120
Celebration of Workers' Day by students	06/09/2019	06/09/2019	50
Rally on Environmental Protection:Turn the Earth Cool Green - Focus on Ozone Depletion	16/09/2019	16/09/2019	150
Celebration of International Human Rights Day	10/12/2019	10/12/2019	375
Christmas Fete to raise money for charity	20/12/2019	20/12/2019	1500
'Swaroop': a 2 module course on Self-Awareness	01/02/2020	29/02/2020	30
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Student Rally on the Eve of Vinayaka Chavithi - to create awareness on celebrating Vinayaka Chavithi in an eco-friendly manner.
Campus Plantation Programme - to make the campus green.
Clean and Green programme - to make campus clean and green and to create awareness among the students regarding the same.
Organic farming of vegetable patches.
Use of dust-free chalk.
Regular housekeeping practice.
Solar power as alternate source of energy.
Sprinkler system for water conservation.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice:Student Leadership Objectives of the practice: Student leadership development helps create skills that the students can carry over to adulthood. The chief objective of this practice is to train students to take active roles in their education and develop positive skills in the process. The goal of inspiring student leaders is to create a culture of ownership, collaboration and community in the classroom and beyond. By training students to be responsible, fair-minded, positive and caring representatives of the student body it is expected that they will actively demonstrate, promote and encourage involvement in creating a positive college community and initiate community activities. They will develop a comprehensive set of practical skills and tools to rely on through leadership practice. Context: Quality education

for leadership and social responsibility is part of the vision of the college. To develop leadership of high caliber and integrity is one of the stated objectives of the institution. These objectives and goals can only be realized by addressing all aspects of a student's life. So it became necessary to take into account many issues in designing and implementing this practice. Leadership plays an important role in every aspect of a student's life. In the modern world, students face many career challenges, employment problems and value-conflicts. They need leadership skills to accept challenges, solve problems, analyze career directions and find happiness. All-round development of the student is critical to this practice. Activities need to be designed to develop leadership skills such as team building, time management, confidence-building, problem-solving, networking to enable the emerging leader to impact society, communities, nation and most importantly, nature and environmental sustenance and development. The Practice: Realizing the need for leadership training for students, the college began by initiating measures to make it a part of extra-curricular activity. In collaboration with The Forum for Free Enterprise and M.R.Pai Foundation, Mumbai, the institution has been organizing Leadership Training Camps every year since 2008. Sessions are held on topics such as Setting and Achieving Goals, Sharpening Vital Skills, The Power of Habits, Effective Communication, Coming Together and Understanding Self and Others by established resource persons of national stature with funding from industry houses such as Godrej. Even during the pandemic, this practice was not discontinued. A virtual leadership programme 'Learn to Lead' arranged by M.R.Pai Foundation was held on 26th and 27th Sept. 2020. Alongside, A.D.ShroffMemorial Elocution Competitions are also held to encourage confidence-building and public speaking skills. Workshops in Leadership for class representatives is another initiative that has been put in place. During the last two years, training in leadership has been held by Dr. Fr. Casimir SJ, XLRI, Amaravathi, Dr.M.C. Das, Management Consultant and Fr. Bala Kumar Bollineni, Founder-Director, Yes-J Counselling Psychologist. They dealt with topics such as Effective Communication, the Capacity to Transform Vision to Reality and the Power to Influence Others and Get Things Done – qualities needed for a good leader. Similar workshops are also held for floor leaders who help the wardens in the running of the hostel. Taking advantage of its autonomous status, the college incorporated Leadership into the curriculum as a Foundation Course in the revised curriculum of 2015. In the recent revision of curriculum in 2020, Personality Development and Leadership is offered as a Life Skills Course. Structural changes had to be effected in order to accommodate these courses as part of the curriculum with credits allotted. As policy, the institution makes every effort to involve students in decision-making and to provide opportunities to show initiative and take the lead. Student representatives are consulted whenever important measures are taken. Students have representation in most of the committees, cells and forums of the college. They are given a chance to play organizational roles during events such as College Day, Teachers' Day, Activities of Departments, Cultural Week Celebrations, Celebration of National Festivals and other days of significance. Students also take the lead in organizing and managing fresher's parties, farewells and felicitations, thus providing them with ample opportunities to be shaped into leaders who can influence others and contribute to positive changes. Evidence of Success: Over the years, the student profile has been changing so that the bulk of students are from socially and economically challenged backgrounds, poorly-schooled and lacking in life skills. Despite this, it is creditable that the general performance of the students has been good on all fronts. Students have shown consistently improved participation in classroom as well as extracurricular activities. Placements have been going up steadily. Students have shown initiative and drive during periods of national disasters such as floods and cyclones or on occasions needing voluntary services such as crowd management during festivals or awareness raising. Their

contribution to the institution's Covid relief has also been creditable. They have reached out to the old and the needy through initiatives of their own. Students have been chosen for awards and recognition at levels such as at the National Youth Parliament Festival and the Study of United States Institute for Student Leaders sponsored by the U.S. State Department. Problems Encountered and Resources Required: A major obstacle for most programmes is funding. The leadership training programmes held every year in collaboration with the M.R. Pai Foundation are funded by the foundation. It has been running smoothly through the years with the organization and execution at the institution end taken care of by the Dept. of Economics. The workshops for class representatives are funded by the management. Problems related to freeing the student leaders from academic work to facilitate attendance at the workshops are addressed by the Deans and Vice Principals. The budget allocated for curriculum revision covers the bills for expert opinion on the design, content and duration of the courses in leadership. Mentors and coordinators from among the faculty are assigned the job of averting any clashes or possible controversies in events and activities led by students. Any other issues that come up are addressed by the relevant administrator. Notes: One of the chief purposed of education is to mould students into good citizens. Leadership is a crucial element of the graduate attributes an institution wants in its students and alumni. Every educational institution should have leadership training as an integral part of its curriculum, giving it as much importance as academics, for this is a life-skill every individual needs. 2. Title of the Practice:Capacity Building of Teachers through Job-embedded Professional Development Objectives of the practice: The objectives of this practice are grounded in day-to-day teaching practice and is designed to enhance teachers' content-specific instructional practices with the intent of improving student learning. It is part of a cycle of continuous improvement, an on-going process that is locally rooted and makes a direct connection between learning and application in daily practice. It aims at facilitating teachers in developing and applying the skills and knowledge necessary to support student achievement. The goals focus on student academic needs and the skills and knowledge teachers need to meet these goals. Context: The institution has been organizing professional development programmes and workshops every academic year. But during recent years, the approach to teaching-learning has undergone a shift from the teacher-centric to the student-centric. With technology revolutionizing travel and communication, mobility has increased and students need new skills to match global standards. In turn, teaching methodology and delivery have also been necessarily modified to cater to the new requirements of today's student. Most teachers are fixated on traditional modes of teaching which are rapidly becoming outmoded. There was an urgent need to help teachers understand and accept the changes and to be convinced of the need for re-training in the new approach to education. In many cases, the concept of technology-based teaching, learning and evaluation was unacceptable to large section of teachers, particularly the older ones. Furthermore, training alone is not enough. The confidence to implement the training received in day-to-day teaching and evaluation is also needed. Time and resources must be found to facilitate the practice. This is the context in which the institution took up this practice. The Practice: A series of workshops were held through the academic year as part of the practice. The first, a workshop on Constructive Alignment and Outcome Based Education introduced the faculty tothe concept of outcome based education. It identified gaps in the existing process of curriculum and syllabus design and proposed an action plan to address these gaps. It drew up strategies and resources needed to design a constructively aligned curriculum and outcomes, to align the outcomes with teaching, learning, and assessment strategies, to build constructively aligned course plans and to integrate technology and digital tools to aid the teaching, learning and assessment process. This was followed by a workshop on Designing Effective Assessment

Practices and DigitalTechnology that focused on different kinds of assessment practices, choosing appropriate assessment design for each course, identifying learning outcomes for the different kinds of assessment and aligning these learning outcomes with the course outcomes, teaching strategies and assessment.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://marisstella.ac.in/wp-content/uploads/2021/08/Best-Practices-2019-2020-compressed.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Empowerment through Inclusiveness: To contribute to a just and equitable society is part of the vision of the institution. Inclusiveness, excellence and social justice are some of its core values. It is the endeavor of the college to convert this vision into reality. Its mission is to empower women through quality education. If women are discriminated on the basis of sex, then the woman of a lower class socially and economically, is thrice discriminated. It is the women drawn from this section of society that the college hopes to transform through inclusion. About 75 of the students are drawn from sections marginalized on account of sex, social status and economic class. The college admits them, irrespective of caste, class or creed and puts them on the path to empowerment. Their needs are identified and addressed through the systems put in place for this purpose. Academically, these students do not have a good foundation in their core subjects due to poor schooling. Drawn into a well-planned and executed curriculum, supported by good learning resources and well-equipped laboratories and other supportive infrastructure, by the end of the first year, most of them are main-streamed into the campus community. Most of the students from these sections have financial problems. The college disbursed scholarships and financial aid to the tune of Rs.1, 12, 82, 527/- during 2019-20 alone. Further support is provided, such as the free mid-day meal scheme, book bank, etc. The mentoring system helps significantly in contributing to social and psychological integration. Every newly admitted student is assigned a mentor who takes her under her wing and is friend, guide and teacher to her through her years in the institution. The college believes in holistic education. All students are mandated to complete courses in Life Skills and Skill Development Courses and are free to choose from a number of add-on certificate courses, extra-curricular activities and join clubs based on her inclination and aptitude. Every student must take up a community service project for a fixed number of hours under the supervision of a mentor and in tune with the concept of Service Learning. Celebration of national festivals inculcate a spirit of nationalism and civic responsibility and offer a platform to create awareness of the rights and duties of citizens. Students are encouraged to think independently and to earn their livelihood as a step towards empowerment. Gender equity programmes highlight the vulnerability of women and the need to mitigate it by empowerment. Students are given career guidance and counselling to prepare them for life on passing out of college. Those academically-inclined are offered guidance on progression to higher studies while those who prefer to begin a career are supported by the placement services of the college. The policy of inclusiveness has resulted in the college transforming young women from marginalized sections and turning them into empowered young women who think critically, are strong mentally and hold out the promise of becoming agents of change.

Provide the weblink of the institution

http://marisstella.ac.in/wp-content/uploads/2021/08/Institutional-

8.Future Plans of Actions for Next Academic Year

Future Plans for 2020-21 Curricular Aspects: • The new curriculum framework as per Andhra Pradesh State Council for Higher Education (APSCHE) directive to be implemented. • Revised syllabi for courses of all programmes to be implemented w.e.f. 2020-21 • Plan for new programmes and courses: (a) BBA- Digital Marketing (b) BBA-Aviation and Hotel Administration (c) Four year B.Sc. programme in Agriculture and Rural Development (d) B.Sc. programme: Food Science Technology, Microbiology, Biochemistry (e) Value added / Certificate courses (f) Life Skill Courses (LSC) and Skill Development Courses (SDC) • Codes for each Subject / Department Teaching-Learning and Evaluation: • Change of time-table to promote experiential learning on the campus: Monday to Friday – 7 periods, Saturday – 5 periods. • Teaching diaries to be maintained through the attendance portal. • Conduct SEE online for all foundation, life skills and skill development courses and, if possible CA / CAIT • Design a uniform pattern of question paper for all courses in all subjects • Prepare QB for all courses in which questions are to be mapped with the COs and RBT level (levels 1 and 2 for 1st year and levels 1, 2, 3 and 4 for 2nd and 3rd years) • Measure the attainment of COs and POs Research, Innovations and Extension: • Establish an Incubation Centre • Set up a common Instrumentation Centre to promote research culture among students. • Plan for community service activity by every department and involving every student. • Adopt nearby villages and do survey to take up community service project • Constitute ethics committee and website committee • Sign more MoUs, collaborations and linkages for quality enhancement Infrastructure and Learning Resources: • E-content development by each department • New cloud platforms /software / workspace: (a) Microsoft Teams (b) Zoom • New building for additional classrooms and other facilities to accommodate new courses and programmes, additional toilets and lift for the hostel, relaying of playground. • Revamping of website • Update software for online admissions • Develop Content Management System (CMS) • Membership of DELNET • Avail strong support from alumni for the development of the institution through financial and non-financial means. • Install Open Digital Repository Software, D Space for open access of digital content Student Support and Progression: • Apply for programmes by the U.S. Consulate: Study of United States Institute (SUSI) for student Leaders and reading programmes by the Regional English Language Office at U.S. Embassy. • Coaching / guidance for entrance examinations and recruitment tests under career orientation and development scheme • Organize Industry - Academia training programmes Governance, Leadership and Management: • Effective institutional functioning through e - campus management software • Organize training programmes and workshops for faculty, staff, students to improve professional competency Institutional Values and Best Practices: • Plan for reassessment and reaccreditation in 2022 • Initiate a greening programme on the campus • Give QR Codes to plants on the Campus