Maris Stella College (Autonomous), Vijayawada
IQAC Activities 2018-19

S.No.	Programme	Title	From- To	Resource Persons	No.of Participants
I	An Orientation Programme for faculty having less than five years of experience	1."Institutional expectations of faculty and related faculty roles" 2. "Vision and Mission of Maris Stella College and its relation to departmental goals" 3. "Open Source e-resources for making teaching more effective"	6th-7th, June, 2018 28.08. 2018.	1. Dr. Girija Nambiar, Senior faculty Member, Dept.of English, Maris Stella College 2. Dr. K. Sandhya, Senior faculty Member, Dept.of English Maris Stella College 3.Dr.R.Syamalamba, Librarian, Maris Stella College	45 20
	An Orientation Programme for IQAC core committee members	4. "Revised Accreditation Framework-NAAC"		4. Dr. Vijaya Babu, Department of English, Government College for Women (Autonomous), Guntur	
II a	Faculty development Programme	1.Effective Teaching 2.Team building	8th & 9th of June, 2018	1.Dr. A. Raja Reddy 2.Prof. Mahesh Kumar Soma Loyola Academy, Hyderabad.	110
II b	Faculty development Programme	Google Classroom as a Tool of Support of Blended Learning to Enhance Quality of Teaching, Learning and Evaluation	15th and 16th October 2018	1. Mr. Samuel Johnson, Learning Research Cell, VIT Chennai and 2. Dr.N.Anupama, Associate Professor, CSE department, VIT Chennai.	

III. Deputing Faculty for FDPs within and outside the State organized by external organizations

S.No.	Programme	Title	From- To	Resource Persons	No.of Participants
1	1.Dr.Ch.Krishnaveni, Dept of Mathematics. 2. Dr. B. Rajendra Prasad, Dept.of Political Science.	FDP on "OER, Content Development, MOOCS and MOODLE"	26th to 31st October, 2018	Organized by the E&ICT Academy, NIT Warangal, APCCE and APSCHE at NIT Warangal	2

2	1.Dr.Sr.P.Japamalai, Dept.of zoology 2.Mrs.L.M.R.Swarupa Rani, Dept.of English 3. Mrs.S.Prasanna Glory, Dept.Of computer Science	FDP on "OER, Content Development, MOOCS and MOODLE"	9th -14th November 2018	Organized by the E&ICT Academy, NIT Warangal, APCCE and APSCHE at NIT Warangal	3
3	1.Dr.Sr.Kulrekha Mudhartha, Dept of Mathematics. 2. Mrs.A.Jyosna Valenteena, Dept.of Political Science. 3. Mrs.P.Sri Bhagya Lakshmi, Dept.of Commerce 4.Mrs.T.Sai Nagalakshmi, Dept.of Physics	FDP on "OER, Content Development, MOOCS and MOODLE"	19th to 24th November, 2018	Organized by the E&ICT Academy, NIT Warangal, APCCE and APSCHE at NIT Warangal	4
4	1.Sr. Lavanya Dept. of MBA and Ms. K. H. 2.Anuhya Dept.of Electronics	Faculty development Programme	22nd February to 1st March, 2019	Asian University for Women, Bangladesh	2
IV. Quality Sustenance by ToT on ICT Tools for Smart Teaching					
1	Faculty development Programme	"Orientation to OER, Content Development, MOOCS and MOODLE"	13th December 2018	1.Dr.Sr. Japamalai, Department of Zoology & 2. Dr. Ms. K Krishnaveni, Department of Mathematics Maris Stella College	
2	FDP for ARTs staff	KAHOOT	14th December, 2018	Mrs. Bhagya Sree, Department of Commerce	25
3	FDP for Science staff	KAHOOT	15th December, 2018	Mrs. Bhagya Sree, Department of Commerce	25
4	FDP for ARTs staff	PLICKERS	17th December, 2018	1. Dr.Rajendra Prasad, Department of itical Science 2.Mrs.Joshna, Department of Political Science	
5	FDP for Science staff	PLICKERS	18th December, 2018	1. Dr.Rajendra Prasad, Department of Political Science 2. Mrs.Joshna, Department of Political Science	

6	FDP for ARTs staff	SLIDE –N- TELL	7th January 2019	Mrs. S. P. Glory, HoD, Department of Computer Science	25
7	FDP for Science staff	SLIDE –N- TELL	8th January 2019	Mrs. S. P. Glory, HoD, Department of Computer Science	25
8	FDP for ARTs staff	PRESENTATION TUBE	11th January 2019	Mrs. Sai Naga Lakshmi, Department of Physics	25
9	FDP for Science staff	PRESENTATION TUBE	12th January 2019	Mrs. Sai Naga Lakshmi, Department of Physics	25
V. National seminar and Workshop					
4	One day National Workshop	Current trends in E learning & associated Technologies	1st September 2018	Dept. of Library and Information Science, Maris Stella College	40
5	Two day National seminar	Skill set through education: Experiments and explorations	5th to 6th, March 2019	Department of PG Economics and PG English	200
VI. Other Quality Initiatives					
1.	Audit		Conducted Internal Audit & Administrative Audit on 21st & 22nd January, 2019.		
			Facilitated an External Audit by members sent by CCE office on 1st & 2nd March, 2019.		
2	Ranking Framework		Participated in NIRF ranking		
			Participated in India Today ranking		

I. Faculty Orientation Programmes:

➢ Arranged a two-day orientation programme on 6th&7^{th,} June 2018 for the newly recruited lecturers and faculty members having less than five years of experience. **45 faculty members participated.**
  i)Dr. GirijaNambiar, Senior faculty member, Department of English, Maris Stella College addressed about "Institutional expectations of faculty and related faculty roles" and apprised them of specific success strategies for meeting these expectations and performing these roles.
  ii) Dr. K. Sandhya, senior faculty member, Department of English, Maris Stella College addressed about "Vision and Mission of Maris Stella College and its relation to departmental goals".
  iii) Dr.R.Syamalamba, Librarian, Maris Stella College explained about "Open Source e-resourses for making teaching more effective"

➢ Dr. VijayaBabu, Department of English, Government College for Women (Autonomous), Guntur addressed the core committee members of IQAC on the topic "Revised Accreditation Framework-NAAC" on 28.08. 2018.

II (a). Faculty Development Programme

➢ Arranged a two-day faculty development programme on 8th & 9th of June, 2018 for all the staff members. **120 members got benefitted.**
  i) Dr. A. Raja Reddy, Loyola Academy, Hyderabad presented a talk on "Effective Teaching".

  ii) Prof. Mahesh Kumar, Loyola Academy, Hyderabad Soma presented a talk on "Team building".

II (b). Faculty Development Programme

IQAC organized Workshop on "Google Classroom as a Tool of Support of Blended Learning to Enhance Quality of Teaching, Learning and Evaluation"

Moodle is a traditional tool for supporting blended learning in higher education. Google Classroom is an alternative option to Moodle for open learning management systems. Google Classrooms is a very powerful tool of supporting blended training, incredibly easy to use and create an online educational environment. Google Classroom is an educational interactive tool that allows creating an informatively rich educational environment integrating the Google Docs text editor, Google Drive cloud storage, Gmail and other applications (YouTube, Google Sheets, Google Slides, Google Forms, etc.).

The advantages of using the specified interactive tool during the study of any disciplines are highlighted during this training. The organization of the learning process using Google Classroom ensures the unity of in-class and out-of-class learning; it is designed to realize

effective interaction of the subjects learning in real time; to monitor the quality of training and control the students' learning achievements in class as well as out of it, etc. Google Classroom would be open to anyone with a Google account. So every department can set up a Google classroom where anyone who wish, can join the class and take advantage of this remarkable tool that makes education, training, and even outreach possible.

Goal

To intensify, consecutive effective Faculty Development Programmes (FDPs) planned in phased manner for the use of 'The Google Classroom as a Tool of Support of Blended Learning to Enhance Quality of Teaching, Learning and Evaluation'

Objectives

The objectives of the FDPs are to:

- Highlight the experience of supporting the blended training by using Google Classroom.
- Understand the real-time interaction of real-time learning subjects
- Increase the visual aids in learning
- Provide constant pedagogical support and ensure the integrity of both in-class and out-of-class work
- Develop critical thinking and enhance competencies in teaching, learning and evaluation
- Attract students to the familiar electronic environment with the use of ICT that facilitate the operational control of educational achievements.

Outcomes

Upon completion of this faculty training programme, faculty members will:

- Gain working knowledge on setting up their Google Classroom and learn the basic functions of Google Classroom homepage and its functionality.
- Navigate both student and teacher interface with the maximum comfort level.
- Create and save files in Google Drive to share with others.
- Create assignment programs and criteria.
- Understand all options for student submission of assignments.
- Grasp knowledge about other apps to assist with assignments and grading.
- Act as experts in Google Classroom and share experience and information with other faculty members.
- Gather knowledge and information on apps that can assist teachers in Google Classroom.

FDP 1: A two-day Residential Training Programme on **"Effective Classroom Tools for Education"**, a VIT Workshop on **'Google Class Room'** organized by the IQAC, Maris Stella College, on 15th and 16th OCT 2018. Resource persons were Mr.Samuel Johnson, Learning

Research Cell, VIT Chennai and Dr. N. Anupama, Associate Professor, CSE department, VIT Chennai.**32 faculty members participated in it.**

III (a). Deputing Faculty for FDPs within and outside the State organized by external organizations

FDP 2: IQAC took the initiative of sending nine faculty members to be trained under the Ministry of Electronics and Information Technology (MeitY) Govt. of India sponsored one week

Orientation Workshop on "OER, Content Development, MOOCS and MOODLE" organized by the E&ICT Academy, NIT Warangal, APCCE and APSCHE at NIT Warangal on various days during October, 2018.

Participants:

1.Dr.Ch.Krishnaveni, Dept of Mathematics from 26th to 31st October, 2018

2.Dr. B. Rajendra Prasad, Dept.of Political Science from 26th to 31st October, 2018.

3.Dr.Sr.P.Japamalai, Dept.of Zoology from 9th -14th November 2018

4.Mrs.L.M.R.Swarupa Rani, Dept.of English from 9th -14th November 2018

5.Mrs.S.Prasanna Glory, Dept.Of computer Science from 9th -14th November 2018

6.Dr.Sr.KulrekhaMudhartha, Dept of Mathematics from 19th to 24th November, 2018

7.Mrs.A.JyosnaValenteena, Dept.of Political Science from 19th to 24th November, 2018

8.Mrs.P.SriBhagya Lakshmi, Dept.of Commerce from 19th to 24th November, 2018

9.Mrs.T.Sai Nagalakshmi, Dept.of Physics from 19th to 24th November, 2018

III (b). Faculty Development Programmes:

A training programme of South Asia on "Whole Person Education Training"at Asian University for Women, Chittagong, Bangladesh.

Participants:

1.Sr. Lavanya Dept. of MBA from 22nd February to 1st March, 2019

2. Ms. K. H. AnuhyaDept.of Electronics 22nd February to 1st March, 2019

IV. Quality Sustenance by ToT on ICT Tools for Smart Teaching through ICT Mentoring Cell

FDP 3: TRAINING THE TRAINERS

This trained team trained 50 other lecturers who were divided into two teams of 25 each and imparted training on consecutive days on various OER resources for effective teaching, learning and evaluation.

Faculty development programme on "OER, Content Development, MOOCS and MOODLE" on 13.12.18 in Audio Visual Room. 110 faculty members participated in it.
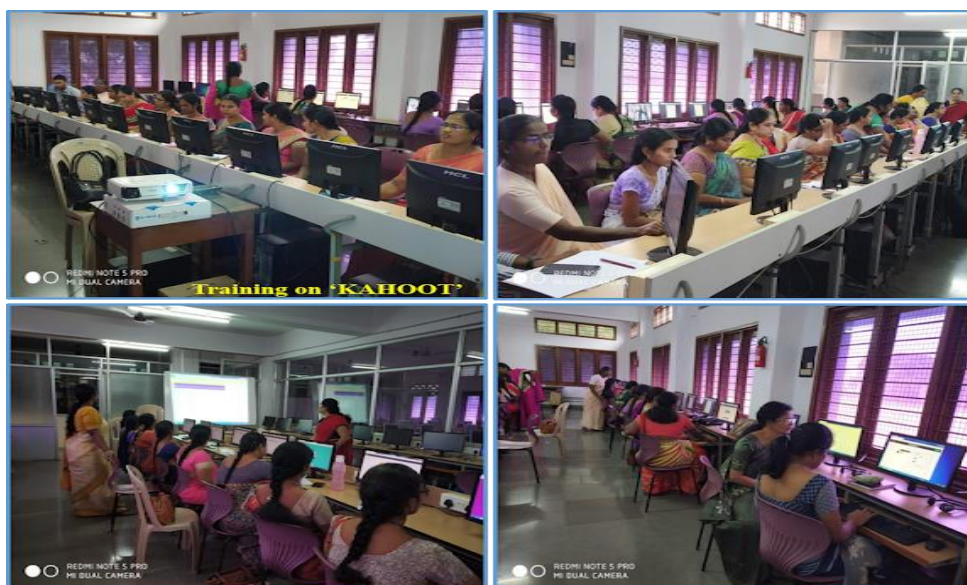
Trainers: Dr.Sr. Japamalai, Department of Zoology &

Dr. Ms. Krishnaveni, Department of Mathematics

FDP 4: Training on 'KAHOOT' on 14.12.18 & 15.12.18 in English Lab.

50 faculty members got trained.

Trainers: Mrs. BhagyaSree, Department of Commerce
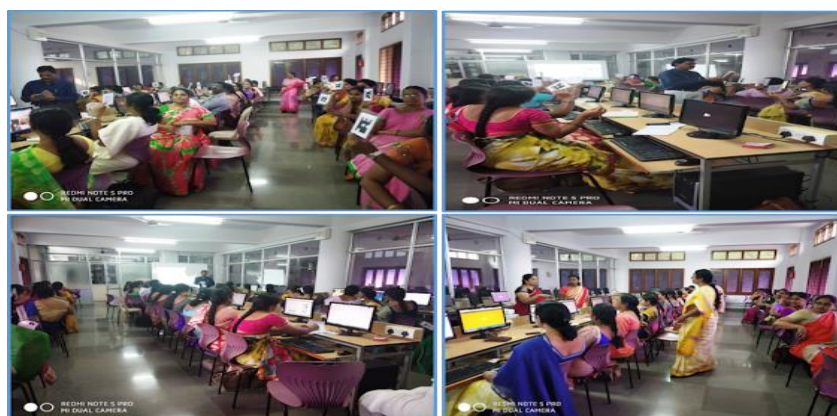
Training on 'KAHOOT'

FDP 5: Training on 'PLICKERS' on 17.12.18 & 18.12.18 in English Lab.

50 faculty members got trained.

Trainers: Dr. Rajendra Prasad, Department of Political Science

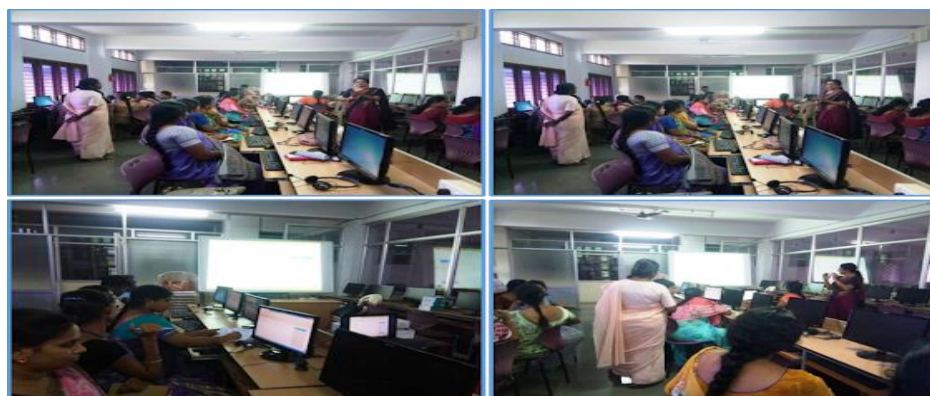**Mrs.Joshna, Department of Political Science**

FDP 6: Training on 'SLIDE –N- TELL' on 07.01.19 & 08.01.19 in English Lab. 50 faculty members got trained.

Trainer: Mrs. S. P. Glory, Department of Computer Science

FDP 7: Training on 'PRESENTATION TUBE' on 11.01.19 & 12.01.19 in English Lab. 50 faculty members got trained.

Trainer: Mrs. Sai Naga Lakshmi, Department of Physics

V. National Seminar/ Workshop for Faculty cum students' enrichment

One day National Workshop

Department of Library & Information Science organized a one day National Workshop on "Current trends in E learning & associated Technologies" on 1st September 2018.

40 librarians, research scholars and other faculty members from various Universities, degree colleges and engineering colleges attended the workshop. Morning theoretical sessions and in the afternoon hands on training was offered to all participants.

Dr.P.Divkar , retired Librarian, CCMB, Hyderabad was the resource person.

Two Day National Seminar

A two-day National Seminar on 'Skillset through education: Experiments and explorations' from 5th to 6th, March 2019 organized by PG department of Economics and PG department of English. 200 hundred members participated.

Other Faculty cum students' enrichment activities are:

➢ National Conference on Recent Advances in Mathematics and XXVII Annual Congress of APTSMS from 8-10 December, 2018.

➢ One day National Seminar on "Conservation and Sustainable Utility of Phyto-Resources" on 17-08-2018, jointly organized by Department of Botany & IIIT Hyderabad.

Other Quality Initiatives:

Audit:

i) An Internal Audit & Administrative Audit was undertaken on 21st &22nd January, 2019 by a team appointed by the IQAC.

ii) Facilitated an External Audit by members sent by CCE office on 1st & 2nd March, 2019.

Ranking Framework: i) Participated in NIRF ranking

ii) Participated in India Today ranking

Observations of the Internal Audit Team:

1. Newly established departments need to maintain and update records.
2. Student progression register needs to be updated.
3. Student profiles are to be maintained by each course teacher.
4. Record of student field projects has to be maintained, especially by those departments having student projects for 100 marks.
5. Record of Analysis of Students: grouping of students into Slow, Moderate and Advanced learners and action taken needs to be maintained by each course teacher.
6. Result of the students, course-wise, has to be analysed each semester and an ATR recorded.

Recommendations:

1. E-content can be developed by each course teacher
2. Can publish more research articles
3. Department- related extension activities can be planned.
   Suggested that department wise, at least one outreach activity related to community service per semester be taken place.
4. Guidance for career counselling and coaching for competitive examinations can be arranged on the campus for the benefit of students.
5. Faculty can apply for Minor / Major projects
6. Can have more MoUs / Collaborative activities.