Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**MARIS STELLA COLLEGE (AUTONOMOUS)**
Name of the head of the Institution	**Dr. Sr. Jasintha Quadras**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0866-2472332**
Mobile no.	**9440578007**
Registered Email	**mscvja@gmail.com**
Alternate Email	**principal@marisstella.ac.in**
Address	**59A-1-5, Maris Stella College, NH 16 Service Rd, Benz Circle, Vijayawada, Andhra Pradesh 520008, India**
City/Town	**Vijayawada**
State/UT	**Andhra Pradesh**
Pincode	**520008**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**06-May-2003**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. G. Little Flower**
Phone no/Alternate Phone no.	**08662472332**
Mobile no.	**9912468692**
Registered Email	**iqac@marisstella.ac.in**
Alternate Email	**glflower1@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.marisstella.ac.in/aqac/AQAR%202017-18.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.marisstella.ac.in/downloads/Hand%20book%202018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
4	**B++**	**2.79**	**2019**	**09-Aug-2019**	**08-Aug-2024**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**03-Apr-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Orientation on Revised Accreditation Framework - NAAC	28-Aug-2018 1	20
Training in the use of PrestentationTube	11-Jan-2019 2	50
Training in the use of SlideNTell	07-Jan-2019 2	50
Training in the use of Plickers	17-Dec-2018 2	50
Training in the use of Kahoot	14-Dec-2018 2	50
OER, Content Development, MOOCS and MOODLE	13-Dec-2018 1	45
Google Classroom as a Tool of Support of Blended Learning to Enhance Quality of Teaching, Learning and Evaluation	15-Oct-2018 2	32
One day National Workshop on Current Trends in E learning and Associated Technologies	01-Sep-2018 1	40
FDP on Effective Teaching and Team Building	08-Jun-2018 2	120
Orientation to faculty having less than five years of experience	06-Jun-2018 2	45
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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Maris Stella College	CPE	UGC	2015 1825	14000000
Maris Stella College	Autonomous	UGC	2016 2190	2000000
Dr.B.Rajendra Prasad	Minor Research Project	UGC	2018 730	280000
Dr. Sr. Jasintha Quadras	FUND FOR SCIENCE AND ENGINEERING RESEARCH	Science and Engineering Research Board (SERB), A Statutory body of the Department of Science & Technology	2018 1095	660000

Maris Stella College	RUSA	MHRD, Department of Higher Education, Government of India	2018 730	20000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**6**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Two Faculty Development Programmes

Five Training of Trainers Programmes

One day National Workshop on 1st September 2018 and Two day National Seminar on 5th and 6th, March 2019

Deputed faculty for Development Programmes abroad and to other states

Conduct of Internal Audit, Facilitation of External Audit and Preparation and Submission of SSR (Cycle 4) to NAAC

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Orientation Programme	For faculty having less than five years of experience on 6th7th, June, 2018

	Resource Persons: 1. Dr. Girija Nambiar, Senior faculty member, Dept.of English, Maris Stella College on Institutional Expectations of Faculty and Related Faculty Roles 2. Dr. K. Sandhya, Senior faculty member, Dept.of English, Maris Stella College on Vision and Mission of Maris Stella College and its Relation to Departmental Goal. 3.Dr.R.Syamalamba, Librarian, Maris Stella College on "Open Source Eresources for MakingTteaching More Effective. 4. Dr. Vijaya Babu, Department of English, Government College for Women (Autonomous), Guntur addressed the core committee members of IQAC on A Review about NAAC on 28.08. 2018.
Faculty Development Programme	1. Effective Teaching, 2. Team Building from 8th to 9th of June, 2018. Resource Persons: 1.Dr. A. Raja Reddy, Loyola Academy, Hyderabad. 2.Prof. Mahesh Kumar Soma Loyola Academy, Hyderabad.
Faculty Development Programme	'Google Classroom as a Tool of Support of Blended Learning to Enhance Quality of Teaching, Learning and Evaluation' on 15th and 16th October 2018. Resource Persons: 1. Mr.Samuel Johnson, Learning Research Cell, VIT Chennai 2. Dr. N. Anupama, Associate Professor, CSE Department, VIT Chennai.
Faculty Development Programmes	E&ICT Academy, NIT Warangal, APCCE and APSCHE at NIT Warangal Participants: 1. Dr.Ch.Krishnaveni, Dept of Mathematics from 26th to 31st October, 2018 2. Dr. B. Rajendra Prasad, Dept.of Political Science from 26th to 31st October, 2018. 3. Dr.Sr.P.Japamalai, Dept.of Zoology from 9th -14th November 2018 4.Mrs.L.M.R.Swarupa Rani, Dept.of English from 9th -14th November 2018 5. Mrs.S.Prasanna Glory, Dept.Of Computer Science from 9th -14th November 2018 6. Dr.Sr.Kulrekha Mudhartha, Dept of Mathematics from 19th to 24th November, 2018 7. Mrs.A.Jyosna Valenteena, Dept.of Political Science from 19th to 24th November, 2018 8. Mrs.P.Sri Bhagya Lakshmi, Dept.of Commerce from 19th to 24th November, 2018 9.Mrs.T.Sai Nagalakshmi, Dept.of Physics from 19th to 24th November, 2018
Faculty Development Programmes	A training programme of South Asia on "Whole Person Education Training"at Asian University for Women, Chittagong, Bangladesh Participants: 1.Sr. Lavanya

	Dept. of MBA from 22nd February to 1st March, 2019 2. Ms. K. H. Anuhya Dept.of Electronics 22nd February to 1st March, 2019
Faculty Training	'Orientation to OER, Content Development, MOOCS and MOODLE' on 13th December 2018 Resource Persons: 1. Dr.Sr. Japamalai, Department of Zoology, Maris Stella College 2. Dr. Krishnaveni, Department of Mathematics, Maris Stella College
Faculty Training	Kahoot for Arts Staff on 14th December, 2018 Kahoot for Science Staff 15th December, 2018 Resource Person: Mrs. Bhagya Sree, Department of Commerce, Maris Stella College
Faculty Training	Plickers for Arts Staff on 17th December, 2018 Plickers for Science Staff on 18th December, 2018 Resource Persons: 1. Dr.Rajendra Prasad, Department of Political Science 2. Mrs.Joshna, Department of Political Science
Faculty Training	SlideNTell for Arts Staff on 7th January 2019 Slide N Tell for Science Staff on 8th January 2019 Resource Person: Mrs. S. P. Glory, HoD, Department of Computer Science
Faculty Training	PresentationTube for Arts Staff on 11th January 2019 PresentationTube for Science Staff on 12th January 2019 Resource Person: Mrs. Sai Naga Lakshmi, Department of Physics
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	**27-Jun-2019**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**06-Jun-2018**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**

Date of Submission	01-Mar-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Management Information System: The institution has been using software developed by Wings and Sri Manasa Solutions to manage information related to administration and finance and GSR Consultancy Services for examinations. The library has been using NewGenlib software for library management since 2007. The module in use in the administrative office has provision for fee payment, admission register, generation of certificates for transfer, study and conduct, as well as staff and student details. The module for attendance, operational since 2015, calculates the percentage of attendance based on the posting by course teacher, generates condonation list and enables SMS alerts to students and parents/guardians about attendance, by linking to Colourmoon SMS package. Through the finance module, bills are entered, head wise reports and bank transactions are generated day wise, together with head wise income expenditure statements. The software in use in the Examination Section has helped to automate student registration and result processing, including online fee payment, allotment of register numbers and paper codes, tabulation charts and marks memos. The Integrated Library Management System (ILMS) in use has made library operations largely automated. Library automation began in the year 2000 with CDS/ISIS and was upgraded to NewGenlib Library Management Software in 2007.The present version is 3.1.4. Barcoding of library collection started in 2005. Maris Stella is the first degree college in Krishna District to implement Barcoding Technology for circulation. All circulation counters are equipped with barcode scanners. Housekeeping operations like acquisition, accession register, generating different reports are also automated. The institution acquired RUSAfunded software for ecampus management in June 2019.The dashboard consists of the following

blocks with the various modules: 1. Home 2. Setup 3. Student Management: Manage Student Profile, Student Progress and Detention, Readmission, Change Program, Transfer within the RUSA colleges of AP, Withdrawal and Rejoining, Student Discontinue, Study Certificate, Course Completion, Clearance, TC Transfer Certificate, 4. Faculty / Staff Management 5. Role Setup 6. Fee Management 7. Staff Profile 8. Attendance Management: Staff and Student 9. Programme Management 10. Notifications 11. Announcements 12. Recent Project Activity 13. Change password 14. Sign Out

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BSc	305	Chemistry, Botany, Zoology	07/04/2018
BSc	307	Biotechnology, Botany, Chemistry	07/04/2018
BSc	308	Food Science and Technology, Microbiology, Chemistry	07/04/2018
BSc	309	Mathematics, Chemisry, Computer Science	07/04/2018
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BSc	Mathematics, Physics, Chemistry	11/06/2018	Inorganic and Organic Chemistry-I - CHEC028	11/06/2018
BSc	Chemistry, Botany, Zoology	11/06/2018	Inorganic and Organic Chemistry-I - CHEC028	11/06/2018
BSc	Biotechnology, Botany, Chemistry	11/06/2018	Inorganic and Organic Chemistry-I - CHEC028	11/06/2018

BSc	Food Science and Technology, Microbiology, Chemistry	11/06/2018	Inorganic and Organic Chemistry-I - CHEC028	11/06/2018
BSc	Mathematics, Chemistry , Computer Science	11/06/2018	Inorganic and Organic Chemistry-I - CHEC028	11/06/2018
BSc	Mathematics, Physics, Chemistry	11/06/2018	Practical-I - CHEC029	11/06/2018
BSc	Chemistry, Botany, Zoology	11/06/2018	Practical-I - CHEC029	11/06/2018
BSc	Biotechnology, Botany, Chemistry	11/06/2018	Practical-I - CHEC029	11/06/2018
BSc	Food Science and Technology, Microbiology, Chemistry	11/06/2018	Practical-I - CHEC029	11/06/2018
BSc	Mathematics, Chemistry , Computer Science	11/06/2018	Practical-I - CHEC029	11/06/2018

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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MBA	Master of Business Administration	06/08/2018
MBA	Master of Business Administration	06/08/2018
MBA	Master of Business Administration	06/08/2018
BSc	Food Science and Technology, Microbiology, Chemistry	05/11/2018
BA	Eng.Literature, Journalism, Political Science	05/11/2018
BSc	Mathematics, Electronics, Computer Science	05/11/2018
BSc	Mathematics, Statistics, Computer Science	05/11/2018
BSc	Mathematics, Physics, Computer Science	05/11/2018

BSc	Mathematics, Statistics, Computer Science	05/11/2018
BSc	Mathematics, Chemistry, Computer Science	11/06/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Mathematics, Economics, Statistics	11/06/2018
BSc	Mathematics, Physics, Chemistry	11/06/2018
BSc	Mathematics, Physics, Computer Science	11/06/2018
BSc	Mathematics, Statistics, Computer Science	11/06/2018
BSc	Chemistry, Botany, Zoology	11/06/2018
BSc	Mathematics, Electronics, Computer Science	11/06/2018
BSc	Biotechnology, Botany, Chemistry	11/06/2018
BSc	Food Science and Technology, Microbiology, Chemistry	11/06/2018
BCom	General	11/06/2018
BCom	Tax Procedures and Practice	11/06/2018
BCom	Computers	11/06/2018
BMS	Bachelor of Management Studies	11/06/2018
BSc	Mathematics, Chemistry, Computer Science	11/06/2018
MA	Economics	25/06/2018
MA	Eng.Literature	25/06/2018
MSc	Mathematics	25/06/2018
MCom	Commerce	25/06/2018
MBA	Business Administration	25/06/2018
BA	History, Economics, Political Science	11/06/2018
BA	History, Eng.Literature, Political Science	11/06/2018

BA	Eng.Literature, History, Tourism and Travel Management	11/06/2018
BA	Social Work, Economics, Political Science	11/06/2018
BA	History, Economics, Political Science(TM)	11/06/2018
BA	Eng.Literature, Journalism, Political Science	11/06/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
PCB Designing Manufacturing	10/08/2018	58
Telugu DTP	23/08/2018	15
Vermi Compost Technology	03/08/2018	16
Ornamental Fish Culture	03/08/2018	18
Earn while you Learn	04/08/2018	41
Wealth out of Waste	04/08/2018	4
Career Recruitment Training	03/08/2018	48
Tally	02/08/2018	68
VB.NET	11/08/2018	125
Programming in C	02/07/2018	15
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Tax Procedures and Practice	25
BA	Journalism	4
BA	Social Work	6
BA	Tourism and Travel Management	18
BA	Tourism and Travel Management	20
MBA	Finance, Marketing, HRM	53
MCom	Accountancy and Taxation	4
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback from students, teachers, parents and alumni has been obtained and analysed. Students responded very positively to queries about the relevance of courses offered, completion of syllabi as per schedule, availability of reference books in the library, conduct of internal and semester end examinations. The approval rating was in the range of 60 to 75 for questions on the usefulness of courses for career prospects and the use of ICT in teaching. Communication skills of teachers was also rated at 78. There were also complaints about the misuse of mobiles on the campus. Teachers registered approval of the general ambience in the institution which is highly conducive to effective teaching-learning and the encouragement given for faculty development.They, however, expressed the need for better delegation of work and dissemination of information, particularly regarding changes, improvement of standards in the canteen and better toilet and drinking water facilities. Teachers also felt more courses need to be introduced to meet market demands. Parents were appreciative of the discipline and security measures in place in the college. They, however, called for better quality faculty, more use of ICT tools, ban on use of mobiles on the campus and fee reduction to cater to the economically challenged. Parents and teachers complained of occasional teaching in the vernacular. A little over half the alumni who gave their feedback felt the campus training and guidance given to them was excellent. They wanted a stronger alumni association, more opportunities for hands-on training, better quality teachers and more skill-oriented courses. The feedback has been utilized for overall development. Ten faculty development programmes were organized by the management on a range of areas from communication skills and use of ICT to mentoring and leadership. Faculty were also encouraged to attend a number of training programmes, workshops, seminars and conferences off campus for further quality enhancement. English alone is to be used as the medium of instruction. An 8-week blended programme in Communication Skills introduced by the Department of English was made mandatory for all students. 28 value-added courses imparting skills were offered during the year, besides 131 internships and field projects. Use of mobiles is allowed only for academic purposes, and that too in the classroom under the supervision of faculty. Disciplinary action is taken against students seen breaking the rule. Offices of Deans of Academics, Planning and Communication, Administration have been created for better delegation of work. All decisions and other information is disseminated promptly through WhatsApp groups to all teaching faculty. The canteen has been entrusted to a new party who assured good service. A second RO plant is being set up on the campus at a convenient location. A new administrative block together with more toilets is also being planned.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled

BCom	Computers	40	40	40
BCom	Tax Procedures and Practice	30	23	23
BCom	General	30	29	29
BA	Eng.Literature, Journalism, Political Science	60	8	8
BA	History, Economics, Political Science(TM)	60	15	15
BA	Mathematics, Economics, Statistics	30	Nill	Nill
BA	Social Work, Economics, Political Science	30	9	9
BA	Eng.Literature, History, Tourism and Travel Management	30	23	23
BA	History, Economics, Political Science	30	35	35
BA	History, Political Science, Eng.Literature	30	27	27

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1535	171	78	20	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Numberof smart classrooms	E-resources and techniques used

ICT (LMS, e-Resources)	available	Classrooms			
98	98	21	34	6	23

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring System: A mentoring system has been in place in the institution for decades, though undergoing changes to suit the times and becoming more stream-lined with the years. The system as it is today puts every student in college under the mentorship of a member of faculty. The list of mentor-mentees is prepared by the Vice-Principals at the beginning of the academic year and shared with students and faculty. Mentors maintain a systematic record of personal as well as academic details of mentees so that a complete profile of the student is available at any point of time. Any grievances or problems expressed by the mentee and redressal measures taken are also recorded. The records are submitted to the Vice-Principal's Office at the end of the academic year. An hour per week is marked for mentoring in the time-table of every class. Besides this, a mentee is free to meet her mentor any time for any kind of support or help. Mentors keep track of the attendance of their mentees, their academic performance and their participation in extra-curricular activities. They encourage them to enrol and complete value-added courses, both online and offline, to make use of the facilities such as the numerous services offered by the college library, to take advantage of the training programmes for skill development, leadership, soft skills and to derive maximum benefit from the holistic education offered by the institution. In other words, the mentor monitors the progress of her mentees closely, taking on the multiple roles of teacher, guide, counsellor or friend, as the situation demands. The faculty are facilitated in this by the training programmes arranged by the management from time to time. They are thus well-equipped to handle even the most complex of issues with confidence and sensitivity. Mentors reach out not only to the mentee but also to the parents/guardians if it is warranted. Mentors counsel their mentees when required and address any problem they might have. By their timely intervention, they are able to prevent most problems from escalating. Issues/ cases which, in the mentor's judgement, require a higher level of counselling than the mentor is able to give, are referred to the professional counsellor available on the campus. The professional counsellor may refer the case to a psychiatrist, if necessary. Students, for their part, express the feeling that they are more secure and confident in the knowledge that they have a senior and experienced person whose support they can rely upon. Mentors have been the succour for many a troubled youngster trying to find her feet in the college environment and in the challenging world outside the campus. By the fine-tuning it has been subjected to over the years, the mentoring system at Maris Stella has evolved into an efficient and fruitful exercise benefitting students immensely.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1706	98	1:17

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
98	98	Nill	24	24

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Sr. Jasintha Quadras, Department of Mathematics	Principal	The J. William Fulbright Foreign Scholarship Fellowship

2018	Dr. D.Ramakrishna, Department of Sanskrit	Lecturer	Andhra Saraswtha Samithi Award
2018	Dr. D.Ramakrishna, Department of Sanskrit	Lecturer	Honoured by Sarada Educational Society, Vijayawada
2018	Dr. D.Ramakrishna, Department of Sanskrit	Lecturer	Ugadi Puraskaram by Akhila Baratha Kuchipudi Natya Kala Mandala

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	104	I	31/10/2018	26/11/2018
BA	103	III	02/11/2018	26/11/2018
BA	103	II	01/11/2018	26/11/2018
BA	103	I	31/10/2018	26/11/2018
BA	102	III	02/11/2018	26/11/2018
BA	102	II	01/11/2018	26/11/2018
BA	102	I	31/10/2018	26/11/2018
BA	101	III	02/11/2018	26/11/2018
BA	101	II	01/11/2018	26/11/2018
BA	101	I	31/10/2018	26/11/2018

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nill	2785	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://marisstella.ac.in/naac_/POs,%20PSOs,%20COs.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

501	BMS	Bachelor of Management Studies	27	26	96.30
203	BCom	Computers	33	30	90.91
202	BCom	Tax Procedures and Practice	25	23	92.00
201	BCom	General	24	24	100
107	BA	Eng.Literature, Journalism, Political Science	12	12	100
106	BA	History, Economics, Political Science(TM)	10	10	100
102	BA	History, Eng.Literature, Political Science	28	26	92.86
101	BA	History, Economics, Political Science	16	13	81.25
103	BA	Eng.Literature, History, Tourism and Travel Management	23	23	100
104	BA	Social Work, Economics, Political Science	11	9	81.82
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://marisstella.ac.in//aqac//Results and Details of SSS.xlsx

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
International	Dr. Sr. Jasintha Quadras	The J. William Fulbright Foreign Scholarship Fellowship	30/11/2018	The J. William Fulbright Foreign Scholarship Board and Bureau of Educational and Cultural Affiars of the US Department of State, Washington, DC

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	SERB	660000	220000
Minor Projects	730	UGC	280000	175000

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

2

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	Nill

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Dairy Farm Technology	J. Rishitha	Gnana Bheri Programme, A.P. Government	20/09/2018	Dairy Farm Technology

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
English	2

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	1	5.7
National	English	1	4.40
National	English	1	4.40
National	English	1	0
National	English	1	0
National	English	1	0
National	English	1	0
National	Botany	1	0.35
International	Physics	1	0.69
International	Chemistry	1	0.69
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	4
Commerce	1
Mathematics	1
Physics	2
History	1
Sanskrit	4
Telugu	10
English	6
Electronics	1
Chemistry	2
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
Nil	Nill	00	Nill
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self

					the publication	citation
Anti Diabetic activity of Methonolic leaf extract of Diospyros Ferrea (Willd) - BAKH. In Streptozotocin induced diabetic rats.	Dr. Nitya Jeevaprada	Global Journal of Research Analysis	2018	0.1	Maris Stella College, Vijayawada	10
Evaluating mangroves of Krishna Wildlife Sanctuary in relation to the general status of mangroves in Andhra Pradesh, India	CVL Karuna	International Journal of Environmental Studies	2018	0.848	Maris Stella College, Vijayawada	4
An in-vitro bioactive, structural and degradation studies on B2O3-SiO2-P2O5-Na2O-CaO glass system incorporated with chromium ions	Dr. G. Little Flower	Elsevier Journal	2018	0	Maris Stella College, Vijayawada	Nill
Influence of Ga3 ions on the structure and in vitro bioactivity of	Dr. G. Little Flower	Elsevier Journal	2018	0	Maris Stella College, Vijayawada	Nill

Title	Author	Journal	Year	Citations	Affiliation	
B2O3–SiO2–Na2O–CaO glass system						
Thermo physical, optical and spectr oscopic pe rspectives of molecular interactio ns in binary mixtures of Ethyl Lactate and Dimethyl Adipate at T 303.15–3 18.15 K and atmosp heric pressure	Dr. G. Little Flower	Physics and Chemistry of Liquids -An Intern ational Journal	2018	0	Maris Stella College, Vijayawada	Nill
Response of the Microbial Activity to Fosetyl- Aluminium and Copper Oxychlorid e (Fungici des) in Groundnut (Arachis hypogaea L.) Soils	Dr. A. Rekha Padmini	Scientific journal	2018	0	Sri Kris hnadevaray a Universi ty, Ananthapur	3

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
On Quasi -regularit y in Gamma Near-rings	Cheruvu Krishnaven i	Beitrage zur Algebra und Geometrie	2018	Nill	Nill	Maris Stella College
Linear Layout of Locally Twisted	Dr. Sr. Jasintha Quadras	Internat ional Journal of Computer M	2018	6	12	Maris Stella College

Cubes		athematics				
Thermo Physical, Optical and spectroscopic Perspective of molecular interactions in binary mixtures of Ethyl and Dimethyl Adipate at T303.15-318.15K and atmospheric	Dr. S. Vani Latha	Physics and Chemistry of Liquids	2018	3	Nill	Maris Stella College
Thermo Physical, Optical and spectroscopic Perspective of molecular interactions in binary mixtures of Ethyl and Dimethyl Adipate at T303.15-318.15K and atmospheric	Dr. G. Little Flower	Physics and Chemistry of Liquids	2018	8	Nill	Maris Stella College

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	66	23	30
Presented papers	11	15	Nill	2
Resource persons	Nill	1	Nill	Nill

[View File](#)

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
The Times of India	Newspaper in Education	The Times of India	5000
The Times of India	Radio Talk	All India Radio Station	500
Dr G. Beulah	French Certificate Course	SRR CVR College	55000
Department of Business Administration	Survey of Customer Satisfaction towards Vijaya Bank Services	Vijaya Bank	56000
Dr. H. Kanaka Durga	Guest Faculty	Department of Commerce and Business Administration, Acharya Nagarjuna University	32500
Dr. G. Malathi	Guest Faculty	Department of Commerce and Business Administration, Acharya Nagarjuna University	32500
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
00	00	00	0	0
View File				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Training on HTML	Santhi Rani Bhavan, Orrisa	1	30
Train the Trainers Program	Rajiv Gandhi National Institute of Youth and Development	30	200
Organ donation rally	NSS Cell, Maris Stella College and Jeevandahan, AP.	2	250
Organ donation	NSS Cell, Maris	2	250

seminar	Stella College and Jeevandahan, AP.			
Gnana Bheri	NSS Cell, Maris Stella College	1		75
Janma Bhumi	NSS Cell, Maris Stella College	1		85
Grama Darshini	NSS Cell, Maris Stella College	1		120
Organ Donation	NSS Cell, Maris Stella College	1		170
Vanam- Manam	NSS Cell, Maris Stella College	1		198
Sport Event for the Street Children and Orphan Children	NGOs Navajeevan, Care and Share and SKCV	1		21
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Swatch Bharath - Summer Internship	Award	MDWS in association with MHRD, Government bodies	80
[View File](#)			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Train the Trainers Program	Rajiv Gandhi National Institute of Youth and Development	ToT on Youth and Health for NSS Program Officers	30	200
AIDs awareness	Red Ribbon Club, Maris Stella College	Awareness Program on HIV/AIDS	1	120
Navanirmana Deeksha	AP State government	Awareness drive in rural areas	1	30
Gnana Bheri	AP State government	Entrepreneurship Development Program	3	31
Right to Vote Awareness	Eenadu	Awareness Program on the importance of Right to Vote	6	80
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	On-the job training	Thomas Cook limited, Guntur	16/06/2018	30/06/2018	2 Students
Internship	On-the job training	Active Skylink Travels, Bengaluru	17/04/2018	05/06/2018	1 Student
Internship	On-the job training	Sugamyam Fine Destinations, Chennai	04/05/2018	24/05/2018	3 Students
Internships	Practical Training	K. S. Ramakrishna Co	18/01/2019	23/12/2019	25 Students
Project Works	Project Work	Bajaj Finserv	28/06/2018	28/06/2019	No Students
Survey/ Research	Survey/ Research	PMA Consultancy Services	01/08/2018	01/08/2019	15 Students
Placements	Placements	HireMee	02/07/2018	02/07/2019	32 Students
Internship	On-the job training	Gannavaram International Airport, Vijayawada	12/04/2018	28/04/2018	8 Students
Collaboration	Leadership Training Camp	M.R.Pai Foundation, Mumbai	10/08/2018	13/04/2019	86 Students
Collaboration	Elocution Competition	Forum of Free Enterprise, Mumbai	28/09/2018	29/09/2018	100 Students

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate

houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
CIPET, CSTS-Vijayawada	09/08/2018	Skill Development Training	25

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1558757	1500000
6587239	6500000
638448	650000
4838	5000
36000	36000
59590	60000
513829	500000
229906	225000
423766	400000
211528	200000
1898496	2000000
1274000	1270000
250278	250000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Newgenlib	Fully	3.1.5 Helium	2007

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	96577	13187368	2944	177473	99521	13364841
Reference Books	8212	Nill	594	Nill	8806	Nill
e-Books	3135000	Nill	Nill	Nill	3135000	Nill
Journals	105	183805	8	50508	113	234313
e-Journals	6500	Nill	6500	5900	13000	5900
CD & Video	439	6474	73	Nill	512	6474
Library Automation	3	75000	2	5900	5	80900
Weeding (hard & soft)	612	Nill	16	Nill	628	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. C. Krishnaveni	Eight-Week Online Certificate Course : Arithmetic	https://marisstellaelearning.gnomio.com/course/index.php?categoryid6	23/07/2018
Dr. C. Krishnaveni	Eight-Week Online Certificate Course : Set, Relations Functions	https://marisstellaelearning.gnomio.com/course/index.php?categoryid6	26/11/2018

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	363	239	36	18	15	24	31	8	0

Added	145	99	0	2	0	12	32	45	0
Total	508	338	36	20	15	36	63	53	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

45 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
DOTNET E-Content	https://drive.google.com/drive/folders/1KRFeqLz3oU99tGkqCQexOH3Mk85GE5oo?usp=sharing
Arithmetic:2018-19	https://drive.google.com/drive/folders/1yUbilRX-Gi4MGeIDaD_81udhVdVICCJP?usp=sharing
Sets, Relations Functions : 2018-19	https://drive.google.com/drive/folders/1Tz5X6nVd9s2u6uRjFKBTGN4poumz4wvp?usp=sharing
Sets, Relations Functions : Video Lectures	https://drive.google.com/drive/folders/1Y3MXAbijfiytE7RchfXZ4hr-38aBfDr0?usp=sharing
Set Theory: Video Content	https://drive.google.com/drive/folders/1aSO-FsQTdAgJmUmpy79e-bTnqgVIDARU?usp=sharing
Operating System : Evolution	https://docs.google.com/presentation/d/1dqC1geX0YRi3o0RZAh7cjgwLH4tPKnHReUx2KVGmXiM/edit?usp=sharing
Multimedia Lab	https://docs.google.com/document/d/1HE4bzwSOiTA-Ee1LEfV_yij4HBH-Rjn7j-iKi3t75QE/edit?usp=sharing
Internet Technology E-Content	https://drive.google.com/drive/folders/1O1VrfzVGfW1D7T3UE789DGUxWCDWvgJF?usp=sharing

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
9000000	9228542.58	9200000	9507018.33

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

It is the responsibility of the Maintenance Committee to ensure the availability of infrastructure i.e. physical, academic and support facilities as per the norms prescribed by the institution. This is achieved by horizontal, upward communication, consolidation and approval. The committee, headed by the Campus Maintenance Manager and Supervisor, is empowered to get the appropriate data from the various departments of the institution. The committee meets periodically as needed to review the requirement of assets and their maintenance and makes recommendations to the Management for approval. The committee suggests technology upgradation of the infrastructure like laboratories, furniture and other facilities based on the useful innovations for imparting professional education newly featured in the market, and also inputs given by the HODs and others. The requirement of infrastructure/maintenance of assets for the ensuing year is collected from respective departments, scrutinized and consolidated for the preparation of the annual budget before submission to the Management for budget allocation. The same is then communicated to HODs for appropriate action. The committee also peruses any other item brought to its notice for appropriate action. As and when assets/sports items / computers / peripherals / software etc. are received on campus by respective departments, the same is immediately entered in the Stock Register/Accession Register etc. and a number is given to the respective asset and also on the bills for effecting payment. The routine cleaning of campus and maintenance of wash rooms is undertaken by in-house workers under the supervision of the Campus Maintenance Manager. RO treated safe drinking water ,generators and solar panels, UPS, air conditioning units, pumps, intercom and landline phones, biometric machines, stabilizers, projectors, printers, scanners, photocopiers, LCD projectors, laboratory equipment, lights and fans, water coolers, furniture, plumbing, CCTV, fire extinguishers and fire hoses, water tanks, campus greenery are all maintained by in-house maintenance personnel and authorised service personnel. An on-campus carpentry unit makes budgeted furniture items. Excellent laboratory facilities are provided for all the programmes requiring the facility. The equipment is maintained by the laboratory support staff and servicing personnel from the suppliers. A well-defined procedure, as per college policy, is followed for procurement of equipment, hardware and software for laboratories. The Library Committee ensures the regular maintenance and efficient functioning of the automated library. A part of the library premises is set up as a Digital Library with 60 computers. Internet facility, provided in the library to students and faculty members for availing e-resources and other web based information, is maintained by the IT team. This team also maintains the computer and other allied facilities provided in all the departments, the administrative office and the Examination Section. The Campus Maintenance Committee examines and recommends the requirements of the Department of Physical Education, headed by the Physical Director, and assisted by a Physical Training Instructor, to the Management for approval.

https://marisstella.ac.in//aqac//4.4.2%20(2).pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial support under various schemes	924	5049495
Financial Support from Other Sources			

a) National	0	Nill	0
b)International	0	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
ICT-II (Internet Fundamentals and Web Tools)	06/11/2018	548	Maris Stella College
Communication Soft Skills - III	06/11/2018	548	Maris Stella College
Leadership Education	11/06/2018	547	Maris Stella College
Enterpreneurship	11/06/2018	548	Maris Stella College
Analytical Skills	11/06/2018	548	Maris Stella College
Communication and Soft Skills - II	11/06/2018	547	Maris Stella College
ICT-I (Computer Fundamentals and Office Tools)	11/06/2018	551	Maris Stella College
Environmental Studies	11/06/2018	551	Maris Stella College
Human Values and Professional Ethics	11/06/2018	551	Maris Stella College
Communication and Soft Skills - I	11/06/2018	551	Maris Stella College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Guest Lecture on Corporate Recruitment and Training	Nill	575	Nill	227
2018	Guest Lecture on 'Career Guidance in Polymer Science'	Nill	5	Nill	1

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year		
Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Mega placement drive of 24 companies in association with APITA(Andhra Pradesh Information Technology Academy) , Noble Institute of Communicative English Charitable Trust, Bright Star Educational Institutions and 9 other Organizations	1825	418	V-Technologies, Infosys, ICS, Mphasis, Raki Avenues Pvt.Ltd., Lead the Lives, Monthly ebite magazine, Eureka Forbes	128	45

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	2	BSc	Mathematics, Physics, Computer Science	Maris Stella College	MBA
2019	1	BSc	Mathematics, Physics, Computer Science	P.B.Siddhartha College, Vijayawada	M.Sc., Mathematics

2019	1	BSc	Mathematics, Physics, Computer Science	Maris Stella College	M.Sc., Mathematics
2019	1	BSc	Mathematics, Physics, Computer Science	P.B.Siddha rtha College, Vijayawada	M.Sc., Physics
2019	2	BSc	Mathematics, Physics, Computer Science	Andhra Loyola College, Vijayawada	M.Sc., Physics
2019	1	BSc	Mathematics, Physics, Chemistry	Andhra University, Vishakapatna m	M.Sc., Physics
2019	1	BSc	Mathematics, Physics, Chemistry	Andhra University, Vishakapatna m	M.Sc., Chemistry
2019	1	BSc	Mathematics, Physics, Chemistry	Andhra Loyola College, Vijayawada	M.Sc., Mathematics
2019	1	BSc	Mathematics, Physics, Chemistry	Andhra Loyola College, Vijayawada2	M.Sc., Physics
2019	2	BSc	Mathematics, Physics, Chemistry	P.B.Siddha rtha College, Vijayawada	M.Sc., Physics
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	1
[View File](#)	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
AP CM Cup Inter-university Basketball Championship 1	Inter-university	5
ADI Babu Nazeer Basketball Tournament 1	Inter-collegiate	12

Krishna University Inter-collegiate Volleyball Tournament 1	Inter-collegiate	12
Krishna University Inter-collegiate Handball Tournament 1	Inter-collegiate	10
Senior Inter-district Basketball Championship 1	Inter-district	3
South Zone Inter-university Handball Tournament 1	Inter-university	1
South Zone Inter-university Volleyball Tournament 1	Inter-university	1
South Zone Inter-university Basketball Tournament 1	Inter-university	5
South Zone Inter-university Badminton Tournament 1	Inter-university	1
The Krishna University Inter-collegiate Basketball Tournament cum team selections 1	Inter-collegiate	12

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	00	Nill	Nill	Nill	00	00

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

It is the policy of the institution to maximize student participation in the various academic and administrative bodies and other activities. Every class has two elected representatives who automatically become members of the Student Representative Council (SRC). The Council is headed by the Student Coordinator and two Assistant Student Coordinators who are elected by the members for one academic year. The Student Coordinator and the two Assistant Student Coordinators are made members of the Disciplinary Committee and other core committees of the college such as the Academic Council, BoS, IQAC, Anti-Ragging Cell, Women Empowerment Cell, Internal Complaints Committee, Library Committee, Training and Placement Cell,etc. Students play a decisive role in the planning and execution of the various activities of the departmental clubs which have their own student executive body and function under the guidance of faculty members who function as faculty advisors and club mentors. Fresh office-bearers are elected every academic year. The Class Representatives take a leading role in all the day to day activities of the class. Students express their views about the curriculum, teaching-learning, student support, rules and regulations

to their representatives who in turn present them in the SRC. Issues requiring escalation are then placed before the appropriate authorities. Members of the SRC take active part in organizing literary and cultural activities in coordination with faculty. They also help to organize Alumni Meets, Blood Donation Camps, Campus Workers'Day celebrations, Teachers' Day and Christmas Day celebration. They raise funds for the Mid-Day Meal scheme in college and for the needy in the community through the Annual Charity Fete and other activities. The Student Council members along with a few faculty visit old age homes, juvenile homes, child line centres to distribute the funds they generated. The college, for its part, arranges many leadership and skilling programmes to train these budding leaders.Language Partnership Programme (LPP) is one such programme. The SRC identifies advanced learners in every class who are proficient in English and imparts teaching skills to them through special training programmes. These trained students, with the supportof faculty from the Department of English, train first year undergraduate students who desire to improve English language proficiency, thus tapping the potential of advanced learners for peer teaching. The institution thus ensures that students contribute substantially to the pursuit, nurture and sustenance of a climate of excellence on the campus.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

922

5.4.3 – Alumni contribution during the year (in Rupees) :

383500

5.4.4 – Meetings/activities organized by Alumni Association :

10 Meetings/ Activities

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution pursues a policy of decentralization and participative management by delegating responsibilities and authority. To illustrate: Vice-Principals: The two Vice-Principals are in charge of the day to day running of the institution and report to the Principal.They are authorized to takeindependent decisions in everyday issues so as to leave the Principal free to concentrate upon planning and development. They co-ordinate with the Deans and the HoDs to ensure smooth implementation of the academic calendar. The Vice-Principals monitor attendance and regularity of staff and students and are responsible for the maintenance of general discipline on the campus. They are also responsible for the effective functioning of all committees, cells and curricular as well as extracurricular activities and ensure participation of the college community in all aspects of campus life. Participation of the Heads of Departments (HoDs) in the Management Process: The HoDs are responsible for the efficient functioning of the Department with reference to its goals and conduct of the department in a professional manner. They ensure the smooth and effective execution of the programmes offered by the department. They develop and schedule activities of the department for the academic year and prepare the

departmental calendar. They convene regular faculty meetings to assess and review the progress of planned activities. The HoDs are responsible for a harmonious working environment in the department. They ensure judicious class allocation to the faculty members and also make sure that all faculty members complete their roles and responsibilities in a timely manner.It is their duty to manage the leaves of teaching and non-teaching staff of the department in such a way that no prescribed class hours are lost. The HoDs undertake periodic independent review of individual faculty performance and suggest remedial tips. They encourage faculty to adopt student-centric strategies of teaching, maximize the use of ICT in teaching and optimize the use of smart classrooms. They identify and arrange specialist lectures for different areas within the discipline in consultation with the faculty of the department. They initiate opportunities and avenues for developing faculty knowledge and capability by encouraging regular academic discussions for subject exposure among the faculty in and outside the department to facilitate knowledge sharing and updating. The HoDsensure timely consolidation and submission of internal assessment marks and compliance with reporting requirements and submissions as may be specified. It is the responsibility of the HoDs to develop proposals for improved teaching methods, curriculum enhancement, new academic programmes of practical significance, promote research and quality publications convene BOS meetings as per the regulations and to work in coordination with the Vice-Principals and the Deans for the smooth running of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process is transparent and complies with the norms of regulatory bodies. Equality and inclusiveness are ensured by admitting students from different geographical regions and socio-economic, cultural and educational backgrounds. A counselling system has been set up for admissions. Experienced faculty counsel students seeking admission, in the presence of their parents, taking into account their performance in the qualifying examination and availability of seats.An orientation session is organized for admitted students and their parents about the autonomous system, facilities available, value-added courses and programmes for whole person development. Provision is available for change of programme within a stipulated time.
Industry Interaction / Collaboration	Potential institutions and industries are identified and collaborative action for training, research and internship is taken through MoUs and linkages. Industrial visits are organised regularly for an understanding of

	practical functioning. Talks by experts from industry about the latest market trends are arranged as part of Industry- Campus Connect programme. Alumni who are in industry or are leading entrepreneurs are invited to share their expertise with students. Entrepreneurship orientation activities are organized for the students by various departments.
Human Resource Management	Recruitment procedures, service rules, promotion policies and welfare measures for both teaching and non-teaching staff are clearly spelt out in the Education Manual available on the college website. Transparency is thus ensured. The management facilitates quality improvement in faculty through professional training and development programmes.Staff attended ten faculty development programmes organised by the management during the year, besides programmes offered by other institutions. Appraisal, performance metrics and reviews are undertaken through annual external and internal audits. Leadership roles are assigned to faculty displaying sound work ethics and commitment.
Library, ICT and Physical Infrastructure / Instrumentation	21 new systems with 4 GB RAM were procured for the UG Library and 9 for the PG Library. More students have registered for N-List access. Awareness programmes on National Digital Library(NDL) and OER were conducted for faculty and students. The library blog is updated regularly with the latest information on library resources and services. A new computer laboratory with 100 systems and another high-end lab with 8GB RAM have been set up. Back-up has been provided for all computer labs. Laboratory equipment worth RS.4207321/- has been purchased for the science departments.
Research and Development	The recruitment of more faculty with doctoral degrees and research experience is a quality improvement strategy initiated to strengthen research activity. New appointments with Ph.D are offered a higher pay. Faculty are given an incentive of Rs. 3000/- per month immediately on award of Ph.D. They are encouraged to apply to DRDO, DST, Young Scientist Scheme etc. for funding research proposals. The institution subscribes to journals

		useful for research and pays travel and accommodation charges of faculty attending seminars and conferences. It is also planning to reimburse to faculty any expense incurred in the publication of research papers.
Examination and Evaluation		Strict adherence to the academic calendar is ensured in the conduct of continuous assessment(CA) and semester-end examinations. Results are published online. The two CAs per semester have been replaced with one CA and a Continuous Assessment Improvement Test(CAIT) for those wishing to improve their performance and for absentees. This also allows students to make time for additional online/offline certificate courses. Teachers are encouraged to give challenging tasks to draw upon the creative/innovative potential in the learner for the second component of CA and to use ICT tools in the testing of these tasks/assignments.
Teaching and Learning		Departmental Academic Calendars based on the Institutional Academic Calendar sets the academic schedule for the year. Courses with clearly spelt-out Learning Objectives and Course Outcomes (COs) are offered by course teachers. Regular faculty development programmes facilitated both on and off campus ensures updating of teaching skills. Beyond the syllabus learning and testing is done through the second component of internal assessment. Specific initiatives for slow and advanced learners, a stream-lined mentoring system, remedial classes, guest lectures, workshops and symposia for additional inputs, feedback and annual internal and external audits are some of the quality enhancement strategies in teaching-learning.
Curriculum Development		Curriculum is developed to be in sync with UGC, Andhra Pradesh State Council of Higher Education and the affiliating Krishna University, without losing sight of the institutional mission of offering whole person education. It is regularly reviewed and revised based on a database developed from assessment and feedback from stakeholders and academic and industrial experts. Introduction or modification of courses reflecting emerging local, national and global trends addressing market demands, offering job-oriented

certificate courses, courses addressing cross-cutting issues and multiskill development are given prime focus.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	All matters pertaining to attendance are computerized through a students' data software package provided by Wings Sri Manasa Solutions. Admissions are carried out through the Students' Module of the Smart College software in conjunction with online support provided by the website developer of HDFC. SMS software is used to send relevant information regarding the academic progress and attendance to parents, enabling them to monitor their childs progress. A fingerprint reader for biometric data capture was earlier introduced to fill student scholarship forms and for online transactions.It is now being done through an online system called e-pass Counter. Electronic payment and Application System of Scholarships (e-pass) initiated by the Andhra Pradesh Government through Centre for Good Governance, and many other IT facilities such as EPF, Professional Tax, Employees State Insurance Corporation (ESIC) are in use in the institution.
Examination	The Examination Section uses GSR Consultancy Services Pvt. Ltd, Vijayawada and Wings, Sri Manasa Solutions. It is automated with ICT tools and has a server, computer systems, printers, scanner, photocopy and cyclostyle machines, internet connectivity and a customized software package for an effective Examination Management System. The process of registration for examinations, entry and tabulation of marks, hall tickets and result generation are automated. The college, in collaboration with HDFC Bank, provides students the facility of online fee payment. It also allows downloading and printing of fee receipts and hall tickets. Academic record of students is updated at the end of every semester and made available to students on the college website.
Planning and Development	The Planning and Development Committee has adopted the strategy of integration of ICT in all the working

	processes of the institution to minimize manual effort and improve communication and for better cost and time effectiveness. Implementation of e-governance in all areas of operation has taken place in phases over the past few years. The vision and mission of the college and defining its strategy and direction to reach its goals are available on the institution's official website which serves as the most important medium of communication between the college and its stakeholders. The site is regularly updated.
Administration	The administration uses a Management Information System to function at government, community and college levels. The administrative office uses software provided by Sri Manasa Solutions, is fully automated with internet facility and is linked through intranet with the Principal's office for online monitoring. All communication by the Principal with members of statutory bodies as well as the teaching and non-teaching staff is carried out using smartphones with inbuilt social apps like Gmail and WhatsApp. Google sheets are used for data collection, Google docs for notices and activity reports, Google forms for feedback from students, faculty, alumni and parents , Google drives to store data, Google blogger for departmental blogs and Google classroom for teaching-learning. The college has high-speed internet of bandwidth 45 MBPS. Biometric attendance is in use for staff and students. The college campus is equipped with CCTV cameras for security.
Finance and Accounts	Wings accounting software is used in finance and accounts for efficient and transparent functioning. Most financial transactions involving government agencies is through CFMS for salaries and Gnana Bhoomi Portal for scholarships. All payments from the institution to the government are made online. e-payment is generally used for most other transactions.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support

		workshop attended for which financial support provided	professional body for which membership fee is provided	
2018	Mrs.P.Nitya Jeeva Prada, Lecturer in Zoology	One day National Faculty Training Workshop on Foldscope - Assembly and Usage on 31.07.2018	Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada	200
2018	Ms.T.Rajeswari, Lecturer in Botany	One day National Faculty Training Workshop on Foldscope - Assembly and Usage on 31.07.2018	Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada	200
2018	Sr.Asha Satyanathan, Controller of Exams, Lecturer in Mathematics	Workshop on National Academic Depository on 16th July, 2018	UGC SERO, Hyderabad in association with NSDL and CVL at University College for Women, Hyderabad	2240
2018	Dr.V.N.Manga Devi, Lecturer in Telugu	Two day International Conference on Dynamics of Feminist Writers: Global Perspectives on 14th 15th July 2018 organized at	St.Josephs College for Women, Vizag	2000
2018	Dr.P.Usha, Head, Department of Telugu	International Conference on Dynamics of Feminist Writers: Global Perspectives on 14th 15th July 2018	St.Josephs College for Women, Vizag	2000
2018	Dr.Rani Syama lamba,Librarian	National Seminar on Role of Academic Libraries for Quality in Research and Education on 29th June, 2018	S.V.University, Tirupathi	500

2018	Mrs.P.Nitya Jeeva Prada, Lecturer in Zoology	National Seminar on State of Environment: Environmental Protection, Management and Governance(NS - SEEPMG) during 29th-30th June, 2018	Andhra University, Vizag	600
2018	Dr.G. Beulah Pearl Sunanda, Head, Department of History	Two day National Conference on Sustaining Cultural Heritage of India -	Fee paid for ISBN Number to publish the above said conference proceedings	5000
2018	Dr.V.N.Manga Devi, Lecturer in Telugu	International Seminar on The Glory and Pomp of One Thousand Years Old Telugu Literature on 2nd 3rd April 2018	Adikavi Nannaya University, Rajamahendravaram	1500
2018	Dr.Sr.P.Japamalai, Head, Dept of Zoology	Training to the Teachers on Academic Audit	SDMS College, Vijayawada	250
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Faculty Development Programme for faculty having less than five years of experience	-	06/06/2018	07/06/2018	35	Nill
2018	Faculty Development	-	08/06/2018	09/06/2018	120	Nill

	Programme on "Effective Teaching" "Team building"					
2018	One day National Workshop on "Current trends in E learning associated Technologies"	-	01/09/2018	01/09/2018	40	Nill
2018	Faculty Development Programme on "Google Classroom as a Tool of Support of Blended Learning to Enhance Quality of Teaching, Learning and Evaluation"	-	15/10/2018	16/10/2018	32	Nill
2018	Faculty Development Programme on "OER, Content Development, MOOCS and MOODLE"	-	13/12/2018	13/12/2018	65	Nill
2018	Faculty Development Programme on "Kahoot"	-	14/12/2018	15/12/2018	50	Nill
2018	Faculty Development Programme on "Plickers"	-	17/12/2018	18/12/2018	50	Nill
2019	Faculty Development	-	07/01/2019	08/01/2019	50	Nill

| 2019 | Faculty Development Programme on "PresentationTube" | – | 11/01/2019 | 12/01/2019 | 50 | Nill |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Principals' meeting on Skill Development Courses	1	26/06/2018	26/06/2018	1
National Faculty Training Workshop on "Foldscope – Assembly and Usage"	2	31/07/2018	31/07/2018	1
Workshop on "National Academic Depository"	1	16/07/2018	16/07/2018	1
One day national seminar on conservation and sustainable utility of phyto resources	1	17/07/2018	17/07/2018	1
One day national faculty workshop on Fold scope assembly and usage	1	21/07/2018	21/07/2018	1
Orientation on "Traffic Management"	1	06/08/2018	21/08/2018	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
98	98	59	59

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
(i)CPF and ESI (ii)Gratuity and Pensionary benefits (for aided) (iii)Group insurance (iv) Incentives for research (v) Advance payment, interest-free personal loans on request (vi) Study leave (vii) Excursions (viii) Travel support/grants for conferences, seminars at national, international levels (ix) Support for professional development (x) Health Camp	(i) CPF and ESI (ii) Gratuity and Pensionary benefits (iii) Advance payment, interest-free personal loans on request (iv) Group insurance (v) Annual holiday tour (vi) Health Camp	(i) Mid-day meals for the economically-challenged (ii) Scholarships and fee-concession (iii) Mentoring (iv) Remedial coaching (v) Counseling services (vi) Anti - Sexual Harassment Committee (ICC) (vii) Anti-Ragging Committee (viii) Grievance Redressal Committee (ix) Women Empowerment Committee (x) Book bank (xi) Career guidance and placement (xii) Parent-teacher meet (xiii) Student feedback (xiv) Language Partnership programme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External Audit: The Institution conducts external and internal financial audits regularly. External audit is conducted annually by auditors appointed by the Andhra Pradesh Commissionerate of Collegiate Education and periodically by the Office of Audit and Accounts General, Hyderabad. Internal Audit: Certified Chartered Accountants, M/S Brahmaiah and Co. and Narasimha Rao and Co., appointed by the management undertake an internal audit every year.The Management Committee prepares and approves the annual budget of the college. It is then presented and approved by the Finance Committee. A review of utilization is undertaken every six months. The internal audit is undertaken after the end of the financial year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nalli Chinnasami Chetty, Chennai and 114 other Government Funding Agencies / Individuals	12769952	IT Facilities and 114 other purposes
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6.4.3 – Total corpus fund generated

2902000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Andhra Pradesh Commissionerate of Collegiate Education	Yes	IQAC of Maris Stella College
Administrative	Yes	Andhra Pradesh Commissionerate of Collegiate Education	Yes	IQAC of Maris Stella College

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Activities and support from Parent- Teacher Association (i) Two Parent- Teacher Meetings held during the year (ii)Parents of newly-admitted students invited to an Orientation Programme along with their wards (iii)Meetings and telephonic contact with parents/guardians whenever necessary, specially by mentors (iv) Feedback from parents collected regularly (v) Parents invited to College Day Celebrations Christmas Fete

6.5.3 – Development programmes for support staff (at least three)

Development programmes for Support Staff (i) Session on Team Work (ii) A Motivational Programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

(i) Strengthening of IT infrastructure (ii) Training of faculty for ICT-based teaching learning (iii) Improvement in teacher qualification (iv) Skill development programmes for students (v) New measures for decentralization and participative management

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Training in the use of SlideNTell	07/01/2019	07/01/2019	08/01/2019	50
2019	Training in the use of PresentationTube	11/01/2019	11/01/2019	12/01/2019	50
2018		06/06/2018	06/06/2018	07/06/2018	45

2018	Orientation to faculty having less than five years of experience				
2018	FDP on Effective Teaching and Team Building	08/06/2018	08/06/2018	09/06/2018	120
2018	Orientation on Revised Accreditation Framework - NAAC	28/08/2018	28/08/2018	28/08/2018	20
2018	One day National Workshop on Current trends in E learning and associated Technologies	01/09/2018	01/09/2018	01/09/2018	40
2018	Google Classroom as a Tool of Support of Blended Learning to Enhance Quality of Teaching, Learning and Evaluation	15/10/2018	15/10/2018	16/10/2018	32
2018	OER, Content Development, MOOCS and MOODLE	13/12/2018	13/12/2018	13/12/2018	45
2018	Training in the use of Kahoot	14/12/2018	14/12/2018	15/12/2018	50
2018	Training in the use of Plickers	17/12/2018	17/12/2018	18/12/2018	50
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Elocution on Gender Awareness: Population Issues	11/07/2018	11/07/2018	400	Nill
Elocution on Girl Child Education: Beti Bachao, Beti Padao	06/09/2018	06/09/2018	200	Nill
Leadership Training Camp	28/09/2018	29/09/2018	100	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Percentage of power requirement of the University met by the renewable energy sources is 2.40213 Percent

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	2
Rest Rooms	Yes	1
Scribes for examination	Yes	2
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	Nill	17/01/2019	34	Language Partnership Programme	Handicap of low communication skills in English in students of this region	170

2018	1	Nill	01/08/2018	122	Course in Home Crafts	Training in income-generating skills for economically challenged women.	46
2018	1	Nill	11/06/2018	307	Provision of Scholarships	Overcoming economic constraints in higher education for women.	893
2018	1	Nill	11/06/2018	307	Residential facilities	Access to quality education for villages proximal to the college but inconvenient to commute daily.	400
2018	Nill	1	08/09/2018	2	State Level Arts Crafts Exhibition cum Sale in collaboration with NGOs working for the physically challenged	Inclusiveness	1290
2018	Nill	1	30/08/2018	1	Alchemy Fair	Awakening interest in Science through demonstration of experiments to	629

2018	Nill	1	30/08/2018	1	Bowl of Rice	Reaching out to the needy	471
2018	Nill	1	05/10/2018	1	Mega Blood Donation Camp	Healthcare for community	1700
2018	Nill	1	01/02/2019	92	Training in Cutting Tailoring	Training in income-generating skills for economically challenged women.	25
2018	Nill	1	08/07/2018	12	Prison Ministry	Solace and good cheer	5

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Maris Stella College, Handbook 2018-2019. Education Manual : Roles and Responsiblities of Various Functionaries	01/06/2018	The college handbook sets out the vision and mission of the institution, its core values and objectives for the information of all stakeholders. It is available on the college website for the public. Students: each student is given a copy of the handbook every year. Besides general rules and information, student welfare and training programmes, facilities available and college traditions there is a section on the code of conduct for students and action that will ensue if the code is not honoured. There are orientation and induction programmes for

fresh students and a mentor for each student, besides the services of a professional counsellor if needed. All students complete a foundation course in Human Values and Professional Ethics with credit points. Staff: The teaching staff are given handouts at the beginning of the academic year listing their role, responsibilities and work ethics as Faculty, HoDs, Deans, Mentors. Constant follow up is made possible through regular Staff Council, General Staff and Departmental meetings. Parents: Parents are also invited to the orientation programme for newly enrolled students, during which senior functionaries explain the systems in place in the institution and their operation, expectations from students and their guardians and their role in realizing the vision and mission of the college. The college keeps parents informed of the progress of their wards through the mentors and the parent-teacher meet at the end of the semester. Alumni: Maris Stella Alumni Association (MSAA) links the alumni to their alma mater. The Association holds regular meetings and plans initiatives in support of the institution. Many of them offer their services as trainers, subject experts, motivational speakers and sponsors. Employers: The Career Guidance and Placement Cell keeps in touch with potential employers and organizes recruitments through on-campus and off-

campus placements. Individual departments keep track of their students' progression. Effort is made to obtain feedback from employers to help address any lacuna in readying students for employment.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swatch Bharat Summer Internship Programme	22/06/2018	23/07/2018	80
Orientation on Organ Donation	06/08/2018	13/08/2018	300
Celebration of 150th anniversary of Mahatma Gandhi's birth	23/11/2018	23/11/2018	64
Seminar on 'Cyber Security and Ethical Hacking'	02/02/2019	02/02/2019	180
Screening of documentary on Hiroshima Nagasaki followed by lecture on 'Disaster and Development: Faces of Nuclear Energy'	08/06/2018	08/06/2018	150

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Water audit for possible water conservation options.
Awareness on e-waste through an exhibition
Ban on use of plastic plates and glasses in the canteen
Campaign to replace plastic water bottles with steel ones.
Weekly observance of Pollution Free Day.
Protection of green cover in the campus.
Strengthening paperless administration.
Compost from wet waste.
Segregation of dry and wet waste.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES I .Title of the Best Practice: Women Empowerment for Entrepreneurship 1. Introduction: Entrepreneurship is a multi-faceted, multi-dimensional concept. Women's entrepreneurship is a process in which women gain greater control over resources. In recent years, women have been taking

increasing interest in income generating activities, self-employment and entrepreneurship. There is widespread belief that economic strength is the basis of social, political and psychological power in society. Thus women's low status is seen to stem from their low economic status and consequent dependence and lack of decision making power. Self-training to equip women for specific jobs is a relatively new concept. A package of assistance covering product selection, innovation, competency development, market information and training in management is required. Women entrepreneurship through income generating projects is one of the best ways towards self-sufficiency and poverty alleviation for women in a country where employment is not guaranteed. The development of entrepreneurs will optimize the use of unexploited natural resources generate self- employment and self sufficiency of economy for women. The Women entrepreneurship through income generating projects would lead to benefits not only to the individual woman but also the family and community as a whole. 2. Objectives of the practice: • To stimulate and augment the entrepreneurial spirits and skills among women and to create new small and medium enterprises in the private sector. • To network with national and international agencies, NGOs and Government organizations for developing promoting entrepreneurship. • To provide support and financial assistance and create learning facilities for women for financial self-reliance. • To build capacities in women and develop them for future Entrepreneurs in different regions to facilitate women empowerment. 3. Context of the programme: Women empowerment is essential to help them achieve economic freedom. The State government has been initiating several measures for women empowerment and to ensure their progress in different sectors but they were not provided proper recognition for their services. According to Vijayawada Municipal Corporation, the city has 111 slums, with 3 lakh population and 25 percent people in Vijayawada live in slums. A large number of women do not have property or assets. Hence, they encounter problems while applying for loans due to lack of collateral. Women are expected to play a larger part in handling the household and taking care of their family. In the case of working mothers, taking care of their children takes up a lot of time and energy, thereby often forcing them to give less priority to their business. In entrepreneurial ventures women need support. Unfortunately, in many cases, women find themselves on their own with no one to guide them. 4. The Practice A baseline survey was conducted in the areas such as Krishnalanka, Kasturibaipeta, Durgapuram, Madhura Nagar, Prakash Nagar and Moghalrajpuram, to identify women who were unemployed and also were interested to be entrepreneurs. It was decided to train them in cutting and tailoring. The next step was to ensure the feasibility of the proposed training, planning and launching of the programme, making modifications in the light of the survey findings and final evaluation. The college decided to launch Skill Training Programmes for women in collaboration with various national and international organizations. Three lecturers were appointed to explore various possibilities of empowering women. A suitable room for conducting the training programme and for the safe custody of the sewing machines was also provided. There were eight batches of women at different durations taking up garment making. They were trained in their own respective areas. Professional staff were appointed to train women who registered for basic and advanced courses. Staff and students who registered for STARS as well as Social Work students regularly monitored the success of the programme. Community participation and tapping of local resources was one of the criteria adopted for the success of the programme. Table indicating skill development for garment models for self-employment: Infrastructural facilities, persona for training were provided by the collaborative agency. A baseline survey, purchase of machinery and its upkeep, registration for the programmes, organizing and coordination, assessment of the programme and issue of the course completion certificates were the responsibilities of the staff and students of Maris Stella College. Financial assistance of the UGC was a great support in taking

up women empowerment programmes every academic year. After the completion of the programme, every batch was assessed with theory and practical examinations and candidates were issued course completion certificates with grade. It was an empowering Skill Development Programme where women felt confident in taking up self-employment according to their aptitude and interest. Two hundred and twenty eight women completed the Certificate Programme of Skill Development to enter the garment industry. The next process was identifying women for advanced training which was offered by the Ministry of Textiles, Government of India, conducted through the Association of Lady Entrepreneurs of Andhra Pradesh. It was a free training programme given to women who aspired for self-development and entrepreneurship. Intensive Entrepreneurship Training Programme was conducted exclusively for women. Women were encouraged and motivated for Intensive Entrepreneur Training offered by the Ministry of Textiles, Government of India conducted through the Association of Lady Entrepreneurs of Andhra Pradesh. Capacity Building Programmes such as Awareness Sessions, Industrial Exposure and Hands on Experiences were conducted to mobilize women. Fifty five women from different areas attended the programmes according to their aptitude. Table indicating Intensive Entrepreneurship Training Programme 5. Evidence of success 90 percent of the women who were trained under the programme were able to find employment in different settings. Majority of the women were able to sustain themselves and take up employment individually or as a team. 6. Problems Encountered Regular and systematic monitoring was not possible as the training centres were far and it took lot of time to contact the women. Due to financial constraints many instructors could not be appointed for the follow up programmes. Though it was a free programme, we encountered dropout problems among the women who had registered for the training programmes. 7. Conclusion The social status of women is a reliable indicator of the social development of a society. Women in India suffer from being both economically and socially invisible. To counter powerlessness and economic deprivation women need to alter their self-image and thereby bring about social change. In promoting income generation for economic empowerment, Skill Development Programmes open a new chance for women to realize their potentials.Women get organized and look for new ventures that enable them to become the future entrepreneurs of society. II. Title of the practice : e-learning and ICT Applications 1. Objectives: • To identify and locate information sources and enable stakeholders to select topics for projects. • To identify various types of resources of e-Learning. • To enable students to take up MOOCs offered by NPTEL and SWAYAM platforms. • To create an awareness regarding NLIST and Inflibnet resources and aid faculty and students in registering for the same. • To evolve Stella Virtual Library facility as an e-Learning resource. • To encourage students to do online courses offered in the college. • To design an ICT enabled campus. • Automation of the Exam Section, Library and Administration. 3. The Context: Information Literacy and e-learning skills are major thrust areas in the globalised world. With the increasing wealth of electronic resources, a vast amount of information is available in electronic form and students are lagging in the skills needed to tap these resources. Many online portals are available enabling stakeholders to take up online courses and tech-savvy librarians can play an important role in providing information and helping learners find quality resources. It is essential at all levels of education and to all learning environments. To convert the campus into an ICT enabled one, is one of the ongoing processes. 4. The Practice: Information literacy programmes were started in the year 2010 in college. The librarian Dr. Rani Syamalamba completed a UGC Minor Research Project 2010 and took initiative to promote information literacy concept among staff and students. She organised training programmes for staff and students and also developed a few modules.(www.stellavirlib.org) She completed one more UGC MRP on Design and Development of Open Educational Resources in Higher Education in 2014 and developed a web portal Stella Virtual Library (www.stellavirlib.org) which

stood on the platform of Open Educational Week 2016. Then onwards initiatives were taken to develop the concept of e-learning in the college. The e-learning centre of Maris Stella provides information in the Library Blog. It provides e-learning and Information Literacy techniques to learners. Information Literacy Programmes are arranged in the first year to help them become familiar with the e-resources that are available free online. New sites are introduced to the students to assist them in locating different types of resources like e-books, e-journals, and course material, in training them to become members in NDL, register for online courses on Swayam, NPTEL platforms and so on. Training sessions have been held for Faculty too, to enable them to offer online courses and organize Virtual Classrooms.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://marisstella.ac.in//aqac//7.2.1.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness: The college aims at whole person education through a total learning experience, made possible by an integrative view of learning and development. By emphasizing connections and relationships, by not separating cognitive dimensions of education from moral dimension, the institution has created a supportive environment for student development, for innovation and creativity. This distinctive, transformative approach encourages the Intellectual, Professional, Spiritual, Physical, Humane, and Artistic development of the student. The intellectual dimension is met through: • Discipline specific studies • A regularly revised and updated curricula • Technology-aided teaching • Participative and experiential learning • Fully automated library with free access to e-resources With regard to technology-aided teaching, it is to be noted that faculty are trained regularly. Most recently, 9 of them were trained in open source e-resources in a Ministry of Electronics and Information Technology, GoIprogramme. They, in turn, trained 50 of their colleagues in college. The professional dimension is catered through: • Certificate courses for skill development and employability • Foundation courses in - Communication and Soft Skills - Computer Skills - Leadership Skills - Analytical Skills - Entrepreneurship • Career Guidance and Placement The spiritual dimension is achieved through: • Courses in Human Values, Professional Ethics and Environmental Studies • Cross cutting issues relevant to gender, environment and sustainability addressed in these courses • Emphasis on service learning, problem based learning and moral dilemmas • Reinforcement of sense of responsibility towards social justice As many as forty faculty members are teaching courses in Human Values and Professional Ethics The physical dimension is made possible through: • Excellent facilities for sports and games • NCC: Army and Naval Wings • Yoga • Martial Arts • Gymnasium • Walkers' Track The humane dimension is fulfilled by: • Making service a core value of the institution • Ensuring that students understand social issues • Promoting commitment to social justice • Extension activities undertaken through - Stellites to Awake and Reach out to Society (STARS) - Department of Social Work - NSS NCC The artistic/ special interest dimension is fostered through: - 21 Student Clubs to cater to special interests. - Fests organised by departments to showcase discipline-specific skills. - CulturalWeek: Provides a platform to exhibit creative talents. - Fete: Promotes managerial skills, training in compering and event management. - Stella Radio: Builds self-confidence and provides a platform for students to express their thoughts on issues dear to them, draw the attention of the campus community to events that one needs to ponder over, wish and greet friends and teachers on special days.

> The dash of music sets feet tapping and breaks the monotony of the day, lending, instead, a certain vibrancy to the air as the afternoon sessions begin.

Provide the weblink of the institution
https://marisstella.ac.in//aqac//7.3.1.pdf

8.Future Plans of Actions for Next Academic Year

Curriculum Development: • All departments to plan for curriculum revision to be implemented from academic year 2020-21, with special focus on cross-cutting issues and skill-development. • Course outcomes to be spelt out and mapped with programme outcomes and programme specific outcomes. • Offer a new B.Sc. programme with Microbiology, Biotechnology and Chemistry. • Plan to make one unit of every course online to encourage self-learning. Teaching-Learning and Evaluation: • Focus to be on faculty development: emphasis on training in the use of ICT tools. • Apply to the United Board for funding of FDPs. • Encourage faculty to seek additional skills through online certification. • Raise the internal evaluation to 50 from the prevailing 40 to facilitate testing using ICT. • Replace the two continuous assessment tests in a semester with only one test and a continuous assessment improvement test for absentees and those wishing to better their performance. Research and Extension: • Recruit new faculty with Ph. D qualification to boost research activities. • Encourage publication of research papers in UGC approved journals. • Facilitate extension activities by departments. • Explore possibilities for MoUs and linkages with institutions of national/international stature for collaborative activities. Infrastructure and Learning Resources: • Upgrade labs, in particular, the new life science labs and food science and technology lab. • Increase internet bandwidth from 45mbps to 100mbps. • Use RUSA funds to construct a new block with additional classrooms, set up three virtual classrooms, one digital lab, renovate the PG block toilets. • Plan for additional toilets in the hostel. • Ready plans for a new administrative block to free rooms for additional classrooms needed for future expansion. Student Support • Focus on finding funding for the sizeable number of students who are unable to pay college fee. • The Dept of English to plan for an online course to strengthen communication skills in English. • Acquire a vehicle to transport students for field work and extension services to ensure their safety. Governance, Leadership and Management: • Streamline the use of LMS in governance • Make use of the RUSA sponsored e-campus management software. • Creation of the offices of additional deans: for planning and communication, administration and academic matters to facilitate decentralization of governance and participative management also the constitution of a Staff Council comprising the Principal, Vice-Principals, Deans, Controller of Examinations, IQAC Co-Ordinator and HoDs for the same purpose. • Draw up plans for the Peer Team visit from NAAC. Institutional Values and Best Practices: • Strive to make the campus plastic-free: campaign to replace plastic water bottles with steel ones ban use of plastic crockery in the canteen. • Promotion of gender-equity programmes, environmental consciousness, human values and ethics through new initiatives.