



# HAND BOOK 2014 - 2015



**MARIS STELLA COLLEGE**

(Autonomous)

Re-accredited by NAAC at 'A' grade

"A College with Potential for Excellence"

**Vijayawada - 520 008**



"How much good there is to be done,  
I wish I had a thousand lives."

Blessed Mary of the Passion (1839 - 1904)  
Foundress, Franciscan Missionaries of Mary

136 years in the service of humanity  
in 5 continents, 6500 sisters  
of 80 nationalities in 77 countries

Principal : 0866-2479181  
Controller of Exam (Degree) : 0866-2473282  
College Office : 0866-2472332  
Fax : 0866-2479181

# MARIS STELLA COLLEGE

(Autonomous)

“A College with Potential for Excellence”

VIJAYAWADA - 520 008

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**HAND BOOK**  
**2014 - 2015**



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## HAND BOOK COMMITTEE : MEMBERS

Dr.Sr.Kulrekha Mudartha, Principal

Sr.Aniamma Manuel, Controller of Examinations

Dr. Mrs .R Syamalamba, Librarian

Mrs. V. Sudha Devi, HOD, Dept of PG Mathematics

Mrs. K. Naga Sundari, HOD, Dept of MBA

Ms. K. H. Anuhya, HOD, Dept of Electronics

## MILESTONES

- 1962 The First College for Women in Krishna District
- 1972 Foundation laid for the hostel
- 1977 Construction of the Library Block
- 1987 Silver Jubilee Celebration
- 1999 The First Accreditation by NAAC \* \* \* \* (Four Star)
- 2003 Conferment of Autonomous Status
- 2006 Re-accredited at 'A' level by NAAC
- 2006 Recognized by UGC as "College with Potential for Excellence"
- 2007 Best Eco-Friendly Campus Award by Acharya Nagarjuna University
- 2008 Best Library and Best Laboratory Awards by Acharya Nagarjuna University
- 2010 Extention of Autonomous Status
- 2010 Best College in Krishna District for work done to create HIV/AIDs awareness awarded by Red Ribbon Club.
- 2011 Extention of CPE status
- 2011 Inauguration of year long Golden Jubilee Celebrations
- 2011 Best Tourism Educational Institution (State Award)
- 2011 Award of Excellence for Promoting Child Rights for Last Ten Years - Social Work dept. & NSS
- 2012 Valedictory of Golden Jubilee Celebrations
- 2013 Re-accredited at 'A' level by NAAC with CGPA 3.24



## PLEDGE

I promise, to the best of my ability,  
to live up to the ideals of my Alma Mater,  
to be firm in my faith and trust in God,  
to work and pray for unity,  
peace and progress in my country,  
to use my education and experience,  
to help the less fortunate,  
and in my life to be pure and sincere,  
seeking the highest good,  
in all things worthy of my model.

- The Star of the Sea -

## COLLEGE ANTHEM

Alma Mater, our youthful hearts in chorus  
Sing of their love and loyalty today;  
Proudly we bear thy crest aloft and hail thee  
Guide of our lives and star of our way.

**Ch.** Maris Stella, shine on our lives for ever  
Until our hearts are radiant with thy light  
Star of the sea, our eyes shall seek thy guidance  
When storms arise and day gives way to night  
Star of the Sea, draw us ever upwards,  
Along life's way with thy beacon bright  
Goodness and truth, great ideals of virtue,  
Love ruling all, our courage and our might.

Oh, radiant star thy gentle light diffuse,  
Make every mind a holy sanctuary.  
Lead us each day from doubt and darkness up to light  
Hearts that will serve in Truth and Charity.

Alma Mater, guide us and enlighten  
Raising our minds above all trifling goals.  
United are we and brave as India's Children  
Yes, point the way, you, our guiding star.



# PERSONAL INFORMATION

Name : .....

Class & Group: .....

Parent & Guardian: .....

Address: .....

.....

.....

Phone no.: .....

## Days of Fee Payment

Last date for payment of college fees : 17th June 2014

Last date for payment of college fees with fine : 26th June 2014

## Days of examination for degree students

### Odd Semesters (I, III, V)

July 26th, 29th, 30th & 31st 2014 : First Continuous Assessment Test

September 10th, 11th, 12th, 13th 2014 : Second Continuous Assessment Test

8th October 2014 onwards : Semester End examinations

### Even Semester (II, IV, VI)

December 6th, 8th, 9th, 10th 2014 : First Continuous Assessment Test

February 4th, 5th, 6th, 7th 2015 : Second Continuous Assessment Test

26th March 2015 onwards : Semester End Examinations

**Note:** The above schedule of examinations will be effective only when confirmed by a circular from the Principal.

# MARIS STELLA COLLEGE

## THE COLLEGE

Maris Stella College is a Catholic Christian Minority Institution of Higher Education for women, under the direction of the Franciscan Sisters of Mary. It is an affiliated college of the Krishna University. As a minority institution it reserves for itself its inherent and constitutionally guaranteed right of management and administration. The College was opened on 16th July, 1962 with the primary objective of providing Higher Education for women in a Christian atmosphere, especially for Christian Students.

The College emblem represents a ship sailing on stormy water, led on by a star. This is a symbol of the student's life, led on in the midst of tempests by the light of the star of the sea, Maris Stella.

'Truth and Charity' is the motto of the college. All seeking after knowledge is a pursuit of truth. It is the desire of Maris Stella that this truth may be the goal of all her students and that everything in their life may bear the seal of charity.

Blue and Gold are colours borne on Maris Stella standard: blue symbolizes truth, loyalty, fidelity and gold symbolizes love, zeal, charity.



## VISION OF THE COLLEGE

The Christian service of education is inspired by a vision of the whole of creation and its destiny drawn from the life and teachings of Jesus Christ. This vision gives Maris Stella College its specific character and sets before its management, staff, students and parents high ideals of life and service, which inspire them continuously to strive to meet emerging needs and challenges. Moved by this vision Maris Stella College commits itself to the service of the nation in the context of plurality of religions and diversity of cultures as Christian service has always been, irrespective of caste, creed and language.

Maris Stella College aims at an integral and personalized education of the young. It strives to produce intellectually competent, morally upright, socially committed and spiritually inspired women imbued with the values of humanism in the service of India today and tomorrow. In the context of emerging global, national and regional concerns Maris Stella strives to enable students to grow into socially aware and responsible citizens. The college identifies and nurtures potentials in students for higher learning and research in order to contribute significantly to knowledge systems.

### OBJECTIVES

**To translate this vision into action the college community strives**

- \* To function as a critique and conscience of society.
- \* To help preserve the cultural heritage of the nation.



- To set and achieve high academic standards in an atmosphere of autonomy.
- To develop leadership of high caliber and integrity.
- To serve the economically weak, socially backward and needy students.
- To direct its efforts to strengthen the institution of the family.
- To prepare young women to continually search for truth and to grow into mature and responsible persons, ready to face the challenges of life at home and in the society.
- To accord priority to vocational and entrepreneurial education.
- To strengthen its own faith-life.

**The college is called upon to enable students:**

- To develop in them an intellectual curiosity, an eagerness for life-time learning and the ability to put their knowledge to creative use.
- To discover their potentials and channelise them for an integrated personality.
- To form women of character, convinced of moral principles and courageous in action.
- To sensitize them to a deeper awareness of the social reality of the country, training them to act responsibly in relation to themselves and to others.
- To set high standards for themselves in every field and always to strive for the best performance they are capable of.
- To think independently in a creative and fearless manner.



- To seek and apply knowledge to the solution of contemporary problems with compassion and love.
- To value and responsibly use their own freedom and respect the freedom of others.
- To appreciate and respect other faiths to foster religious harmony.
- To be clear and firm on Christian and human values and be courageous in acting on them.
- To contribute to the sustainable socio-economic development of the neighbourhood, locality and region.
- To be sensitive to those in need and unselfish in service.
- To be themselves free from socio-economic, religious, caste and gender prejudices and to act as catalysts of social change wherever it is needed.
- To protect, preserve and judiciously use the resources of the earth for the welfare of all creatures.

These objectives are achieved not only through the class room learning but by all aspects of students' life: intellectual pursuits, personal contacts with staff and students, among the students themselves, extra curricular activities of various types etc. for the all round development of the students. The college ensures value based and quality education, through continuous quality enhancement measures. It offers a number of programmes for skill development, enhancing employment potential of the students.

UGC has granted **Autonomy** to the college in the year 2003 considering the academic reputation, achievements of the faculty, sufficiency of the infrastructure and quality of the institutional management and so on. Autonomous status covers only the undergraduate courses.

**CPE Status:** The UGC conferred the College with Potential for Excellence status in recognition of its meritorious services in the field of higher education in 2006.

**Choice Based Credit System (CBCS):** Credit system is a system of assigning numerical weightage to each course and component of the curriculum credit point indicates the quality of syllabus and the number of hours of study and work input of the student. A UG programme shall have a minimum number of 127 credits in consonance with international standards. Courses have been designed with a weightage of 1-5 credits each.

**Academic Programmes:** Maris Stella, a composite college, offers courses at Intermediate, Under-graduate and Post-graduate levels.

## **INTERMEDIATE PROGRAMME**

### **Eligibility:**

S.S.C., C.B.S.C., I.C.S.C. or any other equivalent course

Part I : i. English

ii. Telugu/ Hindi/ Sanskrit

Part II One of the following combinations:



1. Mathematics, Physical Sciences (E.M.)
2. Physical Sciences, Biological Sciences (E.M & T.M)
3. Mathematics, Economics, Commerce (E.M)
4. History, Economics, Civics (E.M & T.M)
5. History, Special English, Civics
6. Civics, Economics, Commerce (E.M.)

## **DEGREE PROGRAMME**

### **Eligibility:**

Intermediate, 10+2, or any other equivalent course

Courses offered are B.A/ B.SC./ B.Com/ BMS

Each course consists of the following:

### **Part I:**

- (A) (i) General English: Course A/ Course B  
(ii) Telugu/ Hindi/ Sanskrit
- (B) Environmental Studies
- (C) (i) Foundation Course - 1 :  
Contemporary India-Economy, Polity and Society.  
(ii) Foundation Course - 2 :  
Science, Technology and Development
- (D) (i) Computer Course - 1 :  
Introduction to Computers (For non computer students only)  
(ii) Computer Course - 2 :  
Office Automation Tools (For non computer students only)

### **Part II: Group Subjects**

### **Part III :**

- (i) **Value Education:** Value Education is part of our curriculum. Attendance for these classes is required.

of all students. Faith Education Classes are organized for the Catholic Students.

(ii) Inter Disciplinary Elective (only for students having computers as one of the core subjects)

- |                                      |                               |
|--------------------------------------|-------------------------------|
| 1. Managerial Skills                 | 6. Ornamental Fish Culture    |
| 2. Book Keeping                      | 7. Indian Indigenous Medicine |
| 3. Psychology                        | 8. Women Studies              |
| 4. Cargo Handling                    | 9. Women in Indian Politics   |
| 5. Comprehensive Statistical Methods |                               |
| 10. A Basic Course in Soft Skills    | 11. Arithmetic                |

**Part IV:** Co-Curricular Activities – NCC/NSS/ Sports & Games/ Yoga/ Literary/ Music, Dance/ STARS, Martial Arts.

All the First Year students should register for one co-curricular activity within the stipulated time which they should continue in the second year also.

## **PART II - Combinations Offered**

### **B.Sc.: English Medium**

Mathematics, Physics, Chemistry  
Mathematics, Computer Sciences, Electronics  
Mathematics, Physics, Computer Science  
Mathematics, Statistics, Computer Science  
Chemistry, Botany, Zoology  
Botany, Biotechnology, Chemistry

**B.A. :** History, Economics, Politics (Eng. & Tel. Medium)

### **English Medium**

History, Eng. Lit., Politics



History, Eng. Lit., Tourism & Travel Management  
(Vocational)

Social work, Economics, Politics

### **B.Com. : English Medium**

Common Core

Tax Procedures & Practice (Vocational)

Computer Applications

**B.M.S.:** Bachelor of Management Studies (Eng.  
Medium)

Mini/major project is carried out by every student during third year. It enables students for higher learning and research which contributes significantly to increase their practical knowledge and their ability to work in a team.

### **Certificate Courses**

To enhance the creativity and employability skills of the students the following courses are offered:

Solid State Lighting

Instrumental Methods of Analysis in Chemistry

Certified Hospitality Assistant

Tally-9

Spoken English & Communication Skills

Visual Basic, .net

French

MS Office

Mushroom Cultivation

Vermiculture

Horticulture

These courses are open to outsiders also.



Extra Credits are awarded in consolidated marks list in Part II for those students who successfully complete the above mentioned courses. However for awarding class extra credits are not considered. Certificates are issued after completion of the above course.

**PG Programme:** The College offers the following PG programmes under Krishna University:

M.A. Economics

M.A. English

M.Com.

M.Sc. Mathematics

M.Sc. Statistics and Computer Science

M.B.A.

M.C.A.

### **Eligibility**

- The admission for the PG courses is made based on the Common Entrance Examination conducted by the University (KRU CET/ ICET)
- The candidate must hold Bachelor's degree in the relevant subject and also satisfy the minimum pass percentage for securing admission into the respective PG courses.

### **Examinations**

- \* **Intermediate:** Regular testing and evaluation is indispensable for systematic and consistent intellectual work. Students are expected to be regular in taking up monthly test and terminal examinations. Examinations are held at the end of each term. All students are required to take these examinations. Failure in this regard will be viewed seriously.

- The annual certificate of attendance required for the Intermediate will in no case be granted unless:
  1. The Principal is satisfied that the student's progress and conduct have been satisfactory.
  2. The Student has attended three fourths of the number of working days in the academic year.

## **UNDER GRADUATE**

All under graduate programmes are programmed on the semester pattern, requiring six semesters of study for a bachelor's degree. Each semester has a minimum of fifteen weeks of six working days per week or ninety instructional days. Evaluation of students shall be based on both Continuous Assessment (CA) for 40 marks and Semester-End Examination (SEE) for 60 marks.

### **Continuous Assessment**

1. CA has two components, Component I comprises of two tests for 30 marks.  
 Test 1 will be held six weeks/ 40 days after the beginning of the semester. Test 2 will be after ten weeks/70 days. Better of the two tests is considered.
2. Second component carries 10 marks and may be a seminar, quiz, group assignment etc. this component shall be completed by the 10th week of the semester.
3. A Student should take both Continuous Assessment tests and II Component



## **Semester End Examination (SEE)**

1. There shall be a comprehensive examination of three hours duration at the end of each semester. The maximum marks shall be sixty.
2. A student is eligible to take SEE if she has
  - Required attendance in each paper
  - Taken both components of CA.

A Student should take at least one CA test of component I and Second component and should pay the examination fee and submit the application in the examination section before the due date. Not eligible (NE) students also should pay the fee to be promoted to the next semester.

### **Attendance**

Attendance shall be taken at every lecture and practicals of any kind prescribed by the college time table. Those students who fail to get the required percentage of attendance will not be allowed to attend the Semester End Examinations.

- 80% attendance per subject is required for eligibility to take SEE (Theory) and for practicals 85%. Also each student has to complete 75% of the practicals prescribed in the curriculum by the end of the academic year.
- Students having 71% - 79% attendance in theory and 75% - 84% in practicals may be granted condonation.



- Students having 51% - 70% attendance in theory and 51% to- 74% in practicals are not eligible (NE) to write SEE and will have to take the SEE whenever it is offered the next time. The above rules are applicable to all courses under part I, Part II & III. For part IV (Co-Curricular activities) 70% attendance is required.
- Students having less than 50% attendance in a Semester will be required to be readmitted to the same semester to continue the programme.
- In the co-curricular activity if the attendance is less than 50%, she has to take that in the next semester.

The decision of the Principal shall be final in all matters concerning attendance.

### Requirement for Pass

To pass in a subject, student should pass in CA and SEE separately.

A student should get minimum of

	CA/ 40	SEE/ 60	Total/ 100
Theory	14	21	35
Practical	16	24	40
Social work Practical	8/20	12/30	20/50

### Results

Results shall be declared by the Controller of Examinations and be displayed in the college notice board

and also in the college website ([www.marisstella.ac.in](http://www.marisstella.ac.in)). Mark list will be issued after each semester. Students should keep the statement of marks carefully. Duplicate marks sheets will be issued only on application along with a payment of Rs. 100.

1. A student who successfully completes all courses prescribed for all semesters within a stipulated period only will be awarded class

For courses under

Part I : Stipulated period - 2 years

Part II : Stipulated Period - 3 Years

2. Classes will be awarded separately in Part I & Part II on the basis of OPM ( Over all Percentage of Marks) If OPM is

Above 75	-	Distinction
60-74	-	I Class
50-59	-	II Class
35-49	-	III Class

3. The degree awarded to a student who fails to fulfill the above requirements is deemed to have passed compartmentally.

### Revaluation

A candidate may apply for revaluation of any paper in any subject within one week of the display of the results. The criteria for revaluation is

- A candidate may apply for revaluation of any paper in any subject of SEE to the Principal within one week of the declaration of results.



- The application along with the fee receipt has to be forwarded by the Principal to the Controller of Examinations through Grievance Committee.

### **Supplementary Examinations**

- Students who have not fulfilled the requirements and those who fail to get the required minimum marks of 14/40 in CA, shall take the CA test whenever it is offered subject to the discretion of the Controller of Examinations.
- For all theory courses of I to VI Semesters a re-examination will be offered in the subsequent semesters to enable students to clear the backlog.
- For students who fail in VI semester, advanced supplementary examinations will be conducted after one month of announcement of sixth semester results (only for sixth semester subjects)
- If a student fails only in one subject in VI Semester and passes in advanced supplementary of VI Semester, she will be considered for awarding class.
- A student will be permitted to retake courses and examinations under the same regulations only as long as they are offered. After that, the student will have to take the course that are currently offered and take the examination under the existing regulations.

### **Grading**

As the college adopted CBCS, grades are awarded after the completion of the course.



1. Awarding of marks in keeping with the practice generally, is on an arbitrary basis. Statistical studies estimate conservatively that the probable error in marking is between 5 and 7%. To eliminate this error, grades shall be awarded to indicate the achievement status of students. Cumulative grade point average (CGPA) and overall weighted percentage marks (OWPM) shall be given on completion of the programme.
2. Relative grading by standard deviation method shall be employed for assigning grades for courses under part I (A) & II. Absolute grading is adopted for part I (B), (C), (D), part IV, practicals and project.

#### **a) Relative grading**

In accordance with standard deviation method for core course under part I & II, average mark shall be assigned 'C' grade.

- $C + \sigma$  where  $\sigma$  is standard deviation shall be the cut off mark for 'B' grade.
- $C + 1.5\sigma$  shall be the cut off for 'A' grade.
- The grade above the 'A' shall be designated 'O'.
- $C - \sigma$  shall be the cut off for 'D' grade.
- $C - 1.5\sigma$  shall be the cut off for 'E' grade.
- Below 35% shall be assigned 'F' grade.
- Until all the requirements of the course are fulfilled, no credits or grade shall be given for that course.

#### **b) Absolute grading**

Grades will be awarded for courses under part I (B), (C), (D), part III, part IV, practicals and project as given below :



Above 75%	O
65-74%	A
55-64%	B
45-54%	C
35-44%	D

3. GRADE POINTS shall be allotted on the basis of grades as shown below:

### Grade points

O	- Outstanding performance	10
A	- Very good	9
B	- Good	8
C	- Average	7
D	- Satisfactory	6
E	- Pass	5
F	- Fail	-

4. After completion of all the courses, the minimum number of credits required for B.A / B.Sc / B.Com / B.M.S programmes, CGPA and OWPM shall be given separately for part I and part II.

$CGPA = \frac{\sum(C \times GP)}{\sum C}$  where C= no. of credits,

GP=grade points

$OWPM = \frac{\sum(C \times M)}{\sum C}$ , where M=marks

Part III and IV shall not be considered in calculating CGPA or OWPM.

## POST GRADUATION

PG courses are affiliated to the Krishna University and the Semester System is followed. Evaluation of the students shall be based on both internal assessment and university examination. Each paper will carry 100 marks divided into 70 marks for external assessment and 30 marks for internal assessment.

### Internal Assessment:

- Internal assessment component in every subject for 30 marks.
- In every semester there are four internal assessment tests for 20 marks ( $4 \times 5 = 20$ ), the other 10 marks allocated for seminars/ assignments (5Marks) and attendance (5 marks)
- Candidates shall put in attendance at the college for not less than 75% of the total number of work days in each semester.

### University Examination

1. Candidates who have completed the course each semester and have earned the necessary attendance and progress certificates are permitted to continue the next semester.
2. Every student is required to take the Semester Examination at the end of each semester.
3. Each paper of the examination is of 3 hours duration and carries 70 marks.
4. Candidate who fails in one semester examination who is not able to take it shall be eligible to take the same examination along with the candidates' of the next batch of the same semester.



## **Malpractices**

- The college invariably takes serious view on unfair methods in all theory and practical examinations.
- Cases of malpractice noticed at any stage are severely punishable. Cancellation of all examinations taken or to be taken by the candidate during that specified period is the immediate minimum punishment suggested.
- If any student is found guilty of malpractice on more than one occasion during her stay in the college, all the examinations taken or to be taken by her during that semester will be cancelled and she may be debarred from examinations for three years.

## **General Information**

### **College Timings**

9.00 a.m. to 3.15 p.m. (Monday to Friday)

9.00 a.m. to 12.40 p.m. (Saturday)

3.15 p.m. to 4.15 p.m. (Monday) – Co-curricular activities for I and II Degree students

3.30 p.m. to 4.30 p.m. (Study hour for Intermediate Section)

In case there is need, students may be asked to attend the classes during zero hours

**Office Timings** : 8.30 a.m. to 4.30 p.m.

### **Office Timings for students**

8.30 a.m. to 9.00 a.m.

11.45 a.m. to 12.30 p.m.

3.15 p.m. to 4.00 p.m.

10. The management/ principal shall reserve the right to add, delete, amend or alter the conduct rules from time to time and all the students are bound by the rules in force at the time of admission every academic year.
11. Permission will not be granted during working hours for the purpose of meeting parents, guardians, relatives or friends.
12. A student may not leave the class room without permission or until the lecturer has left the room or asked to disperse. On a member of the staff entering the class room or leaving it, the students shall rise and remain standing till she takes her seat or leaves the room.
13. Students are forbidden to attend or to organize any meeting in the college or to collect money for any purpose without the permission of the principal.
14. Students are not allowed to address any authority in a body. Such combined action is subversive of good order.
15. Students may not address public meetings or take part in inter-collegiate competitions or radio programmes without the prior permission of the principal.
16. No matter for publication in newspapers, magazines or journals may be submitted in the name of the college by students without the permission of the Principal

### **Leave Rules**

1. No student shall be absent herself without leave letter
2. Application for leave must be made in writing addressing the Principal



3. In case of sickness the students are required to produce a Medical Certificate along with leave letter.

### **Change of Residence & Contact Number**

- The student shall report in the college office, whenever there is a change of residence within three days.
- The student is expected to intimate the change of contact number in the college office.

### **Students Welfare**

#### **Parent – Teacher meet**

- Parents are encouraged to meet the staff members at any time during working hours in order to facilitate co-operation and collaboration in the growth and progress of students.
- Parents are required to meet the college authorities whenever they are asked to do so.

#### **Mid-day meals**

Nutritious meal is provided during lunch break to the identified economically backward students as a part of welfare programme. Fund required for this program is generated by some of the present and retired staff members and well wishers of the college.

#### **Scholarships**

Various government scholarships are available for students of Scheduled Castes, Scheduled Tribes and Backward Classes/Other Backward Classes.

#### **Mentoring**

Personal guidance for both academic and personal matters is made available to students through the

mentoring programme. Timings for mentoring are provided every Saturday in respective departments. Certain number of students are allotted for each mentor to seek personal guidance.

### **Counselling**

The aim of education at Maris Stella has always been to prepare students not only for examinations but also for the challenges of life. Professional counsellors are available to students on campus on appointment. The timings of the counsellors are indicated outside the Counselling Services Room.

### **Sexual Harassment Cell**

Examines and resolves cases of sexual harassment on the campus.

### **Anti-ragging Cell**

This cell addresses issues of ragging on the campus and has faculty and student members.

### **Grievance Cell**

The grievance cell redresses grievances pertaining to all aspects of campus life. Grievances relating to examinations, however, are examined and resolved by the Controller's Office.

### **Women's Cell**

The Women's Cell attempt to create awareness of women's issues and promote positive action for women's welfare.

### **Career Guidance and Placement Cell**

The Career Guidance Cell is dedicated to provide comprehensive quality career development and employment programmes. These resources equip the



diverse student community to successfully meet the demands and challenges of a career.

### **Objectives**

- To organize training programmes/ workshops/ seminars and special events to assist students with life planning.
- To provide information on jobs and career opportunities
- To provide employment opportunities through recruitment programmes on campus and fostering partnerships both on and off the campus.
- To mobilize resources for needy students to apply for jobs or to start enterprises.

### **Students Training Programmes**

Co-curricular Activities:

Compulsory : Degree Students

Optional : Intermediate & PG Students

The College places great emphasis on personality development of the students. By the end of the third year every young student is expected to grow into confident, competent and compassionate individual. In order to cultivate the latent talents of the student she has to be active in any one of the following co-curricular activities in the first two years in which she is given grades.

- i. National Service Scheme (NSS)
- ii. National Cadet Corps (NCC)
- iii. STARS (Stellites to Awake and Reach out to the Society)
- iv. Physical Training (Sports and Games)
- v. Literary Activities a) English b) Telugu

- vi. Cultural a) Singing b) Dance
- vii. Yoga
- viii. Martial Arts

#### **i. National Service Scheme (N.S.S)**

The aims of National Service Scheme may be broadly outlined as follows:

1. To be constructively involved in the needs and problems of the community particularly by working with the poor.
2. To instill a feeling of social concern for the underprivileged.
3. To create a greater respect for the dignity of labour through participation in manual work.
4. To train students in leadership by making them familiar with human skills to face the societal challenges.

These aims are to be realized by a wide variety of service projects selected and carried out by the students themselves under the guidance and supervision of the Programme Officer of the National Service Scheme in the College.

#### **ii. National Cadet Corps (N.C.C)**

The N.C.C. plays a vital role in moulding the character of young women on the right lines. It lays great stress on developing qualities of leadership and discipline among the cadets and also inculcating in them a spirit of sportsmanship.

##### **Aims of the N.C.C.**

1. To create a force of disciplined and trained human power which provides assistance to the country in case of emergency.
2. To develop leadership, comradeship, character, spirit of sportsmanship and the ideal of service.



iii. **STARS (Stellites to Awake and Reach out to the Society)**  
Reach out programmes cater to diverse needs of the underprivileged in the society. One of the objectives of the college being empowerment of women and children, these reach out programmes create awareness among students of the stark reality and sensitize them. Students also get a first hand knowledge of the real life situation and experience in tackling the challenges in whatever little way they can. This exposure enables them to be communicative, sympathetic and humanitarian in their outlook.

Various sections of the society derive solace, help in different forms, articulate and confident to lead their lives with the motivation and stimulation given by these programmes.

The following projects have been taken up under STARS

- Working children
- Street children
- Human rights
- Empowerment of women
- Environment
- AIDS Awareness
- Information and Documentation
- Media and publication

Each of the above projects has a cell in which the students become active members under the able guidance of staff members.

iv. **Physical Training (Sports)**

1. The course of physical training is prescribed by the college which includes sports, games and physical exercises.

2. Sports, games and physical exercises help the students to maintain physical fitness and rejuvenate themselves from the hectic academic activity.
3. The Intermediate and P.G students can undergo physical training after the college timings depending on their interest. The undergraduate students can opt physical training as one of the co-curricular activity.

#### **v. Literary Activities**

This activity is intended to hone the writing skills of the interested students both in English and Telugu leading them to take up journalism.

#### **vi. Cultural Activity**

Students joining in these groups will develop group singing and group dancing awakening in them the deep cultural heritage of our country. Several competitions like dance, singing, drama, debate, essay writing, rangoli etc. will be held during cultural week and prizes are awarded on college day.

#### **vii. Yoga**

It teaches the student to appreciate the ageless wisdom enshrined in the exercises and learns to keep her mind and body at peace through the ups and downs of daily life.

#### **viii. Martial Arts**

It is introduced to provide self defense techniques to the students.

### **Other Facilities**

#### **1. Hostel**

The hostel is a home away from home wherein the hostelites are united as one large, happy family. They elect their own office-bearers and committee



at the beginning of each academic year. These office - bearers then assume responsibility for the many and varied activities of hostel life, which include socials, inter-floor sports, entertainments, library and mess. Ragging is absolutely forbidden. Serious disciplinary action will be taken towards students resorting to ragging.

## 2. **Gymnasium**

A well equipped, spacious gymnasium, is located in the campus for both students and staff.

## 3. **Canteen**

Canteen facility is available for the staff and students in the campus.

## 4. **The Bank**

1. The Canara Bank, Bharathi Nagar Branch located in a separate block within the campus caters to the diverse needs of the staff, students and general public.
2. All the payments made by the students are to be remitted in the bank only.

### **Bank Timings:**

Monday to Friday: 10.00 A.M to 3.30 P.M  
02.00 P.M to 2.30 P.M Lunch  
Saturday: 10.00 A.M to 12.30 P.M

## 5. **DTP Centre**

The college provides photocopying and telephone facilities for faculty and students at the DTP Centre.

## **MARIS STELLA ALUMNAE**

The Alumnae of Maris Stella are spread far and wide in responsible positions and contributing their part to the society upholding the ideals and the values

of the College. The 50 glorious years of Maris Stella has seen the growth of a strong Alumnae Association. The members meet at least once a year. These social gatherings are intended to reunite past students to renew their former friendship. The alumnae association also extends its services in the efficient functioning of the college through

1. Advisory Board members for enhancing academic standards
2. Contributions to the mid day meals.
3. Instituting memorial prizes to the meritorious students
4. Aid in construction of buildings

The outgoing students are asked to enroll in the alumnae association by paying Rs.250/- at the time of leaving.

### **Proficiency Prizes**

- ❖ Proficiency Prizes are awarded to the best student in each combination of Inter, Degree and PG courses
- ❖ The best undergraduate student in each combination is awarded a gold medal after completion of her course.

### **Memorial Prizes**

- ❖ The Memorial prizes are instituted by the donors, well wishers, retired and present staff members.
- ❖ More than 40 Memorial prizes are awarded to the students who show excellent performance in various subjects every year.

### **Appreciation**

The students are encouraged to participate in various inter collegiate academic activities / competitions and sports meet at different levels. They are given



consideration in attendance and certificate of appreciation.

### **Procedure for obtaining T.C & C.C, M.C., O.D.**

Transfer Certificate & Conduct Certificate

All the Senior Inter, final degree & P.G. final year students can apply for T.C. & C.C. by Paying Rs. 100/- (same academic year). They should enclose 'no due' certificate obtained from library, college office, and departments.

### **Migration Certificate**

Students have to submit a xerox copy of provisional certificate, enclosed with a DD taken for the required amount in favour of 'The Registrar, Krishna University'.

### **Original Degree**

The application form for the Original Degree could be obtained by downloading from the website of Krishna University or in person. Filled in application form duly signed by the Principal should be submitted to the university.

### **THE LIBRARY**

The Maris Stella College Library is located in the centre of the campus with two separate blocks for degree and P.G courses with a collection of more than 85,000 books. The library is fully automated with a wide range of collection which includes latest books, journals, periodicals, CDs & DVDs. This collection is updated every year. The library is under the supervision of professional librarians both in UG and PG. The open access system is followed to enable students to select the books of their own choice.

Technology is used in the library in innovative ways. Library is maintained with one server with four client

systems for various library operations. Systems are arranged in the library with internet connection for the users to browse OPAC and other e-resources. OPAC is available throughout the campus in intranet. All the semester end question papers are digitized and are available in OPAC.

**Library Website:** [www.marisstella.ac.in/library.htm](http://www.marisstella.ac.in/library.htm). It provides all the information regarding library collection and services. It also provides links to free e-resources and helps the users to make use of free e-resources.

- Every student is required to attend an orientation program 'Know your Library' immediately after admission.
- All the Library collection has been automated with barcode technology. Students and staff are provided by bar-coded library ID cards for the circulation of books.
- All the meritorious students (top 5) in each class will get 2 more books for issue along with their general circulation of books.
- All the competitive examination books are kept in separate wing in reference section to prepare for competitive exams which is updated regularly.

### **Library Rules**

1. No printed matter or files will be allowed inside the library.
2. Strict silence should be maintained in the library and no combined study or group discussion is permitted in the library.
3. Dictionaries, reference books etc. are to be used in the library only.
4. Periodicals placed on the magazine racks should not be mishandled.



5. Books must not be marked or defaced in any manner.
6. Students should examine each book before borrowing and immediately report any damage to the librarian. Should they fail to do so, they will be held responsible for any damage detected after their use of the book.
7. Readers shall replace any book or library property damaged by them.
8. Barcode, spine and date labels inside the back cover of each book shall not be tampered. Serious action will be taken for any violation of this rule.
9. No Transfer Certificate or Conduct Certificate shall be issued to a student until the books have been returned and any dues outstanding against the student discharged.
10. To assist them to find books, students are advised to search through computer catalogue (OPAC).
11. No book will be issued or taken back unless the student produces her identity card.
12. Books may be borrowed for a week, renewed if there are no requests for them. They may not be renewed more than three consecutive times. Books not available at the time of application may be reserved.
13. A fine of Rs. 1/ is imposed for each day if it is overdue.
14. A member against whom any fine or other charge is outstanding shall not be allowed to take back her card or to borrow until she has paid the amount due.
15. All books must be returned to the library on the date announced before the end of last term after which no book will be issued.
16. Exchange of library ID cards is not permitted.

### **Library working hours**

Monday to Friday : 8.30 a.m. to 5.30 p.m.

Saturday : 8.30 a.m. to 1 p.m.

The library is closed on Sunday and all public holidays.

### **BOOK BANK**

The objective of the scheme is to provide text book to economically poor and deserving students. Books will be issued on loan to deserving students for one academic year. Current text books on all subjects are available on loan.

A student borrowing books from the book bank shall be fully responsible for their safe custody. The books should not be marked, written upon or damaged. In the event of any damage or loss, she shall replace it with a new copy of the book or pay such compensation as may be decided by the principal. The borrowers are not allowed to sub lend the books.

All books on loan must be returned at the end of each semester. If the books are not returned in time, she will not be eligible to borrow books in future.

Original certificates will be issued only on the production of a clearance certificate from the librarian. The librarian may recall any book at any time even if the normal period of loan has not expired.

### **COLLEGE TRADITIONS**

#### **Re-Opening Service**

At the beginning of each year a re – opening service is held to ask God's help and blessings for the new academic year.



### **Senior Friends**

Senior students volunteer to act as guides and special friends for the first few weeks of the academic year to the junior students who may find it difficult to adjust themselves to college life.

### **Orientation**

During the first week of every academic year the junior students are welcomed and acquainted with the various aspects of college life by special talk followed by an interactive session.

### **The Annual Retreat**

Opportunities are provided for catholic students to make a retreat in the course of the academic year.

### **Valedictory Ceremonies**

Towards the close of the academic year 'a thanks giving' service is held to thank God for all the blessing bestowed during the year.

### **Hostel Day, Sports Day And College Day**

Hostel day, Sports day and College day are celebrated every year. All the prizes are distributed to staff and students on the college day.

### **FETE**

A fund raising programme to help the deserving people within and outside the college is arranged every year in the month of November. Opportunity is given to students to make use of their creativity and talents.

## **ECO CLUB**

Eco-friendly environment is promoted in the campus of Maris Stella. Eco club supports the use of bio-degradable materials and prohibits the use of plastic within the campus.

## **The Staff**

The staff members uphold the ideals and standards of the college. They strive earnestly to achieve the goals and objectives of higher education in Maris Stella through their efficient guidance and supervision of academic work, involvement in extracurricular activities, they contribute towards the all-round development of students. They are conscious of the ideals of TRUTH AND CHARITY in all their endeavours.

## **Faculty Development and Orientation Programmes**

- Teaching and non-teaching staff are also awarded for full attendance.
- Faculty pursuing research are provided with monetary incentive for their research.
- The college sponsors the faculty to attend seminars/workshops/conferences to enhance their knowledge and capabilities.
- In- house training programmes are also conducted to the staff members in the beginning of every academic year.
- Awareness programmes on new technologies are also conducted for staff. (Use of smart class rooms and e-learning etc.)



## Members of Staff 2014 -2015

Sr. Sleeva Thumma	: Correspondent
Dr.Sr. Kulrekha Mudartha	: Principal
Dr. Sr. G.Innyasamma	: Vice Principal (Degree Section)
Dr. Mrs. J Asha Kumari	: Vice Principal (Inter Section)
Sr. Aniamma Manuel	: Controller of Examinations
Mrs. V.Sudha Devi	: Addl. Controller of Examinations
Mrs. B.Phani	: Addl. Controller of Examinations
Dr.Mrs. V Satya Sudha	: Academic Dean for Humanities
Mrs. M Triveni	: Academic Dean for Sciences
Dr. Mrs. G Little Flower	: Students Dean
Sr. Karuna Vincent	: Dean for P. G. Section

### MEMBERS OF SEXUAL HARASSMENT CELL

Dr. J. Asha Kumari  
Sr. Mary Joseph, f.m.m.  
Dr. R. Syamalamba  
Miss. C. Krishnaveni  
Mrs. D. Punyavathi

### MEMBERS OF ANTI-RAGGING CELL

Dr. Sr. P. Japamalai, f.m.m.  
Dr. B. Koteswara Rao  
Mrs. K. Naga Sundari

### MEMBERS OF GRIEVANCE CELL

Mrs. M.P. Vardhani  
Mr. V.V. Ramana  
Dr. G. Little Flower  
Mrs. K. Sarvani  
Mrs. N. Velangani

### DEPARTMENT OF ENGLISH UG & PG

Dr. Mrs. Girija Nambiar, M.A., M.Phil., Ph.D.  
Dr. Mrs.K. Sandhya, M.A., Ph.D., PGDFTE, IQAC  
Coordinator

- Dr. Mrs. V. Satya Sudha, M.A., M.Phil., Ph.D,  
Dean of Humanities
- Dr. Sr. Innyasamma, M.A., M.Phil., Ph.D., PGDTE,  
Vice Principal (Degree Section)
- Mrs. B. Shanthi Sri, M.A., M.Phil.
- Sr. Karuna Vincent, f.m.m., M.A., B.Ed.,  
Dean for P. G. Section
- Mrs. P. Deepa, M.A.
- Mrs. Shahinsha Begum, M.A., M.Phil.
- Mrs. Sajida Mubeen, M.A., B.Ed.
- Miss T. Deepthi, M.A.
- Mrs. D. Sowjanya, M.A.
- Mrs. G. Sumalatha, M.A., B.Ed.
- Miss I. Datta Sravani, M.A.
- Miss Matilda Maria Meyer, M.A.

#### **DEPARTMENT OF TELEGU**

- Dr. Mrs. P. Usha, M.A., Ph.D.
- Dr. Mrs. V. N. Manga Devi, M.A., M.Phil., Ph.D.
- Miss P. Vijaya Prasanna, M.A.

#### **DEPARTMENT OF HINDI**

- Mrs. M. P. Vardhani, M.A.
- Miss B. Rajeswari, M.A.(Hindi), M.A.(English)

#### **DEPARTMENT OF SANSKRIT**

- Dr. Mr. D. Ramakrishna, M.A., Ph.D., SLET,

#### **DEPARTMENT OF HISTORY & TOURISM**

- Dr. Mrs. G. Beulah P. Sunanda, M.A., M.Phil., Ph.D
- Mr. V. V. Ramana, M.A., M.Phil.,
- Mrs. P. Venkata Sridevi, M.A., M.Phil., NET,  
NSS Coordinator
- Mrs. G. Suneetha, MTTM
- Mrs. N. Sailaja, MTTM, NCC Coordinator



## DEPARTMENT OF ECONOMICS UG & PG

Mr. B. Koteswara Rao, M.A., M.Phil.

Mrs. A. Josephine S. Rani, M.A., M.Phil., NET

Mrs. V Swapna, M.A., M.Phil. NSS Coordinator

Miss G. Vani, M.A.

## DEPARTMENT OF POLITICAL SCIENCE

Mrs. A. Jyotsna Valenteena, M.A.,

Miss N.S. Lakshmi, M.A.,

Miss G.Ratna Kumari, M.A., M.Ed.

## DEPARTMENT OF SOCIAL WORK

Dr. Sr. Lovely Jacob, M.A., M.Phil., Ph.D., SLET

## DEPARTMENT OF MATHEMATICS UG & PG

Mrs. G. Usha Kumari, M.Sc., M.Phil.

Dr. Sr. Kulrekha Mudartha, f.m.m, M.Sc., M.Phil., Ph.D.

Principal In charge

Miss C Krishnaveni, M.Sc., M.Phil.

Mrs. V. Sudha Devi, M.Sc. Addl.

Controller of Examinations

Mrs. S. Padmavathi, M.Sc.

Mrs. Y Sailaja, M.Sc.

Sr. Asha, f.m.m., M.Sc., M.Phil. (on leave)

Mrs. B. Annapurna, M.Sc., M.Phil.

Miss Pavan Lakshmi, M.Sc.

Miss Thabitha Kodali, M.Sc.

## DEPARTMENT OF STATISTICS

Mrs. D. Vedavathi Saraja, M.Sc.

Miss M. Parveen Syed, M.Sc.

## DEPARTMENT OF PHYSICS

Mrs. A. Kasturi, M.Sc., M.Phil.

Mrs. M. Triveni, M.Sc. Dean of Sciences  
Dr. Mrs. G. Little Flower, M.Sc., Ph.D., M.Ed.  
Dean of Student Affairs  
Sr. Aniamma Manuel M.Sc., M.A.  
Controller of Examinations  
Mrs. P. Padmalatha, M.Sc., M.Phil. , B.Ed.  
Mrs. T. Grace Eunice, M.Sc. M. Phil  
Miss R. Sarakumari, M.Sc.  
Mrs. P.Himabindu, M.Sc.

## **DEPARTMENT OF ELECTRONICS**

Miss K. Hannah Anuhya, M.Sc.  
Miss T. Bhavani, M.Tech.

## **DEPARTMENT OF COMPUTER SCIENCE**

Miss S. Prasanna Glory, MCA  
Miss K.Sumdeepthi, MCA  
Miss Ch.L.N.Deepika, MCA  
Miss N.Venkata Madhu Bindu, M.Tech.  
Miss K.Hari Priya, MCA  
Miss P. Padmasri, MCA – Programmer  
Miss N. Rohini, MCA – Programmer  
Miss Sk.Asha, MCA- Programmer

## **DEPARTMENT OF CHEMISTRY**

Mr. B.V.Ramesh, M.Sc.  
Mrs. S. Vanilatha, M.Sc., MCA, M.Phil.  
Mrs. M. Mary Theresa, M.Sc., B.Ed.  
Miss M. Archana, M.Sc., B.Ed. (on leave)  
Miss V. Vasundhara, M.Sc.  
Miss P.Jhansi Rani, M.Sc.  
Miss Mohammad Shaheema, M.Sc.  
Miss N.Swathi, M.Sc.



## DEPARTMENT OF BIO-TECHNOLOGY

Miss T.Nischala, M.Sc.  
Miss M.Padmavathi, M.Sc.

## DEPARTMENT OF BOTANY

Mrs. C. V. L. Karuna, M.Sc.  
Dr. Mrs. J. Asha Kumari, M.Sc., M.Phil., Ph.D.  
Vice-Principal (Intermediate)  
Mrs. Siva Rajasree, B.Ed., M.Sc  
Miss V.Rajalakshmi, M.Sc.  
Miss Mary Vijaya Jyothi, M.Sc.

## DEPARTMENT OF ZOOLOGY

Dr. Sr. P. Japamalai, f.m.m., M.Sc., M.Phil., Ph.D.  
Mrs. Nitya Jeeva Prada, M.Sc., M.Phil., B.Ed.  
Dr. Mrs. R.Ramani, M.Sc., M.Phil., Ph.D.  
Miss G. Krupa Jayasri, M.Sc., B.Ed., M.Ed.

## DEPARTMENT OF COMMERCE

Mrs. N. Velanganni, M.Com, MBA  
Miss B. Sujatha, M.Com, SET  
Mrs. B. Phani, MBA  
Mrs. M.Samatha, MBA  
Miss Ragini Pandey, M.Com.  
Miss J.Vignya, B.Ed., MBA, M.Com.  
Miss V.Mounika, M.Com.  
Miss Rina Sultana, M.Com.

## DEPARTMENT OF LIBRARY & INF.SCIENCE

Dr. Mrs. R. Syamalamba, M.A., M.Li.Sc., Ph.D., SLET  
Mrs. S. Visalakshmi, M.A., M.Li.Sc.,  
Mrs. S. Kalyani Nagalakshmi, MBA., M.Li.Sc.  
Mrs. Ch.Hemalatha, B.A., M.Li.Sc.

## PHYSICAL EDUCATION

Miss Sree Devi Nalivelugula, M.P.Ed.

## VALUE EDUCATION

Dr.Sr.Lovely Jacob, M.A., M.Phil., Ph.D., SLET

## COUNSELLING

Dr. Sr. Aleyamma Issac, f.m.m., M.A., Ph.D.

Mrs. C.V.L. Karuna, M.Sc.

## DEPARTMENT OF M.B.A. -

Dr. Sr. Aleyamma Issac, f.m.m., M.A., Ph.D - Director

Mrs. K. Naga Sundari, MBA, M.Phil, SET, NET

Mrs. G. Malathi, MBA , M.Phil.

Mrs. K. Sarvani, MBA ,M.Com., M.Phil, NET

Mrs. H. Kanaka Durga, M.Com, MBA, M.Phil, NET

Sr. Ramana, f.m.m., MBA, SET

Mrs. G. Smitha, M.Sc. IT., MHRM., M.Phil.

## ADMINISTRATIVE STAFF

Sr. Mary Joseph, f.m.m., B.A., Superintendent

Sr. Veronica D'souza, f.m.m., B.Com., Bursar

Sr. A. Vinnarassi, f.m.m, M.Com., Asst. Bursar

Mrs. I. Suseela Devi, M.A., Senior Assistant

Mrs. K. V. L. Prasuna, M.Com., MBA , Senior Assistant

Mrs. Ch. N. V. Jyothi Kumari, B.Com., Office Assistant

Mrs. C. Sarada, M.Sc., Office Assistant

Mr. S. Veerababu, B.Sc., Systems Administrator

Sr. Francisca, f.m.m., B.A., Campus Incharge

Mrs.K.Saritha, M.C.A., Office Assistant

Mrs.B.Anjani Devi, M.C.A., Office Assistant



## EXAMINATION SECTION

Sr. Aniamma Manual, M.Sc., M.A.,  
Controller of Examination

Mrs. P. Padmaja, M.com., Office Assistant

Mrs. B. Phani, B.Com., Office Assistant

Mrs. P. Madhu Parvathi, B.Com., Office Assistant

Mrs. V.Sridevi, B.Com., Office Assistant

## SUPPORTIVE STAFF

Mr. A. Koteswara Rao	Record Assistant
Mrs. N.Mani	Lab Attender
Mrs. R. Mary	Lab Attender
Mr. G. Devaiah	Office Attender
Mr. P. Chinnaiah	Office Attender
Mrs.K. Sunanda	Lab Attender
Mrs.G. Rani	Library Attender
Mrs.B. Showramma	Library Attender
Mrs.P. Showramma	Lab Attender
Mrs.T. Suvartha	Sweeper
Mrs.U. Assuntha Lakshmi	Library Attender
Mr. K. U. Tirumala Raju	Library Attender
Mr. D. Raju	Library Attender
Mr. G. Prakash Rao	Office Attender
Mr. S. Vinod	Office Attender
Mr. B. Naresh	Attender
Mrs. Syamala	- Examination Section Attender
Mr. V. Rajkumar	- Examination Section Assistant
Mr. P. Jamalaiah	- Physical Education Lab Attender
Mrs.D. Punyavathi	Lab Attender
Mr. N. Krishna Rao	Lab Attender
Mr. S. Kumar	Lab Attender

Mrs. M. Manikyam	Lab Attender
Mr. D. Ramachandra Rao	Watchman
Mr. Ch. Rajeswara Rao	Watchman
Mrs. N. Nagamani	Sweeper
Mrs. B. Eizabeth	Sweeper
Mrs. Ch. Rani	Sweeper
Mrs. Y. Ramadevi	Sweeper
Mrs. Ch. Venkateswaramma	Sweeper
Mrs. V. Venkata Ramana	Sweeper
Mrs. Ch. Sowramma	Sweeper
Mrs. K. Aruna	Sweeper
Mrs. D. Lakshmi	Scavenger
Mr. N. Sudhakar	Attender



## Working Days

2014

June	19 days
July	25 days
August	24 days
September	25 days
October	23 days
November	24 days
December	20 days

2015

January	21 days
February	23 days
March	25 days

# CALENDAR FOR THE YEAR 2014-2015

## JUNE 2014

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1 SUNDAY

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2 MONDAY

Advanced supplementary for VI sem

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3 TUESDAY

Training programme for teaching staff - IQAC

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4 WEDNESDAY

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5 THURSDAY

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6 FRIDAY

Orientation for teaching staff

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7 SATURDAY

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JUNE 2014

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8 SUNDAY

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9 MONDAY

Repeat CA for II, IV, VI semesters

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10 TUESDAY

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11 WEDNESDAY

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12 THURSDAY

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13 FRIDAY

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14 SATURDAY

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JUNE 2014

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15 SUNDAY

---

16 MONDAY

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17 TUESDAY

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18 WEDNESDAY

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19 THURSDAY

---

20 FRIDAY

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21 SATURDAY

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JUNE 2014

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22 SUNDAY

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23 MONDAY

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24 TUESDAY

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25 WEDNESDAY

Memorial Lecturers  
-Dept. of Mathematics

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26 THURSDAY

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27 FRIDAY

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28 SATURDAY

---

JUNE 2014

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29 SUNDAY

---

30 MONDAY



JULY 2014

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1 TUESDAY

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2 WEDNESDAY

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3 THURSDAY

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4 FRIDAY

Guest Lecture - Economics Dept.

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5 SATURDAY

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6 SUNDAY

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7 MONDAY

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JULY 2014

8 TUESDAY

9 WEDNESDAY

10 THURSDAY

11 FRIDAY

12 SATURDAY

Guest Lecture - Sanskrit

13 SUNDAY

14 MONDAY



JULY 2014

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15 TUESDAY

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16 WEDNESDAY

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17 THURSDAY

Guest Lecture - English Department

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18 FRIDAY

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19 SATURDAY

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20 SUNDAY

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21 MONDAY

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JULY 2014

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22 TUESDAY Student Seminar - Botany Department

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23 WEDNESDAY

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24 THURSDAY

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25 FRIDAY

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26 SATURDAY

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27 SUNDAY

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28 MONDAY

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Ramzan



JULY 2014

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29 TUESDAY

1 CA

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30 WEDNESDAY

1 CA

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31 THURSDAY

1 CA

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# AUGUST 2014

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1 FRIDAY

Guest Lecture - Physics Department

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2 SATURDAY

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3 SUNDAY

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4 MONDAY

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5 TUESDAY

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6 WEDNESDAY

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7 THURSDAY

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AUGUST 2014

8 FRIDAY

Varalakshmi Vratham

9 SATURDAY

10 SUNDAY

11 MONDAY

12 TUESDAY

13 WEDNESDAY

14 THURSDAY

# AUGUST 2014

15 FRIDAY

Independence Day

16 SATURDAY

17 SUNDAY

Sri Krishnashtami

18 MONDAY

19 TUESDAY

20 WEDNESDAY

Guest Lecture - Commerce Department  
Two Day Leadership Training - Economics Dept.

21 THURSDAY



AUGUST 2014

22 FRIDAY

Guest Lecture -Physics Department

23 SATURDAY

24 SUNDAY

25 MONDAY

26 TUESDAY

27 WEDNESDAY

28 THURSDAY

SEPTEMBER 2014

8 MONDAY

Maris Stella Day

9 TUESDAY

10 WEDNESDAY

II CA

11 THURSDAY

II CA

12 FRIDAY

II CA

13 SATURDAY

II CA

14 SUNDAY



SEPTEMBER 2014

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15 MONDAY

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16 TUESDAY

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17 WEDNESDAY

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18 THURSDAY

Two Day Exhibition  
- Social Work Department

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19 FRIDAY

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20 SATURDAY

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21 SUNDAY

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SEPTEMBER 2014

22 MONDAY

23 TUESDAY

24 WEDNESDAY

25 THURSDAY

26 FRIDAY

27 SATURDAY

50th A.D. Shroff Memorial Elocution  
- Economics Dept.

28 SUNDAY



SEPTEMBER 2014

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29 MONDAY

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30 TUESDAY

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OCTOBER 2014

1 WEDNESDAY

Preparation Holidays

2 THURSDAY

Gandhi Jayanthi  
Durgashtami

3 FRIDAY

Dussehra/Vijayadasami

4 SATURDAY

5 SUNDAY

Bakrid

6 MONDAY

Preparation Holidays

7 TUESDAY

OCTOBER 2014

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8 WEDNESDAY

SEE-Additional Courses

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9 THURSDAY

SEE-Additional Courses

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10 FRIDAY

Semester End Examination

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11 SATURDAY

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12 SUNDAY

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13 MONDAY

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14 TUESDAY

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OCTOBER 2014

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15 WEDNESDAY

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16 THURSDAY

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17 FRIDAY

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18 SATURDAY

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19 SUNDAY

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20 MONDAY

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21 TUESDAY

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OCTOBER 2014

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22 WEDNESDAY

---

23 THURSDAY

Deepavali

---

24 FRIDAY

---

25 SATURDAY

Re-opening of II, IV, VI semester  
Supplementary Examination

---

26 SUNDAY

---

27 MONDAY

---

28 TUESDAY

---

OCTOBER 2014

29 WEDNESDAY

30 THURSDAY

31 FRIDAY



NOVEMBER 2014

---

1 SATURDAY

---

2 SUNDAY

---

3 MONDAY

Muharram

---

4 TUESDAY

---

5 WEDNESDAY

---

6 THURSDAY

---

7 FRIDAY

Workshop on Solid State Lighting

NOVEMBER 2014

---

8 SATURDAY

---

9 SUNDAY

---

10 MONDAY

---

11 TUESDAY

---

12 WEDNESDAY

---

13 THURSDAY

---

14 FRIDAY

---

NOVEMBER 2014

15 SATURDAY

16 SUNDAY

17 MONDAY

18 TUESDAY

19 WEDNESDAY

20 THURSDAY

21 FRIDAY



NOVEMBER 2014

22 SATURDAY

23 SUNDAY

Commerce Quiz

24 MONDAY

25 TUESDAY

26 WEDNESDAY

27 THURSDAY

28 FRIDAY

E-Wave Inter : Collegiate Competition  
Electronics Department

NOVEMBER 2014

---

29 SATURDAY

---

30 SUNDAY

DECEMBER 2014

---

1 MONDAY

---

2 TUESDAY

---

3 WEDNESDAY

---

4 THURSDAY

---

5 FRIDAY

---

6 SATURDAY

I CA Examinations

---

7 SUNDAY

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DECEMBER 2014

---

8 MONDAY I.C.A.

---

9 TUESDAY I.C.A.

---

10 WEDNESDAY I.C.A.

---

11 THURSDAY

---

12 FRIDAY

---

13 SATURDAY

---

14 SUNDAY

---

DECEMBER 2014

---

15 MONDAY

---

16 TUESDAY

---

17 WEDNESDAY

---

18 THURSDAY

---

19 FRIDAY

---

20 SATURDAY

---

21 SUNDAY

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DECEMBER 2014

22 MONDAY

23 TUESDAY

24 WEDNESDAY

Christmas - Holidays

25 THURSDAY

Christmas

26 FRIDAY

27 SATURDAY

28 SUNDAY



# DECEMBER 2014

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29 MONDAY

---

30 TUESDAY

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31 WEDNESDAY

# JANUARY 2015

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THURSDAY

New Year's Day

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FRIDAY

Re-opening

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3 SATURDAY

Milad-un-Nabi

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4 SUNDAY

---

5 MONDAY

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6 TUESDAY

Submission of Mini Projects

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7 WEDNESDAY

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JANUARY 2015

8 THURSDAY

9 FRIDAY

10 SATURDAY

Inter Collegiate Competitions  
- Economics Department

11 SUNDAY

12 MONDAY

13 TUESDAY

Bhogi

14 WEDNESDAY

Sankranthi



JANUARY 2015

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8 THURSDAY

---

9 FRIDAY

---

10 SATURDAY

Inter Collegiate Competitions  
- Economics Department

---

11 SUNDAY

---

12 MONDAY

---

13 TUESDAY

Bhogi

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14 WEDNESDAY

Sankranthi

# JANUARY 2015

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15 THURSDAY

THURSDAY Kanuma

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16 FRIDAY

FRIDAY

---

17 SATURDAY

SATURDAY

---

18 SUNDAY

SUNDAY

---

19 MONDAY

MONDAY Mini Project Viva

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20 TUESDAY

TUESDAY

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21 WEDNESDAY

WEDNESDAY

JANUARY 2015

---

22 THURSDAY

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23 FRIDAY

---

24 SATURDAY

---

25 SUNDAY

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26 MONDAY

Republic Day

---

27 TUESDAY

---

28 WEDNESDAY

Two Day Workshop  
- English Department



JANUARY 2015

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29 THURSDAY

---

30 FRIDAY

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31 SATURDAY

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FEBRUARY 2015

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1 SUNDAY

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2 MONDAY

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3 TUESDAY

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4 WEDNESDAY

II C.A.

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5 THURSDAY

II C.A.

---

6 FRIDAY

II C.A.

---

7 SATURDAY

II C.A.

---

FEBRUARY 2015

---

8 SUNDAY

---

9 MONDAY

---

10 TUESDAY

---

11 WEDNESDAY

---

12 THURSDAY

---

13 FRIDAY

---

14 SATURDAY

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# FEBRUARY 2015

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15 SUNDAY

---

16 MONDAY

---

17 TUESDAY

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18 WEDNESDAY

Maha Sivarathri

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19 THURSDAY

---

20 FRIDAY

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21 SATURDAY

International Mother Tongue Day  
- Telugu Department

## FEBRUARY 2015

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22 SUNDAY

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23 MONDAY

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24 TUESDAY

---

25 WEDNESDAY

---

26 THURSDAY

---

27 FRIDAY

---

28 SATURDAY

Guest Lecture - Economics Department

MARCH 2015

---

15 SUNDAY

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16 MONDAY

---

17 TUESDAY

---

18 WEDNESDAY

---

19 THURSDAY

---

20 FRIDAY

---

21 SATURDAY

Ugadi



MARCH 2015

---

22 SUNDAY

---

23 MONDAY

---

24 TUESDAY

---

25 WEDNESDAY

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26 THURSDAY

Semester End Examinations

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27 FRIDAY

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28 SATURDAY

Sri Rama Navami

MARCH 2015

---

29 SUNDAY

---

30 MONDAY

---

31 TUESDAY

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APRIL 2015

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1 WEDNESDAY

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2 THURSDAY

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3 FRIDAY Good Friday

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4 SATURDAY

---

5 SUNDAY Babu Jagajivanram Jayanthi

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6 MONDAY

---

7 TUESDAY

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APRIL 2015

---

8 WEDNESDAY

---

9 THURSDAY

---

10 FRIDAY

---

11 SATURDAY

---

12 SUNDAY

---

13 MONDAY

---

14 TUESDAY

Ambedkar Jayanthi

APRIL 2015

---

15 WEDNESDAY

---

16 THURSDAY

---

17 FRIDAY

---

18 SATURDAY

---

19 SUNDAY

---

20 MONDAY

---

21 TUESDAY

---

APRIL 2015

---

22 WEDNESDAY

---

23 THURSDAY

---

24 FRIDAY

---

25 SATURDAY

---

26 SUNDAY

---

27 MONDAY

---

28 TUESDAY

---



APRIL 2015

---

29 WEDNESDAY

---

30 THURSDAY

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June		2014				
Sun	1	8	15	22	29	
Mon	2	9	16	23	30	
Tue	3	10	17	24		
Wed	4	11	18	25		
Thu	5	12	19	26		
Fri	6	13	20	27		
Sat	7	14	21	28		

July		2014				
Sun		6	13	20	27	
Mon		7	14	21	28	
Tue	1	8	15	22	29	
Wed	2	9	16	23	30	
Thu	3	10	17	24	31	
Fri	4	11	18	25		
Sat	5	12	19	26		

August		2014				
Sun	31	3	10	17	24	
Mon		4	11	18	25	
Tue		5	12	19	26	
Wed		6	13	20	27	
Thu		7	14	21	28	
Fri	1	8	15	22	29	
Sat	2	9	16	23	30	

September		2014				
Sun		7	14	21	28	
Mon	1	8	15	22	29	
Tue	2	9	16	23	30	
Wed	3	10	17	24		
Thu	4	11	18	25		
Fri	5	12	19	26		
Sat	6	13	20	27		

October		2014				
Sun		5	12	19	26	
Mon		6	13	20	27	
Tue		7	14	21	28	
Wed	1	8	15	22	29	
Thu	2	9	16	23	30	
Fri	3	10	17	24	31	
Sat	4	11	18	25		

November		2014				
Sun	30	2	9	16	23	
Mon		3	10	17	24	
Tue		4	11	18	25	
Wed		5	12	19	26	
Thu		6	13	20	27	
Fri		7	14	21	28	
Sat	1	8	15	22	29	

December		2014				
Sun		7	14	21	28	
Mon	1	8	15	22	29	
Tue	2	9	16	23	30	
Wed	3	10	17	24	31	
Thu	4	11	18	25		
Fri	5	12	19	26		
Sat	6	13	20	27		

January		2015				
Sun		4	11	18	25	
Mon		5	12	19	26	
Tue		6	13	20	27	
Wed		7	14	21	28	
Thu	1	8	15	22	29	
Fri	2	9	16	23	30	
Sat	3	10	17	24	31	

February		2015				
Sun	1	8	15	22		
Mon	2	9	16	23		
Tue	3	10	17	24		
Wed	4	11	18	25		
Thu	5	12	19	26		
Fri	6	13	20	27		
Sat	7	14	21	28		

March		2015				
Sun	1	8	15	22	29	
Mon	2	9	16	23	30	
Tue	3	10	17	24	31	
Wed	4	11	18	25		
Thu	5	12	19	26		
Fri	6	13	20	27		
Sat	7	14	21	28		

April		2015				
Sun		5	12	19	26	
Mon		6	13	20	27	
Tue		7	14	21	28	
Wed	1	8	15	22	29	
Thu	2	9	16	23	30	
Fri	3	10	17	24		
Sat	4	11	18	25		

May		2015				
Sun	31	3	10	17	24	
Mon		4	11	18	25	
Tue		5	12	19	26	
Wed		6	13	20	27	
Thu		7	14	21	28	
Fri	1	8	15	22	29	
Sat	2	9	16	23	30	



DAYS	1	2	3	4	5	6
MON						
TUE						
WED						
THU						
FRI						
SAT						

# NOTES

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# NOTES

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**"WALK IN TRUTH AND CHARITY  
AND BE WOMEN OF TRANSFORMATION"**