

Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2018-19)
Format - III for submission of Academic Advisors Report (AAR)
Zone : II **District : KRISHNA** **Date of Visit : 01.03.2019 & 02.03.2019**

COLLEGE PROFILE

1	Name of the College, URL of Website, email and Phone number	MARIS STELLA COLLEGE, www.marisstella.ac.in, mscvja@gmail.com, 0866-2472332
2	Name of the Principal, email & Mobile Number	Dr. Sr.Jasinthra Quadras, jquadras@yahoo.com, 9440578007.
3	Name of the Vice-Principal, email & Mobile Number	Dr. Sr. G. Innayasamma, innayasamma@gmail.com, 8008310233. Ms.K.H.Anubhya, anubhya.90@gmail.com, 9949340949
4	Name of the IQAC Coordinator, email & Mobile Number	Dr. G. Littleflower, glflower1@gmail.com, 9912468692.
5	Year of Establishment & details of land available if any	Established in 1962, Own land. Area : 20.12 acres
6	Affiliating University & AISHE CODE:	Krishna University, Machilipatnam, College Code : 143 assigned by Krishna University, AISHE Code: C-25318
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	Re-accredited by NAAC at 'A' Grade(Third cycle) in 2013, CGPA 3.24.
8	UGC Recognition (2f & 12 B)	Recognised 2F & 12B
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system)	9 am to 4.30 pm
10	No. of Posts Sanctioned:	Regular Working: Aided: 19 Unaided : 74
		Contract Working:
		Guest Working:
11	Course wise & year wise Students strength particulars (Proforma enclosed)	Enclosed

12	Current Year Admissions Abstract	Enclosed		
13	List of Programmes and Courses with Codes	Enclosed		
I-CURRICULAR ASPECTS				
	Item	Impression of Academic Advisor along with grade A(Good)/B(Satisfactory)/C (poor) after Observation		Recommendation/ Suggestions by Academic Advisors
		Grade	Impression	
14	Implementation of Annual Institutional Plan	A	Implementing	
15	Departmental Annual Curricular Plans	A	Prepared and Implementing	
16	Whether the above two circulated among Students?	A	Yes Circulated	
17	College Activity Register 2018-19	A	Yes Maintained	
18	College Calendar/ College Magazine	A	Yes Maintained	
19	Add-on Courses (Department-wise) completed during 2017-18	A	Yes Completed	
20	Add-on Courses (Department-wise) in 2018-19	A	Yes. 18 courses Department of English, Telugu, Botany, Commerce, Electronics, Economics, History, Maths, Politics, MBA, Computer Science, Biotechnology, PG Maths, Zoology, Social Work, Journalism and Chemistry	
21	Coverage of Syllabus (Average Percentage)	A	Yes 100% Covered	

22	Teaching of Value added courses (HVPE & Foundation Courses)	A	Yes Conducted	
23	No. of New UG & PG Courses introduced in 2018-19	A	Yes Introduced 3 Courses	
24	Maintenance of Student Attendance Registers	A	Yes Maintained	
25	Whether feedback on curriculum was obtained from stake holders and analysed	A	Yes Collected	

II-TEACHING, LEARNING & EVALUATION

26	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2018-19	A	Yes Maintained	
27	Social-economic status of students enroled(Group wise and Year wise) in 2018-19	A	Yes Maintained	
28	Demand Ratio (Group wise)	A	Good	
29	Percentage of differently abled students (Divyangjan) on roll	-	3 students only	
30	Percentage of full time teachers against sanctioned posts in 2018-19	A	Very Good	
31	Student - Full time teacher ratio	A	Good	
32	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2018-19	A	Very Good	
33	Teaching Diaries & Teaching Plans in Prescribed Formats	A	Well Maintained	
34	Use of ICT in teaching and learning	A	Maintained effectively	

35	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	A	Good number of staff using ICT	
36	Co-Curricular Activities (College level)	A	Good	
37	Seminars/ conferences/ workshops organised in 2018-19	A	Yes Conducted	
38	Academic Competitions (College Level & Above)	A	Organized Regularly	
39	Conduct of Internal Examinations-Internal assessment	A	Yes Conducted well	
40	Teacher wise result analysis (MARCH/APRIL -2018 & SEP/OCT/NOV-2018)	A	Good	
41	Pass percentage of students (Group wise) in 2018-19	A	Good	
42	Percentage of students undertaking field projects / internships	A	Organizing field projects and internships	
43	Remedial Classes	A	Yes Conducted	
44	Conduct of Bridge course	A	Yes Conducted	
45	Feed back on Teachers by Students and its analysis	A	Yes Maintained	
46	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	A	Yes Maintained	
III-RESEARCH, INNOVATIONS AND EXTENSION				
47	Is the College a Recognized Research Centre	B	Extend to 3 more department	
48	No. of Research Guides in the College	B	2 research guides.	Advised to apply 3 more faculty members as research guides

49	No. of Research Scholars working for M.Phil & Ph. D	B	2 research scholars .Good	Need to improve
50	Major/Minor/Other Research Projects	A	1 - MRP, 1 - Research Project	
51	Research Papers Published in 2018-19 (International/ National)	A	19 research Papers	
52	Papers Presented in 2018-19 (International/ National/ State)	A	14 Papers presented	
53	Books Published in 2018-19 (Single Author/ Co Author)	A	6 Books published	
54	Seminars/Workshops/ Training Programme Conducted in 2018-19 (International/ National/ State)	A	Very Good. 9 Seminars/ Workshops	
55	Record of Consultancy in 2018-19	A	Good. 6 members	
56	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	C	Have to be implemented	Advised to start incubation center
57	Whether the institution conducted workshop/ seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	A	Yes Conducted	
58	Record of MoUs in 2018-19	A	Maintained	
59	Record of Subject/Department Related Extension Activities	A	Good.	
60	Number of extension programmes conducted in the neighbourhood community to sensitize the students	A	15 Extension Programmes conducted	
61	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	A	22 Extension Programmes conducted	

62	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc	A	All Social Work students, NSS Students, NCC students, Chemistry Students, STARS : 300 Students	
63	Number of awards and recognition received for extension activities from Government/ recognised bodies	A	One award from Govt. of India	
IV-INFRASTRUCTURE AND LEARNING RESOURCES				
64	Number of Class rooms, Labs and computing equipment	A	41 classrooms, 16 labs and 470 systems	
65	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities	A	Excellent	
66	classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	A	7 Digital Classrooms, 3 seminar rooms, 1 Virtual Class room	
67	Budget allocated for infrastructure augmentation	A	Rs.7,07,05,800/-	
68	Library is automated using Integrated Library Management System	A	Yes Automated	
69	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	A	Good	
70	Does college has e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases	A	Yes Maintained	
71	Expenditure for purchase of books and journals in 2018-19	A	Rs.2,08,443/-	

72	Percentage per day usage of library by teachers and students	A	30-40% per day	Need to improve. Motivate the students to use library
73	Student-Computer ratio	A	1:01	
74	Wifi in the campus	A	Available, 45 Mbps	
75	Updation of IT facilities	A	Yes Updated	
76	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	A	a) Newly Established : Rs.9,33,714 b) Maintenance of Facilities: Rs.76,44,094	
77	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc	A	Very well documented	

V-STUDENT SUPPORT AND PROGRESSION

78	Average percentage of students benefited by scholarships by the Government in 2018-19	A	96% of students benefited	
79	Average percentage of students benefited by scholarships by the Institution in 2018-19	A	40% students benefited	
80	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2018-19	B	10%	Need to be strengthened
81	Average percentage of placement of outgoing students in 2018-19	A	50%	
82	Student grievances redressal mechanism	A	Yes Maintained	

83	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc.)	A	7 Schemes were conducted	
84	Percentage of student progression to higher education	A	40%	Need to be improved
85	Average percentage of students qualifying in state/ national/ international examinations(like NET, SLET, GATE, Civil services, state government etc.)	C	1	
86	Number of awards/ medals for outstanding performance in sports/ cultural activities	A	Sports : Overall Champion ship for Inter University Basketball. Cultural Activities : won 19 I Prizes , 12 II prizes and 8 III prizes	
87	Presence of an active Student Council & representation of students on academic & administrative bodies/ committees of the institution	A	student representatives are included in IQAC, Academic Council, Newsletter, Magazine, etc	
88	Records of significant achievements in Sports & Games	A	Overall Champion ship for Inter University Basketball. Yet to be improved	
89	Number of sports and cultural activities / competitions organised in the Institution in 2018-19	A	Sports : 8 events, Intercollegiate Badminton Cultural activities : 8 events	
90	Alumni contribution in 2018-19 (In Rs)	A	Rs.1,01,900	
91	Number of Alumni Association /Chapters meetings held in 2018-19	A	2 Meetings	
92	Maintenance of JKC facilities & records	C	-	Advised to start JKC
93	Record of Student trained and placed in JKC	C		

94	Record of Anti Ragging cell	A	Yes Maintained	
95	Maintenance of drinking water	A	Yes Very Good	
96	Maintenance of sanitation	A	Yes .Excellent	
VI-GOVERNANCE AND LEADERSHIP				
97	Staff Council Register	A	Well Maintained	
98	Functioning of Committees in Administration (Minutes of meetings)	A	Well Maintained	
99	Awards/ Achievements	A	Good	
100	Use of ICT in Governance	A	Implementing	
101	Perspective/Strategic plan and deployment documents	A	Yes Implemented	
102	Organizational structure of the Institution	A	Yes Good	
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	A	Implemented	
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2018-19	A	60%	
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2018-19	A	2 training programmes	
106	Percentage of teachers attended professional development programs(Orientation Program, Refresher Course, Short Term Course etc,) in 2018-19	A	30%	

107	Orientation Program, Refresher Course, Short Term Courses attended by the faculty	A	35 faculty members attended	
108	Funds / Grants received from non-government bodies, individuals, philanthropers in 2018-19	A	Approximately Rs.1.00 Crore	
109	Average number of quality initiatives by IQAC for promoting quality culture per year	A	80%	
110	Participation in NIRF-2018	A	Yes Participated	
111	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	A	Yes Maintained	

VII-INSTITUTIONAL VALUES AND BEST PRACTICES

112	Percentage of power requirement of the Institution met by the renewable energy sources	A	50%	
113	Waste Management steps taken	A	Steps were taken	
114	Rain water harvesting structures and utilization in the campus	A	Yes Structure is Good	
115	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc.,)	A	Good	
116	Green Practices(plastic free campus, green landscaping etc.,)	A+	Very well Implemented	
117	Record of best/innovative practices by the institution	A	Good	

118	College Activity Register 2018-19 & Hard Copy of AQAR 2017-18 (should be available with the Principal & placed in Website)	A	Maintained Properly	
119	The number of classes(per week) taken by the Principal	A	6 classes	
120	Research projects/Publications/ study material developed in 2018-19 by the College	A	Yes Available	
College Grading - A				

J. Quadras
Dr. Sr. Jasinthra Quadras *21/3/19*

Name & Signature of the Principal with date
MARIS STELLA COLLEGE
VIJAYAWADA-520 008.

Signatures of Academic Advisors

1 *P. Anil Kumar* *21/3/19*

2 *N. Prasad Babu*

Ch. Chithra *21/3/19*

Dr. Ch. Kishore

Dr. Dr. Janyasawma . Dr. Janyasawma *21/3/19*

Name & Signature of the Vice-Principal with date